

**BLUE EARTH AIRPORT ADVISORY COMMISSION MEETING  
THURSDAY, NOVEMBER 4, 2021, AT 3:00 P.M.**

**MINUTES:**

**Call to Order**

Vise Chair Doug Nimz called the meeting to order at 3:00 P.M. at the Blue Earth Municipal Airport.

**Roll Call:**

Members present: Scott Kramer, Doug Nimz, Bryce Warner, Glenn Gaylord, Ann Hanna and Allen Aukes.

Member absent: John Lindsey

Staff present: Airport Manager Luke Steier, City Administrator Mary Kennedy, and Nick Grahek and Ron Roetzel, P.E. from Bolton & Menk.

Public Present: No Public Present

A quorum was determined to be present.

**Approval of Minutes**

Nimz addressed the minutes from the Airport Advisory Commission meeting of July 7, 2021 and asked if there were any additions or corrections to the minutes.

***Motion by Gaylord, second by Aukes approving the minutes from the Airport Advisory Commission meeting of July 7, 2021. The motion passed unanimously.***

**Old Business**

a. Airport Farm Lease

Kennedy reviewed the Request for Proposal for the airport farmland, noting that only one bid was received. The bid was included in the packet from David and Charles Anderson for Tracts 1 & 2, of \$46,455 per year for a term of 3 years, based on the per acre rate of \$285 per acre. Steier noted that he had made slight modifications to the lease per MNDOT requirements.

***Motion by Gaylord, second by Kramer approving the bid from David and Charles Anderson for the Airport Farmland Tracts 1 & 2 for \$46,455 per year for a term of 3 years based on the per acre rate of \$285 per acre. The motion passed unanimously.***

## **New Business**

### a. CIP

Roetzel reviewed the CIP with the updates. Grahek noted that they were pursuing CRRSSA grant dollars for flooring and furnace. Projects for 2022 include terminal building paint, 2023 include finish runaway joint repair, 2024 for fuel facility upgrade, and 2025 utilizing entitlement funds for a T-Hangar.

## **Other Business**

### a. Hangar Rent

Kennedy shared that City Hall was struggling to collect payment from an occupied hangar. Steier indicated he would make contact with the renter after the meeting.

## **Adjournment**

*Motion by Aukes second by Gaylord to adjourn. 3:22 pm.*