

Library Board Minutes
Monday, September 12, 2022

The meeting was called to order at 4:00 by vice-chair Sandy Hanson. Present: Dikken, Orvedal, Moen, Hanson, Holmseth, Schutt, Kennedy, and Jim Pollard. Heidi Schutt, the new library director, was introduced to the board and welcomed by all.

Jim Pollard gave an update on the Fossil Discovery Center and the plan for the Pteranodon arrival. It will come in panels that will fit through the door and he described the changes that would need to be done depending on the location of the installation. Mary Kennedy stated that the building inspector needs to approve the installation plan.

The board approved the agenda, August minutes and the payment of bills with a Holmseth/Cole motion.

Director Schutt gave a report outlining her vision and concerns that she has discovered after her first 4 days. She suggested the library put a hold on book donations in order to allow her to prioritize her other duties. She also looked for direction regarding charging overdue fines. Heidi will gather more data about accrued fines before a decision is made. Mary also clarified the process for Friends of the Library book sale proceeds.

A motion was approved on a Moen/Holmseth motion to extend the policy of no book donations until further notice.

Schutt informed the board that Seth from TdS will visit on Thursday to update her on computer information. She also suggested the library return to longer hours beginning October 1. On a Orvedal/Moen motion, the board approved changing library hours to be M-Th 10:00-8:00; Friday 10:00-5:00 and Saturday from 10:00-2:00 contingent on staff availability.

Director Schutt has spoken with the libraries in Bricelyn and Kiester and will return to full rotation on October 4.

Andrew Moen, Heidi Schutt and Mary Kennedy will meet to work on the 2023 budget.

The copier lease was up in July and will be addressed as needed.

The plans for the green space plantings will be postponed until the spring and Heidi will talk with Jamie Holland regarding possibilities.

A board member will meet with Heidi and Randall Anderson regarding continued copier discussions.

Dikken, Orvedal and Cole will attend the Legion at 7:00 tonight to accept the \$2,000 check to be earmarked for the microscope.

A motion by Orvedal/Cole to adjourn at 5:30 pm

Submitted by Holmseth, et.al.