

Blue Earth Library Board Minutes  
Regular Meeting  
Monday, August 8, 2022

The meeting was called to order by Chair Hunt at 4:05 pm. Members present were: Hunt, Hanson, Dikken, Orvedal, Cole, and Holmseth. City Adm Mary Kennedy was also present.

The agenda was approved by a Dikken/Hanson motion. Minutes for July 11 and 26 meetings were approved by a Orvedal/Dikken motion and bills were approved by a Holmseth/Cole motion.

Chuck met on August 2 with Heidi Schutt to take a tour of the library and she accepted the position of director with a start date of September 6, 2022.

Chuck also updated the board on the recent visit by TdS and the need for new computers/monitors. We have 2 computers on loan from TdS until we can purchase replacements. Chuck has a written report on tech recommendations from TdS which will be discussed with Heidi when she begins. Increasing library hours will also be considered when Heidi is on board. The board discussed gifts or bonuses for library staff to thank them for the extra work they put in during the absence of a director. Mary informed the board that staff cannot accept gifts above a value of \$5.

The board and Heidi will begin working on the 2023 budget in September and work on the 5 year plan when the budget is completed.

We are still waiting on the status of the water fountain replacement. The copier lease update is also on hold.

The arrival of the pteranodon is still expected to be in October. However, it was to take place during the window replacement. It is unclear if a new window has been ordered. It is also possible the fossil could squeeze in through the back doors. Chuck will check to see if the replacement window was actually ordered. Jim Pollard has shared the color of the background and wall with Chuck. The purchase of a microscope will be discussed when Heidi begins.

Randall Anderson of the FCHS met to further explain why he would like to have a reduced rate for copies. He also pointed out that the invoice included sales tax which is not applicable for the historical society. While the FCHS does have the funds to pay for the copies that have been charged since 2019, he feels they should pay a rate of 8 cents per copy and provide paper as he believes the copies he makes benefits the library as well. The board will consider his request and discuss with Mary. Issue will be revisited at the next meeting. Randall also pointed out that the library website has not been updated since 2016.

Other items: will the bike rack be put out?

Meeting adjourned with a Holmseth/Orvedal motion

Submitted by Dar Holmseth