



**BLUE EARTH CITY COUNCIL  
REGULAR CITY COUNCIL MEETING AGENDA  
FOR MONDAY, MAY 2, 2022, AT 5:00 PM  
CITY COUNCIL CHAMBERS**

**1 Call to Order by the Mayor**

- 1.1 Roll Call
- 1.2 Determination of a Quorum
- 1.3 Pledge of Allegiance

**2 Meeting Opened to the Public, Welcome by Mayor Scholtes**

**3 Approval of the Minutes**

- 3.1 Minutes from the Work Session and Council Meeting of Monday, April 18, 2022

**4 Consent Agenda, License, and Permits**

- 4.1 Hanson Garbage License Application
- 4.2 Las Potrancas Food Truck Permit

**5 Correspondence**

- 5.1 Faribault County Legislative Districts
- 5.2 Councilmember Gaylord Letter of Resignation

**6 Public Hearings**

**7 Reports from Staff Members**

- 7.1 City Attorney, FLG Law (Frundt)
  - 7.1.1 Ordinance 22- 09 Ordinance to Convey a Tract of Real Property owned by the City of Blue Earth and the Housing and Redevelopment Authority (4<sup>th</sup> Street to Briarcliff)
  - 7.1.2 Ordinance 22-10 Ordinance to Convey a Tract of Real Property owned by the City of Blue Earth Housing and Redevelopment Authority (4<sup>th</sup> Street East lot)
  - 7.1.3 Ordinance 22-11 Ordinance to Convey a Tract of Real Property owned by the City of Blue Earth Housing and Redevelopment Authority (4<sup>th</sup> Street West lot)
  - 7.1.4 Ordinance 22-12 Ordinance to Convey a Tract of Real Property Owned by the City of Blue Earth and the Housing and Redevelopment Authority (101 Bluestem)
- 7.2 City Engineer, Bolton & Menk (Brown)
  - 7.2.1 Project Updates
- 7.3 Senior Center Update

**8 Reports from Boards and Commissions**

- 8.1 Library Board (Cole)
- 8.2 Economic Development Authority (Scholtes & Cole) **Meeting 5-12-22**

8.3 Housing and Redevelopment Authority (Scholtes) **Meeting 5-9-22**

8.4 Senior Center Board (Cassem)

8.5 Faribault County Fitness Center Board (Erichsrud)

8.6 Board of Public Works (Hanna)

8.7 Other Boards and Commissions

8.7.1 Joint Fire Service Advisory (Erichsrud)

8.7.2 Planning Commission (Scholtes)

8.7.3 Charter Commission (Scholtes)

8.7.4 Board of Zoning Adjustment and Appeals (Council)

8.7.5 Board of Building Appeals (Gaylord)

8.7.6 Joint Airport Zoning Board (Gaylord)

8.7.7 Blue Earth Airport Advisory Commission (Hanna)

8.7.8 Board of Review (Council)

8.7.9 Joint Animal Control (Kennedy & Fletcher)

## **9 Reports from Standing Committees of the Council**

9.1 Parks and Recreation Subcommittee (Gaylord)

9.2 Street Improvement Subcommittee (Erichsrud & Cassem)

9.3 Rural Entrepreneurial Venture Subcommittee (Huisman) **Meeting 5-12-22**

## **10 Old Business**

10.1 Recruitment Incentive

10.2 Impound Services RFP

10.3 Tennis Courts

## **11 New Business**

11.1 Council Vacancy

11.2 Resolution 22-14 Resolution to Elect ARPA Standard Allowance

11.3 Resolution 22-15 Resolution Approving Special Election Judges

11.4 Resolution 22-16 Resolution Providing for the Competitive Negotiated Sale of G.O. Bonds, Series 2022B

## **12 Transfer of Funds and Other Budgetary Matters**

12.1 Investment Schedule

## **13 Payment of Claims and Approval of Claims and Appropriations**

13.1 Consideration of Payment of the Bills

## **14 City Administrator's Report**

14.1 Payroll Summary

14.2 Administrator Report

14.2.1 Next Work Session Agenda Items

## **15 Adjournment**

By Order of the Blue Earth City Council  
City Administrator Mary Kennedy

**CITY OF BLUE EARTH MINUTES**  
**CITY COUNCIL WORKSESSION**  
**Monday, April 18, 2022 @ 4:15 P.M.**

**CALL TO ORDER**

Mayor Scholtes called the meeting to order at 4:15 P.M

**ROLL CALL**

Mayor Scholtes noted that Councilmembers Gaylord, Erichsrud, Cassem, Cole and Hanna are present. Absent Councilmember Huisman

**STAFF PRESENT**

City Attorney David Frundt and City Administrator Mary Kennedy.

**PUBLIC PRESENT**

Fiona Green, Faribault County Register; Jamie Holland, Public Works Director; Mandy Fletcher, Susie Rosenau, Sara Hauskins, Allen Hanson, Terri Sunaber, Bill Rosenau, Jeff Eckles, Brady Lorenz and Eugene Murphy.

**Old BUSINESS**

Mayor Scholtes brought forth the tennis courts for discussion, reviewing prior held discussion and the recommendation from the Tennis Court Committee where the school would repay 60% of the cost-plus interest of Component A and the City to repay 40% of the cost of Component A and 100% of the cost of Component B. Next, Scholtes review the discussion of the City Council with their counteroffer to the School Board with the School to repay 70% of the cost-plus interest of Component A and the School to take on full maintenance responsibilities of the tennis courts after the construction is complete with no further City obligation. The City then would repay 30% of Component A and 100% of Component B and the City would finance the entire project.

Scholtes addressed Mandy Fletcher, Blue Earth Area Superintendent. Fletcher indicated that the recommendation and verbal commitment from the Tennis Court Committee was the 60%-40% cost split with little discussion regarding the obligation of maintenances of the facilities. She indicated that the committee put in the time and research with this being the recommendation everyone was comfortable with. Fletcher indicated that the School Board discussed the City's counteroffer, but the concern of the changing of the cost breakdown and the school being fully responsible for maintenance with the school not having the equipment or staffing for this.

Hanna inquired the maintenance of the facilities at Putnam Park, Kennedy implied that Public Works hires out the changing of the lighting as well as staffs the maintenance with a crew on sight. Scholtes reviewed the response from the school to repay 60% plus interest of Component A and the City to repay 40% of Component A and 100% of Component B with a 50/50 maintenance split of the courts, like the current agreement at Putnam Park. Blue Earth residents will have ability to use the courts at any time the school is not formally using the facility. Scholtes also mentioned that the school has indicated that if the school were to finance courts 100% on their own, they would not allow community use like Wilson Field.

Kennedy made it clear that there is no guarantee that the city would be able to support the financing of the tennis courts, without further discussing the options with BakerTilly.

Gaylord questioned why the courts would have to be financed by the City, rather than by the school. Scholtes indicated that the Putnam Park would also be included in the loan, this being a city project.

Scholtes recommended closing the Work Session and continue the discussion in the Council Meeting, advising the School Board that they are welcome to stay for the Council Meeting.

**NEW BUSINESS**

Nothing

**Mayor Scholtes adjourned the Work Session at 4:50 pm.**

**CITY OF BLUE EARTH MINUTES  
CITY COUNCIL MEETING  
Monday, April 18, 2022, 5:00 P.M.**

**CALL TO ORDER**

Mayor Scholtes called the meeting to order at 5:00 P.M.

**ROLL CALL**

Councilmembers Gaylord, Erichsrud, Cassem, Cole and Hanna Present.  
Absent Councilmember Huisman

**Staff**

David Frundt, City Attorney; Wes Brown, City Engineer; and Mary Kennedy, City Administrator.

**DETERMINATION OF A QUORUM**

Quorum present.

**PLEDGE OF ALLEGIANCE**

Mayor Scholtes led the Pledge of Allegiance.

**Changes to Agenda**

**MEETING OPEN TO THE PUBLIC**

Fiona Green, Faribault County Register; Jamie Holland, Public Works Director; Mandy Fletcher, Susie Rosenau, Sara Hawskins, Allen Hanson, Terri Sunaber, Bill Rosenau, Jeff Eckles, Brady Lorenz and Eugene Murphy, Ashley Bleess, Nick Bleess, Stacy Beyer, Megan Hanson-Haase, Amy Schafer, Sheryl Eckhardt and Rick Ash.

Scholtes open the discussions of the tennis courts.

***Motion by Cole, second by Hanna to approve the Tennis Court Committee recommendation to finance an 8-court tennis court complex at Blue Earth Area High School, with the school to repay 60% of the total cost-plus interest, and the City to repay 40% of the total cost.***

Roll Call:

Councilmember Gaylord	Nye
Councilmember Huisman	Absent
Councilmember Erichsrud	Aye
Councilmember Cassem	Aye
Councilmember Hanna	Aye
Councilmember Cole	Aye
Mayor Scholtes	Aye

***The motion was passes 5-1 with Gaylord opposed.***

Next, Scholtes addressed the Sheryl Eckhardt with the Workforce Network Group. Eckhardt gave detail on what started the networking group, how they work together with suggestions and ideas. The group created a Recruitment Incentive Program, the network group has diligently created this program in hopes of attracting a stronger workforce within our Blue Earth community.

Amy Schafer added the importance of issues that people are facing in our community from childcare and places to live, to where to obtain resources.

Eckhardt inquired any resources the City would be able to find to help with in this endeavor.

Scholtes requested having a couple weeks for the Council to discuss options.

#### **APPROVAL OF MINUTES**

Minutes from the Council Meeting of Monday, April 4, 2022.  
***Motion by Hanna, second by Gaylord to approve the Minutes from the Council Meeting of Monday, April 4, 2022. The motion was approved unanimously.***

#### **Consent Agenda**

Scholtes addressed the Consent Agenda with the following items:  
Hanevik Conference Request  
Interfaith Caregivers Raffle Permit  
Blue Earth Chamber of Commerce Raffle Permit  
The Lemon Permit  
Blue Earth Community Foundation/Smith Concrete Invoice Payment

Kennedy addressed the Blue Earth Community Foundation invoice, recommending it to be approved as an expenditure.

***Motion by Gaylord, second by Erichsrud to approve the Consent agenda. The motion was approved unanimously.***

Scholtes noted that any research requests of City Departments outside of budgeted items should be made to the City Administrator first.

#### **Correspondence**

Scholtes brought forth the proclamation acknowledging April as Child Abuse and Neglect Month.

***Motion by Hanna, second by Erichsrud to approve the proclamation acknowledging April as Child Abuse and Neglect Month. The motion was approved unanimously.***

## Public Hearing

None

## REPORTS FROM STAFF

**City Attorney David Frundt:** Frundt addressed the APX Settlement, with APX attorney agreeing that they have come to acceptable settlement terms. The HRA and EDA have approved the terms, suggesting that the City must also agree to the terms and make a motion to approve the settlement terms. Frundt indicated that the motion must include authorization for the Mayor and Staff to sign the settlement documents consistent with approved settlement terms.

***Motion by Gaylord, second by Cassem to approve the APX Settlement. The motion was approved unanimously.***

Next, Frundt addressed the first readings of four ordinances and the calling for the hearing on May 2<sup>nd</sup> at 5:05pm for the sale of Real Property owned by the City of Blue Earth and the Housing and Redevelopment Authority at 101 Bluestem Drive.

Ordinance Sale to Briar Cliff

Ordinance East Lot Split

Ordinance West Lot Split

Ordinance Sale to Hanson

***Motion by Hanna, second by Erichsrud to approve the calling of the hearing May 2<sup>nd</sup> at 5:05pm for 101 Bluestem for the sale of Real Property owned by the City of Blue Earth and the Housing and Redevelopment Authority. The motion was approved unanimously.***

**City Engineer Wes Brown:** Brown reviewed project updates with the Council, first being the preconstruction meeting held on Wednesday, April 13<sup>th</sup> with the discussion of timelines for the tree removals and the starting of the street project.

Brown addressed the request for an additional 22 Ash Tree be put on the list for the removal on the 2022 Street project for \$1,100.00 per tree.

***Motion by Gaylord, second by Hanna to approve the additional 22 Ash Tree removal on the 2022 Street project for \$1,100.00 per Ash tree. The motion was approved unanimously.***

Next, Brown indicated that the dirt at the housing development will be moved to Phase 3 of the development project.

Liquor Store Sales

## Library Monthly Report

### REPORTS FROM BOARDS AND COMMISSIONS

Library Board Minutes 3-14-22

Economic Development Authority Minutes 3-10-22

Housing and Redevelopment Authority Minutes 3-14-22

Faribault County Fitness Center Board Minutes 1-11-22

Street Improvement Subcommittee Minutes 9-16-21

Rural Entrepreneurial Venture Subcommittee Meeting 3-10-22

***Motion Cassem, second by Erichsrud to approve the reports from the Boards and Commissions. The motion was approved unanimously.***

### Old Business

Scholtes brought forth the Liability Coverage Waiver forms for the City, EDA and HRA. Kennedy advised that we do not waive the limits.

***Motion Gaylord, second by Cassem to approve the Liability Coverage Waiver Forms for the City, EDA and HRA not waiving the limits. The motion was approved unanimously.***

### New Business

April Faribault County Register Article that highlighted the Senior Center.

Scholtes brought forth the 2022 Mosquito Control Agreement. Kennedy advised that there had been an increase to the 2022 Mosquito Control Agreement from \$15,250.00 to 17,535.00.

***Motion by Hanna, second by Cole to approve 2022 Mosquito Control Agreement. The motion was approved unanimously.***

Kennedy brought forth the 2022 Quarter 1 Building Permits.

Kennedy reviewed the Fire Truck #334 Insurance Update, indicating that Truck #334 was a total loss with the repairs quote coming from Heiman Fire was over \$200,000 creating a total loss, the City will receive \$175,267.00. Scholtes address the Firemen present, inquiring the next step. Bless suggested that the department is recommending the purchase of a new fire custom build truck, indicating the stock trucks are hard to obtain with the trucks either being spoken for or sold within days. Scholtes recommended having Kennedy do research for grants and funding.



Kennedy indicated that the Fitness Center Board met on April 12 and the meeting was focused on the security, the discussions included security cameras, staffed hours, member behavior. The recommendation of the committee is to have the Blue Earth Police Department in the evening do random walk throughs of the facility.

***Motion by Gaylord, second Erichsrud by to approve the Blue Earth Police Department in the evening do random walk throughs of the Fitness Center facility. The motion was approved unanimously.***

#### **Transfer of Funds and Other Budgetary Matters**

Investment Schedule

YTD Budget Summary

First Qtr. 2022 Donations

***Motion by Erichsrud, second Cassem by to approve the First Qtr. 2022 Donations. The motion was approved unanimously.***

#### **Payment of Claims and Approval of Claims and Appropriations.**

Consideration of payment of the bills.

***Motion by Erichsrud, second Cassem by to pay the bills. The motion was approved unanimously.***

#### **City Administrator's Report.**

Payroll Summary.

Administrators Report.

#### **Next Work Session Agenda Items**

Humane Society

***Motion by Cassem, second Erichsrud by to adjourn the meeting. The motion was approved unanimously. Mayor Scholtes adjourned the City Council Meeting at 6:15 P.M.***

*State of Minnesota*  
County of Faribault  
CITY OF BLUE EARTH

Application for a Garbage License

**TO THE CITY COUNCIL OF THE CITY OF BLUE EARTH**

I, Tami Kojischke / Hansen Sanitation hereby make application to your Honorable Body the license to be issued to *Hansen Sanitation, Inc. to pickup refuse* in the *City limits of the City of Blue Earth* subject to the laws of the State of Minnesota and the Ordinances and the regulations of said City of Blue Earth pertaining thereto, and herewith deposit of **\$120.00** in payment of the fee therefore.

Dated \_\_\_\_\_

4/3/22

Signature \_\_\_\_\_





# SOLICITOR, PEDDLER, TRANSIENT MERCHANT APPLICATION

## FEE

DATE RECEIVED 4.25.22

Solicitor No Fee, application required

Peddler \$60.00 up to 5 days  
\$115.00 annual

Property Owner  
Dr Chad A. Majewitz

Transient Merchant \$60.00 up to 5 days  
\$115.00 annual

## APPLICANT

Organization Name: Las Potrancas

Address: 105 Wood Grove St

Phone: 507 236 2991 Email: \_\_\_\_\_

Representative Full Name: Las Potrancas Ramon Vega Ramirez

Address: 105 Grove St.

Phone: 507 236 2991 Email: \_\_\_\_\_

Date of Birth: 07/21/1971 Driver's License: \_\_\_\_\_

## DESCRIPTION OF PRODUCT(S) AND MEANS OF SALE

comida Mexican Food

Beverages

Start Date: 4-25-22 End Date: \_\_\_\_\_

## OTHER MEMBERS REPRESENTING THE ORGANIZATION

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

SOLICITOR, PEDDLER, TRANSIENT MERCHANT

**VEHICLES**

List all vehicles and license plate numbers (Make/Model/Year/License Plate)

- 1. MDG 066
- 2. ADSP 338
- 3. E26 461

**SIGNATURES**

As authorized representative of the organization listed above, I assume full responsibility for the actions of the organization's representatives listed above. I understand and have explained to each organization's representatives the provisions of the City of Blue Earth Ordinance, Section 310, and hereby agree to abide in good faith with all provisions included therein.

Name [please print] Ramon Vega Ramirez

Signature Ramon Vega Ramirez Date 4-25-22

**STOP**  
**BELOW FOR CITY OF BLUE EARTH USE ONLY**

<b>RECOMMENDATION</b>	<b>Police Chief</b> <u>[Signature]</u>	<b>Administrator</b> <u>[Signature]</u>
	<b>Date</b> <u>4-26-22</u>	<b>Date</b> <u>4-26-2022</u>

COUNTY OF FARIBAULT

Notice is hereby given, in accordance with Minnesota Statute 204B.14 subdivision 4, that Faribault County legislative district boundaries beginning for the state general election on November 8, 2022 are as described below. There were no changes to the Faribault County congressional or commissioner district boundaries.

Legislative District 22A:

Blue Earth City, Blue Earth Twp, Delavan City, Delavan Twp, Jo Daviess Twp, Pilot Grove Twp, Prescott Twp, Verona Twp, Winnebago City, Winnebago Twp

Legislative District 23A:

Barber Twp, Bricelyn City, Brush Creek Twp, Clark Twp, Dunbar Twp, Easton City, Elmore City, Elmore Twp, Emerald Twp, Foster Twp, Frost City, Kiester City, Kiester Twp, Lura Twp, Minnesota Lake City, Minnesota Lake Twp, Rome Twp, Seely Twp, Walnut Lake Twp, Walters City, Wells City

Congressional District 1:

Entirety of Faribault County (all Faribault County Cities and all Faribault County Townships)

County Commissioner District 1:

Blue Earth City Ward 3, Blue Earth Twp, Elmore City, Elmore Twp, Emerald Twp, Frost City, Rome Twp

County Commissioner District 2:

Blue Earth City Ward 1, Blue Earth City Ward 2, Jo Daviess Twp, Pilot Grove Twp, Verona Twp

County Commissioner District 3:

Clark Twp, Dunbar Twp, Wells City

County Commissioner District 4:

Barber Twp, Delavan City, Delavan Twp, Easton City, Lura Twp, Prescott Twp, Winnebago City, Winnebago Twp

County Commissioner District 5:

Bricelyn City, Brush Creek Twp, Foster Twp, Kiester City, Kiester Twp, Minnesota Lake City, Minnesota Lake Twp, Seely Twp, Walnut Lake Twp, Walters City

Dated April 17, 2022

Darren Esser

Faribault County Auditor-Treasurer-Coordinator

April 25, 2022

I am resigning from the City Council of City of Blue Earth. I feel that the Council at this time is not representing the financial interests of the citizens of Blue Earth.

I have been honored to serve the citizens of Blue Earth for the past five and a half terms as a Council member.

Sincerely,

Glenn Gaylord

A handwritten signature in blue ink, appearing to read "Glenn Gaylord", written in a cursive style.

**ORDINANCE NO. 22-09  
CITY OF BLUE EARTH**

**AN ORDINANCE TO CONVEY A TRACT OF REAL PROPERTY  
OWNED BY THE CITY OF BLUE EARTH AND THE HOUSING  
AND REDEVELOPMENT AUTHORITY.**

The City Council of the City of Blue Earth do ordain as follows:

**SECTION I**

The City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth own certain property located in the City of Blue Earth legally described as follows:

The East Half of Lot 4 Except the West 5.0 feet of the East Half of Lot 4 and that part of Lot 3 lying west of the below described "LINE X"; all being in Block 63, Original Plat of Blue Earth City, Faribault County, Minnesota, "LINE X" being described as follows:

Commencing at the Northwest corner of said Lot 3, thence North 89 degrees 17 minutes 14 seconds East, bearings based on Faribault County Coordinate System NAD83 (2011) on the north line of said Lot 3, a distance of 33.95 feet to the point of beginning of the line to be described; thence South 00 degrees 01 minutes 33 seconds East, a distance of 143.19 feet to the south line of said Lot 3 and there terminating.

And

Lot 2, except the East 30.00 feet and that part of Lot 3, lying east of the below described "LINE X"; all being in Block 63, Original Plat of Blue Earth City, Faribault County, Minnesota, "LINE X" being described as follows:

Commencing at the Northwest corner of said Lot 3, thence North 89 degrees 17 minutes 14 seconds East, bearings based on Faribault County Coordinate System NAD83 (2011) on the north line of said Lot 3, a distance of 33.95 feet to the point of beginning of the line to be described; thence South 00 degrees 01 minutes 33 seconds East, a distance of 143.19 feet to the south line of said Lot 3 and there terminating.

## SECTION II

Briar Cliff Properties, LLC is desirous of purchasing the real property described in Section I above and the City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth are desirous of selling said real property for a sale price of \$395,000.00.

## SECTION III

Pursuant to the provisions of Chapter 12, Section 12.02 of the City Charter of the City of Blue Earth, the City of Blue Earth is hereby authorized to sell and the Housing and Redevelopment Authority of the City of Blue Earth is authorized to sell the real property described in Section I above and the Mayor and City Administrator and the Chairperson and Vice Chairperson of the Housing and Redevelopment Authority are authorized to convey said real property to the purchaser upon payment of the purchase price.

## SECTION IV

This Ordinance shall not be effective until thirty (30) days after its passage and publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

BY:

ATTEST:

\_\_\_\_\_  
Richard Scholtes, Mayor

\_\_\_\_\_  
Mary Kennedy, City Administrator

Seal



**ORDINANCE NO. 22- 10  
CITY OF BLUE EARTH**

**AN ORDINANCE TO CONVEY A TRACT OF REAL PROPERTY OWNED BY  
THE CITY OF BLUE EARTH HOUSING AND REDEVELOPMENT  
AUTHORITY.**

The City Council of the City of Blue Earth do ordain as follows:

**SECTION I**

The City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth own certain property located in the City of Blue Earth legally described as follows:

Lot 2, except the East 30.00 feet and that part of Lot 3, lying east of the below described "LINE X"; all being in Block 63, Original Plat of Blue Earth City, Faribault County, Minnesota, "LINE X" being described as follows:

Commencing at the Northwest corner of said Lot 3, thence North 89 degrees 17 minutes 14 seconds East, bearings based on Faribault County Coordinate System NAD83 (2011) on the north line of said Lot 3, a distance of 33.95 feet to the point of beginning of the line to be described; thence South 00 degrees 01 minutes 33 seconds East, a distance of 143.19 feet to the south line of said Lot 3 and there terminating.

**SECTION II**

The Housing and Redevelopment Authority of the City of Blue Earth is desirous of purchasing the real property described in Section I above and the City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth are desirous of selling said real property for a sale price of \$1.00.

**SECTION III**

Pursuant to the provisions of Chapter 12, Section 12.02 of the City Charter of the City of Blue Earth, the City of Blue Earth is hereby authorized to sell and the Housing and Redevelopment Authority of the City of Blue Earth is authorized to sell the real property described in Section I above and the Mayor and City Administrator and the Chairperson and Vice Chairperson of the Housing and Redevelopment Authority of the City of Blue Earth are authorized to convey said real property to the purchaser upon payment of the purchase price.

**SECTION IV**

This Ordinance shall not be effective until thirty (30) days after its passage and publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022**

BY:

ATTEST:

\_\_\_\_\_  
Richard Scholtes, Mayor

\_\_\_\_\_  
Mary Kennedy, City Administrator

Seal

**ORDINANCE NO. 22- 11  
CITY OF BLUE EARTH**

**AN ORDINANCE TO CONVEY A TRACT OF REAL PROPERTY OWNED BY  
THE CITY OF BLUE EARTH HOUSING AND REDEVELOPMENT  
AUTHORITY.**

The City Council of the City of Blue Earth do ordain as follows:

**SECTION I**

The City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth own certain property located in the City of Blue Earth legally described as follows:

The East Half of Lot 4 except the West 5.0 feet of the East Half of Lot 4 and that part of Lot 3 lying west of the below described "LINE X"; all being in Block 63, Original Plat of Blue Earth City, Faribault County, Minnesota, "LINE X" being described as follows:

Commencing at the Northwest corner of said Lot 3, thence North 89 degrees 17 minutes 14 seconds East, bearings based on Faribault County Coordinate System NAD83 (2011) on the north line of said Lot 3, a distance of 33.95 feet to the point of beginning of the line to be described; thence South 00 degrees 01 minutes 33 seconds East, a distance of 143.19 feet to the south line of said Lot 3 and there terminating.

**SECTION II**

The Housing and Redevelopment Authority of the City of Blue Earth is desirous of purchasing the real property described in Section I above and the City of Blue Earth and the

Housing and Redevelopment Authority of the City of Blue Earth are desirous of selling said real property for a sale price of \$1.00.

**SECTION III**

Pursuant to the provisions of Chapter 12, Section 12.02 of the City Charter of the City of Blue Earth, the City of Blue Earth is hereby authorized to sell and the Housing and Redevelopment Authority of the City of Blue Earth is authorized to sell the real property described in Section I above and the Mayor and City Administrator and the Chairperson and Vice Chairperson of the Housing and Redevelopment Authority of the City of Blue Earth are authorized to convey said real property to the purchaser upon payment of the purchase price.

**SECTION IV**

This Ordinance shall not be effective until thirty (30) days after its passage and publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022**

BY:

ATTEST:

\_\_\_\_\_  
Richard Scholtes, Mayor

\_\_\_\_\_  
Mary Kennedy, City Administrator

Seal

**ORDINANCE NO. 22-12  
CITY OF BLUE EARTH**

**AN ORDINANCE TO CONVEY A TRACT OF REAL PROPERTY  
OWNED BY THE CITY OF BLUE EARTH AND THE  
HOUSING AND REDEVELOPMENT AUTHORITY.**

The City Council of the City of Blue Earth do ordain as follows:

**SECTION I**

The City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth own certain property located in the City of Blue Earth legally described as follows:

Lot 1, EXCEPT the West 73.54 feet of Lot 1, Block One, PRAIRIE VIEW ADDITION, to the City of Blue Earth, Faribault County, Minnesota.

**SECTION II**

Morris D. Hanson and Barbara Hanson are desirous of purchasing the real property described in Section I above and the City of Blue Earth and the Housing and Redevelopment Authority of the City of Blue Earth are desirous of selling said real property for a sale price of \$245,000.00.

**SECTION III**

Pursuant to the provisions of Chapter 12, Section 12.02 of the City Charter of the City of Blue Earth, the City of Blue Earth is hereby authorized to sell and the Housing and Redevelopment Authority of the City of Blue Earth is authorized to sell the real property described in Section I

above and the Mayor and City Administrator and the Chairperson and Vice Chairperson of the Housing and Redevelopment Authority are authorized to convey said real property to the purchaser upon payment of the purchase price.

**SECTION IV**

This Ordinance shall not be effective until thirty (30) days after its passage and publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH  
ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

BY:

ATTEST:

\_\_\_\_\_  
Richard Scholtes, Mayor

\_\_\_\_\_  
Mary Kennedy, City Administrator

Seal

## SENIOR CENTER UPDATE

MAY 2022

EXERCISE: Tuesdays and Fridays at 9am

WOMENS COFFEE: Mondays and Fridays at 9am

MENS COFFEE: Monday – Friday at 10am

LUNCH: Monday – Friday at noon

BRIDGE: Thursdays at 1pm

500 (CARDS): Fridays at 12:45pm

FOOT CLINIC: 2<sup>nd</sup> Monday and last Thursday of each month

KIWANIS: Every Tuesday at NOON

During City-Wide Rummage-Sale Days, we had a donation rummage sale and a lasagna supper on Friday night. Had a real good turn out with all the proceeds going to the lunch program.

Back-room update: The cement floor has been poured. We will be looking into painting the walls and flooring soon.

**PROPERTY TAX REPAYMENT WITH INCENTIVE**

\$10,000 Credit if "Cost to Build" is less than \$250,000

\$200,000 \$10,000 recouped in approximately 5 years

\$225,000 \$10,000 recouped in approximately 5 years

(Cost of Lot) \$ 19,500.00 \$ 22,500.00 \$ 25,000.00 \$ 29,750.00

Free Lot if "Cost to Build is \$250,000+

\$250,000	It would take approximately 7.5 years to pay \$19,500 in property taxes	It would take approximately 8.5 years to pay \$22,500 in property taxes	It would take approximately 9.5 years to pay \$25,000 in property taxes	It would take approximately 11.5 years to pay \$29,750 in property taxes
\$300,000	It would take approximately 6.5 years to pay \$19,500 in property taxes	It would take approximately 7.5 and a half years to pay \$22,500 in property taxes	It would take approximately 7.5 years to pay \$25,000 in property taxes	It would take approximately 10 years to pay \$29,750 in property taxes
\$350,000+	It would take approximately 4.5 years to pay \$19,500 in property taxes	It would take approximately 5 and a half years to pay \$22,500 in property taxes	It would take approximately 5.5 years to pay \$25,000 in property taxes	It would take approximately 6.5 years to pay \$29,750 in property taxes

Taxable Market Value	\$ 125,000.00	\$ 150,000.00	\$ 200,000.00	\$ 225,000.00	\$ 250,000.00	\$ 275,000.00	\$ 300,000.00	\$ 350,000.00	and more
Address	722 S Nicollet	225 Tanglewood	1019 Highland Dr	1219 Highland Dr	230 E 8th	506 N Main	1224 Highland Dr	1097 Highland	
Estimated Building Value	\$ 114,100.00	\$ 158,600.00	\$ 201,700.00	\$ 234,700.00	\$ 267,600.00	\$ 268,700.00	\$ 287,400.00	\$ 331,600.00	
Estimated Land Value	\$ 15,100.00	\$ 7,200.00	\$ 16,200.00	\$ 10,500.00	\$ 7,800.00	\$ 9,000.00	\$ 15,600.00	\$ 17,300.00	
Estimated Market Value	\$ 129,200.00	\$ 165,800.00	\$ 217,900.00	\$ 245,200.00	\$ 275,400.00	\$ 277,700.00	\$ 303,000.00	\$ 348,900.00	
Taxable Market Value	\$ 129,200.00	\$ 143,500.00	\$ 200,700.00	\$ 230,000.00	\$ 262,900.00	\$ 265,500.00	\$ 293,200.00	\$ 343,200.00	
2021 CITY TAXES	\$ 1,251.85	\$ 1,374.29	\$ 1,917.07	\$ 2,221.11	\$ 2,674.10	\$ 2,698.59	\$ 2,965.90	\$ 3,466.84	
Address	1003 2nd St E	703 S Main	415 Oak Knoll Dr	1030 Upper Valley Dr	125 W 3rd	901 N East St	1231 Highland	1127 Highland Dr	
Estimated Building Value	\$ 133,300.00	\$ 155,800.00	\$ 215,600.00	\$ 233,300.00	\$ 257,400.00	\$ 268,900.00	\$ 283,600.00	\$ 352,600.00	
Estimated Land Value	\$ 6,300.00	\$ 11,700.00	\$ 9,600.00	\$ 14,700.00	\$ 6,000.00	\$ 22,600.00	\$ 15,400.00	\$ 27,900.00	
Estimated Market Value	\$ 139,600.00	\$ 167,500.00	\$ 225,200.00	\$ 248,000.00	\$ 263,400.00	\$ 291,500.00	\$ 299,000.00	\$ 380,500.00	
Taxable Market Value	\$ 114,900.00	\$ 146,200.00	\$ 208,200.00	\$ 233,100.00	\$ 249,900.00	\$ 280,500.00	\$ 291,500.00	\$ 377,500.00	
CITY TAXES	\$ 1,096.78	\$ 1,397.76	\$ 2,017.05	\$ 2,013.34	\$ 2,475.15	\$ 3,203.62	\$ 2,812.08	\$ 3,787.21	
Address	420 N Sailor	331 Tanglewood	310 E 14th St	218 Oak Knoll	918 Upper Valley Dr	1029 Highland Dr	1201 Highland	904 14th St	
Estimated Building Value	\$ 150,100.00	\$ 173,700.00	\$ 210,700.00	\$ 217,700.00	\$ 246,500.00	\$ 252,800.00	\$ 285,500.00	\$ 534,400.00	
Estimated Land Value	\$ 6,000.00	\$ 7,800.00	\$ 9,600.00	\$ 20,500.00	\$ 20,900.00	\$ 12,900.00	\$ 12,000.00	\$ 31,600.00	
Estimated Market Value	\$ 156,100.00	\$ 181,500.00	\$ 211,300.00	\$ 238,200.00	\$ 267,400.00	\$ 265,800.00	\$ 297,500.00	\$ 566,000.00	
Taxable Market Value	\$ 132,900.00	\$ 160,600.00	\$ 193,100.00	\$ 238,200.00	\$ 254,200.00	\$ 265,800.00	\$ 287,000.00	\$ 566,000.00	
CITY TAXES	\$ 1,352.91	\$ 1,553.45	\$ 1,859.93	\$ 2,077.25	\$ 2,392.51	\$ 2,557.79	\$ 2,910.80	\$ 6,024.64	
	\$ 125,000.00	\$ 150,000.00	\$ 200,000.00	\$ 225,000.00	\$ 250,000.00	\$ 275,000.00	\$ 300,000.00	\$ 350,000.00	
Average City Portion Taxes	\$ 1,233.85	\$ 1,441.83	\$ 1,931.35	\$ 2,103.90	\$ 2,513.92	\$ 2,820.00	\$ 2,896.26	\$ 4,426.23	





**DRAFT**  
**CITY OF BLUE EARTH**  
**REQUEST FOR PROPOSALS**  
**ANIMAL IMPOUND SERVICES**

**Introduction**

The City of Blue Earth is seeking proposals from qualified persons or entities interested in providing animal impound services to the City **beginning July 1, 2022.**

**Scope of Services**

The provider shall perform animal impound services which shall include:

- a. Adequate and sanitary facilities for the clean and humane impoundment of dogs and cats for up to five (5) days delivered to the facility by the City
- b. Adequate and sanitary facilities for the clean and humane impoundment of dogs and cats which, if suspected of rabies, may be required to be quarantined for up to ten (10) days
- c. Provisions for the impounded animal's nutritional, health, and exercise needs
- d. Access by the Blue Earth Police Department to the impound facilities on a 24 hour a day basis to deliver animals
- e. Being located within a 20-minute drive of the City of Blue Earth
- f. Compliance with all applicable State laws and City ordinances governing the impound of animals, their redemption, destruction, and adoption, including but not limited to the requirements of Minnesota Statutes Sections 347.31 through 347.40, Minnesota Rules 1721.0520, and Blue Earth Ordinances, Chapter 1, Subsection 360 Animals, (as may be amended from time to time)
- g. Ability to provide veterinary care, emergency medical treatment and/or euthanasia upon authorization of the Blue Earth Police Chief or his/her designee
- h. Promoting the adoption of unclaimed animals whenever possible
- i. Submitting a monthly detail of the disposition of each animal placed in its custody

- j. Submitting a monthly accounting of its activities and the basis for all charges to the City for services performed

### **Proposal Instructions**

Proposals must be in writing **and must be received by 4:00 p.m., May 27, 2022.**

All proposals, questions and correspondence should be directed to: City Administrator Mary Kennedy, 125 W 6<sup>th</sup> Street, Blue Earth MN 56013, [mkennedy@becity.org](mailto:mkennedy@becity.org) 507-526-7336.

### **Proposal Contents**

- a. Title page including words “Proposal for Impound Services,” business name and type of business (sole proprietorship, partnership, corporation, or other type of business), address of site proposed for impound services, mailing address, email address, telephone number(s), responsible parties/officers/partners, contact person, date of proposal, and identification of license from State board of animal health).
- b. Statement of the proposal, confirming ability to meet all requirements of this RFP, including completed statement of non-collusion form attached hereto as Attachment A, and price sheet form attached hereto as Attachment B.
- c. Description of proposer’s qualifications to provide impound services including education, licensures, history, staffing, training and experience.
- d. Any necessary explanation of proposal or any options proposed, including variations from the vision of the City for impound services as stated in this RFP.

### **Insurance and Indemnification Requirements**

The successful service provider shall provide a certificate of insurance showing evidence of workers’ compensation coverage for the provider’s employees or provide evidence of qualification as a self-insurer of workers’ compensation.

The service provider shall maintain commercial general liability (CGL) insurance, and if necessary commercial umbrella insurance, with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, the general aggregate limit shall be not less than \$2,000,000 and the aggregate limit shall apply on a per-project basis. The CGL insurance shall cover liability arising from premises, operations, independent contractors, personal injury, and contractually assumed liability. The City of Blue Earth shall be named as an additional insured under the CGL insurance.

A certificate of insurance acceptable to the City shall be filed with the City prior to commencement of the contract. The certificate and the required insurance policies shall contain a provision that the coverages afforded will not be canceled or allowed to expire unless at least 30 days prior written notice has been given to the City.

The service provider shall defend and indemnify the City of Blue Earth against claims brought or actions filed against the City or any of its officers, employees or agents for property damage,

bodily injury, or death to any person, arising out of the service provider's work under the contract with the City.

### **Proposal Evaluation**

Evaluations will be based on:

- Fair and reasonable fees and charges
- Condition and accessibility of facilities
- Qualifications of proposer to perform services
- Ability of proposer to meet all requirements of this RFP
- Ability and commitment of proposer to work with City and residents to return animals to owners and find adoption alternatives if animals are unclaimed and deemed adoptable in health and temperament
- Willingness of proposer to allow for possible community volunteer involvement in the care of animals, e.g., exercising dogs, cleaning kennels, socializing animals to make them more adoptable, etc.

### **Reservation of Rights**

The City reserves the right to reject any and all proposals, to waive irregularities and informalities therein, to award a contract for the best interests of the City, and to negotiate terms different or additional to the terms stated herein with the successful proposer. The City is not bound to accept the lowest financial proposal but will select a provider on the basis of the overall best interests of the City.

### **Timeline**

The City Administrator and Police Chief designees will make a site visit to each qualifying proposer between **June 6 and June 17, 2022**, before a final recommendation is made to the City Council. The City Council may award a contract for a term of up to three (3) years for impound services as soon as possible thereafter.

The starting date for animal impound services under the new contract will be **Friday, July 1, 2022**.

**Attachment A** – Signature

**Attachment B** – Proposal Worksheet

**ATTACHMENT A**

**STATEMENT OF NON-COLLUSION**

The following statement shall be made as part of the Contractor's proposal.

I \_\_\_\_\_ affirm that I am the contractor, a partner of the consulting Contractor, or an officer or employee of the Contractor's corporation with authority to sign on the Contractor's behalf.

I also affirm that the attached has been compiled independently and without collusion or agreement or understanding with any other vendor designed to limit competition.

I hereby affirm that the contents of this Proposal have not been communicated by the Contractor or its agent to any person not an employee or agent of the City.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated

**ATTACHMENT B**

**PROPOSAL WORKSHEET**

**CONTACT INFORMATION**

COMPANY			
NAME			
ADDRESS		CITY	STATE ZIP
PHONE		EMAIL	

**PRICE INDEX**

ANIMAL SERVICE	PRICE
Initial Impound Fee	\$
Daily Impound Rate DOG	\$
Daily Impound Rate CAT	\$
Rabies Vaccination Rate	\$
Euthanasia/Disposal Fee	\$
Transportation Fee	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$

TO: Mayor Scholtes and City Council  
FROM: Mary Kennedy, City Administrator  
SUBJECT: Tennis Courts and Putnam Park  
DATE: 2 May 2022



---

## **Background**

For the past 2 years, 2021 and 2022, the Blue Earth City Council and Blue Earth Area School district have been discussing ways to work collaboratively on a joint tennis court construction project. At the April 18th City Council meeting, (following a Worksession regarding the tennis courts) the City Council voted 5-1, with one member absent, to move ahead with a proposed 8-court construction plan located at Blue Earth Area High School. The vote has the City responsible for financing the project, the school will repay 60% of the total cost, plus interest and the City will repay 40% of the total cost.

Prior to this meeting, discussions also took place regarding the current tennis courts at Putnam Park and a project to renovate or redevelop the space. No action was taken at the April 18, 2022, City Council meeting regarding the Putnam Park project.

Both projects, but specifically the tennis court project which has been approved by the City Council is contingent upon a creative financing structure. The City would typically utilize Tax Abatement Bonds to finance a project of this nature but is unable to access funds of that nature due to statutory debt limits that the City has already reached from financing other projects including the Fitness Center, the Business Park, and the Housing Development.

Other contingencies of the project include a mutually agreed upon repayment agreement between the City and the School and a maintenance agreement for future responsibility of the courts.

## **Maintenance**

The maintenance agreement of the tennis courts is still being negotiated, along with the agreement for all City/School shared facilities. I recommend that the City and School create a Joint Powers Agreement and Board which can cooperatively develop a capital expenditure budget and maintenance responsibilities understanding. This will identify budget and labor responsibilities.

The school and the City are both operating on limited maintenance hours and manpower. Both entities work within the constraints of a set budget and must make fiscally responsible decisions to report to taxpayers.

## **Financing**

The current and best option for the City to finance the tennis court project is by utilizing Annual Appropriation Lease Revenue bonds. Under this authority, the EDA would need to be involved

as a partner, whereby the City would lease the property back from the EDA to make payments. This is statutory in nature.

Lease revenue bonds can be issued by the City's EDA and secured by lease payments made by the City from general revenues, including property taxes. Lease revenue bonds are not subject to a referendum or reverse referendum. The basic mechanics of a lease revenue transaction are provided below:

- Assuming that the City owns the land underlying the planned new facility, the City would lease the land to the EDA, and the EDA would appoint the City as its agent to cause the new facility to be constructed.
- The EDA then subleases the land and leases the new facility to the City under a lease or lease purchase agreement. The lease revenue bonds would be payable from the revenues derived from the lease payments paid by the City under the lease or lease-purchase agreement.
- The lease payments would be subject to annual appropriation, and the City would have the ability to terminate the lease without penalty at the end of each fiscal year.

Because an annual appropriation pledge is not as secure as a general obligation pledge, the interest rate is higher. The City Council can appropriate any source of revenue to the repayment of the bonds. In this case, revenues from the School District would be pledged and used to offset the levy.

Because this is seen by lenders as a less secure form of borrowing, annual appropriation bonds may be harder to sell.

### Next Steps

Originally, the City had considered that financing both the tennis court construction and the Putnam Park redevelopment projects together would be most advantageous. However, after further research and conversation with BakerTilly, it may make more sense to consider the proposal which is laid out below. This proposal will also allow BEA Tennis teams to continue using the Putnam Park Courts while the new courts are being constructed at the High School.

### 2022/2023

City finance tennis court relocation and construction project to be located at Blue Earth Area High School at total estimated cost of **\$1,026,100.00** per Bolton and Menk estimate provided 1/25/2022 via EDA Lease Revenue Bond. Blue Earth Area will be responsible for 60% plus interest. City will be responsible for 40% of payment.

Blue Earth Area	\$615,660.00 plus interest
City of Blue Earth	\$410,440.00

The City of Blue Earth will appropriate funds annually in order for the EDA to make debt service payments, along with the repayments from Blue Earth Area. The City of Blue Earth will sign a note with the Blue Earth EDA.

Quote includes:

Mobilization	Net Posts	Construction Testing
Overhead	Nets	Engineering and
Removals	Fencing	Administration
Earthwork	Landscaping	5% Contingency
Site Drainage	Soil Borings	
Paving	Survey and Design	

Any additions to the project such as lighting or restrooms will be the responsibility of Blue Earth Area to fund or finance.

2023/2024

City will fully reconstruct Putnam Park using the configuration of basketball, pickleball, and tennis courts (layout to be determined at a later date) based on the total cost estimate of **\$779,050.00** per Bolton and Menk estimate provided 2/14/2022. City will be responsible for 100% of payment.

The City will apply for the DNR Parks and Recreation Grant in the amount of \$250,000.00 and will utilize its APRA funding in the total amount of \$339,649.19. Combining these two, \$189,400.83 would need to be allocated from the general levy, or from another source such as Liquor Funds.

Quote includes:

Mobilization	Nets	Construction Testing
Overhead	Fencing	Engineering and
Removals	Trash Enclosure	Administration
Earthwork	Storage Shed	5% Contingency
Site Drainage	Landscaping	
Paving	Soil Borings	
Net Posts	Survey and Design	



**CITY OF BLUE EARTH  
RESOLUTION NO 22-14**

**A RESOLUTION TO ELECT THE STANDARD ALLOWANCE  
AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

**WHEREAS**, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

**WHEREAS**, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

**WHEREAS**, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

**WHEREAS**, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

**WHEREAS**, \$339,649.19 has been allocated to the City of Blue Earth (“City”) pursuant to the ARPA.

**WHEREAS**, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

**WHEREAS**, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

**WHEREAS**, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

**WHEREAS**, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

**WHEREAS**, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH, MINNESOTA, THE CITY ELECTS THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE AMERICAN RESCUE PLAN ACT IN THE AMOUNT OF \$339,649.19 TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.**

Adopted by the City Council of the City of Blue Earth, Minnesota this 2<sup>nd</sup> day of May 2022.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk

**CITY OF BLUE EARTH  
RESOLUTION 22-15**

**A RESOLUTION APPOINTING ELECTION JUDGES  
FOR THE 2022 SPECIAL ELECTION**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE, MINNESOTA:**

To appoint the following election judges:

	<u><b>Name</b></u>	<u><b>Party</b></u>
	<i><b>Election Judge Coordinators</b></i>	
1	Janet Zabel	NP
2	Echo Roggenkamp	NP

	<u><b>Name</b></u>	<u><b>Party</b></u>
	<i><b>Election Judges</b></i>	
3	Betty Armon	NP
4	Val Blumenschein	NP
5	Sue Hauskins	NP
6	Pat Smith	NP
7	Jacque Drew	NP
8	Carrie Meyer	NP

In addition, the City Council of the City of Blue Earth, Minnesota empowers the Deputy City Clerk to appoint additional election judges if necessary.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH ON THIS 2<sup>nd</sup> DAY OF MAY, 2022.**

BY:

ATTEST:

\_\_\_\_\_  
Richard Scholtes  
Mayor

\_\_\_\_\_  
Mary Kennedy  
City Administrator

(Seal)

EXTRACT OF MINUTES OF A MEETING  
OF THE CITY COUNCIL  
CITY OF BLUE EARTH, MINNESOTA

HELD: MAY 2, 2022

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Blue Earth, Faribault County, Minnesota, was duly held at the City Hall in said City on May 2, 2022, at 5:00 P.M. for the purpose in part of authorizing the competitive negotiated sale of the \$5,015,000 General Obligation Bonds, Series 2022B.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution, the reading of which was dispensed with by unanimous consent, and moved its adoption:

RESOLUTION NO. 22-16

RESOLUTION PROVIDING FOR THE COMPETITIVE  
NEGOTIATED SALE OF \$5,015,000 GENERAL OBLIGATION  
BONDS, SERIES 2022B

A. WHEREAS, the City Council of the City of Blue Earth, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue its \$5,015,000 General Obligation Bonds, Series 2022B (the "Bonds") to finance (i) various street improvement projects within the City; and (ii) various utility projects within the City; and

B. WHEREAS, the City has retained Baker Tilly Municipal Advisors, LLC, in Saint Paul, Minnesota ("Baker Tilly MA"), as its independent municipal adviser and is therefore authorized to sell these obligations by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9); and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Blue Earth, Minnesota, as follows:

1. Authorization. The City Council hereby authorizes Baker Tilly MA to solicit proposals for the competitive negotiated sale of the Bonds.
2. Meeting; Proposal Opening. This City Council shall meet at the time and place specified in the Terms of Proposal attached hereto as Exhibit A for the purpose of considering sealed proposals for, and awarding the sale of, the Bonds. The Administrator or designee, shall open proposals at the time and place specified in such Terms of Proposal.
3. Terms of Proposal. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Proposal" attached hereto as Exhibit A and hereby approved and made a part hereof.

4. Official Statement. In connection with said competitive negotiated sale, the Administrator and other officers or employees of the City are hereby authorized to cooperate with Baker Tilly MA and participate in the preparation of an official statement for the Bonds, and to execute and deliver it on behalf of the City upon its completion.

This resolution shall become effective immediately upon its passage and without publication.

Passed this 2<sup>nd</sup> day of May, 2022.

---

/s/ Richard Scholtes  
Mayor

---

ATTEST: /s/ Mary Kennedy  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by member \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA  
COUNTY FARIBAULT  
CITY OF BLUE EARTH

I, the undersigned, being the duly qualified and acting City Administrator of the City of Blue Earth, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$5,015,000 General Obligation Bonds, Series 2022B.

WITNESS my hand on May \_\_\_\_, 2022.

---

City Administrator

## EXHIBIT A

**THE CITY HAS AUTHORIZED BAKER TILLY MUNICIPAL ADVISORS, LLC TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:**

### **TERMS OF PROPOSAL**

**\$5,015,000\***

**CITY OF BLUE EARTH, MINNESOTA  
GENERAL OBLIGATION BONDS, SERIES 2022B**

**(BOOK ENTRY ONLY)**

Proposals for the above-referenced obligations (the "Bonds") will be received by the City of Blue Earth, Minnesota (the "City") on Monday, June 6, 2022 (the "Sale Date") until 11:00 A.M., Central Time (the "Sale Time") at the offices of Baker Tilly Municipal Advisors, LLC ("Baker Tilly MA"), 30 East 7th Street, Suite 3025, Saint Paul, MN 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at its meeting commencing at 5:00 P.M., Central Time, of the same day.

### **SUBMISSION OF PROPOSALS**

Baker Tilly MA will assume no liability for the inability of a bidder or its proposal to reach Baker Tilly MA prior to the Sale Time, and neither the City nor Baker Tilly MA shall be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Completed, signed proposals may be submitted to Baker Tilly MA by email to [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com) or by fax (651) 223-3046, and must be received prior to the Sale Time.

**OR**

(b) **Electronic Bidding.** Proposals may also be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal. Neither the City, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the City, its agents, nor PARITY® shall be responsible for a bidder's failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The City is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the City.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2<sup>nd</sup> Floor, New York, New York 10018  
Customer Support: (212) 849-5000

#### DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2022. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature February 1 in the years and amounts\* as follows:

2024	\$195,000
2025	\$290,000
2026	\$295,000
2027	\$300,000
2028	\$305,000
2029	\$320,000
2030	\$325,000
2031	\$335,000
2032	\$350,000
2033	\$355,000
2034	\$370,000
2035	\$375,000
2036	\$385,000
2037	\$400,000
2038	\$415,000

\* *The City reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of \$5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per \$1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the City for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.*

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify "Years of Term Maturities" in the spaces provided on the proposal form.

#### BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder



(the "Purchaser"), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

#### REGISTRAR

U.S. Bank Trust Company, National Association, Saint Paul, Minnesota will service as Registrar (the "Registrar") for the Bonds, and shall be subject to applicable regulations of the Securities and Exchange Commission. The City will pay for the services of the registrar.

#### OPTIONAL REDEMPTION

The City may elect on February 1, 2031, and on any day thereafter, to redeem Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.

#### SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City will pledge (i) special assessments against benefited properties for repayment of a portion of the Bonds; and (ii) net revenues of the City's water and sanitary sewer utilities for repayment of a portion of the Bonds. The proceeds of the Bonds will be used to finance (i) various street improvement projects within the City; and (ii) various utility projects within the City.

#### BANK QUALIFIED TAX-EXEMPT OBLIGATIONS

The City will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

#### BIDDING PARAMETERS

Proposals shall be for not less than \$4,964,850 plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

#### ESTABLISHMENT OF ISSUE PRICE

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to

each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by Baker Tilly MA.

The City intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a "competitive sale" as defined in the Regulation based on the following:

- (i) the City shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- (ii) all bidders shall have an equal opportunity to submit a bid;
- (iii) the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- (iv) the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all of the requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. In such event, any proposal submitted will not be subject to cancellation or withdrawal. Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and Baker Tilly MA if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the City and Baker Tilly MA the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the City and Baker Tilly MA notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

#### GOOD FAITH DEPOSIT

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit via wire transfer to the City in the amount of \$50,150 (the "Deposit") no later than 1:30 P.M., Central Time on the Sale Date. The Purchaser shall be solely responsible for the timely delivery of its Deposit, and neither the City nor Baker Tilly MA have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the City may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

A Deposit will be considered timely delivered to the City upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Baker Tilly MA following the receipt and tabulation of proposals. The successful bidder must send an e mail including the following information: (i) the federal reference number and time released; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the City and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the City.

#### AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the City. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The City will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the City determines to have failed to comply with the terms herein.

#### BOND INSURANCE AT PURCHASER'S OPTION

The City has not applied for or pre-approved a commitment for any policy of municipal bond insurance with respect to the Bonds. If the Bonds qualify for municipal bond insurance and a bidder desires to purchase a policy, such indication, the maturities to be insured, and the name of the desired insurer must be set forth on the bidder's proposal. The City specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest TIC to the City. All costs associated with the issuance and administration of such policy and associated ratings and expenses (other than any independent rating requested by the City) shall be paid by the successful bidder. Failure of the municipal bond insurer to issue the policy after the award of the Bonds shall not constitute cause for failure or refusal by the successful bidder to accept delivery of the Bonds.

#### CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Baker Tilly MA will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

#### SETTLEMENT

On or about July 7, 2022, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Taft Stettinius & Hollister LLP of Minneapolis, Minnesota and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the City, or its agents, the Purchaser shall be liable to the City for any loss suffered by the City

by reason of the Purchaser's non-compliance with said terms for payment.

#### CONTINUING DISCLOSURE

On the date of actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking (the "Undertaking") whereunder the City will covenant for the benefit of the owners of the Bonds to provide certain financial and other information about the City and notices of certain occurrences to information repositories as specified in and required by SEC Rule 15c2-12(b)(5).

#### OFFICIAL STATEMENT

The City has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the City as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For an electronic copy of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the City, Baker Tilly Municipal Advisors, LLC, by telephone (651) 223-3000, or by email [bondservice@bakertilly.com](mailto:bondservice@bakertilly.com). The Preliminary Official Statement will also be made available at <https://connect.bakertilly.com/bond-sales-calendar>

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the City agrees that, no more than seven business days after the date of such award, it shall provide to the Purchaser an electronic copy of the Final Official Statement. The City designates the Purchaser as its agent for purposes of distributing the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the City, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated May 2, 2022

BY ORDER OF THE CITY COUNCIL

/s/ Mary Kennedy  
City Administrator

INVESTMENT SCHEDULE  
CITY OF BLUE EARTH  
MAY 2, 2022

**CURRENT INVESTMENTS**

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
FIRST BANK OF BE	GENERAL CHECKING ACCT # xxxx7300	1.34%	4/28/2022	\$ 3,409,172
FIRST BANK OF BE	GENERAL CHECKING ACCT # xxxx5300	1.34%	4/28/2022	\$ 2,260,023
				\$ 5,669,195

**LONG TERM INVESTMENTS**

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
1 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	10/21/2022	\$ 100,000
2 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	3/20/2023	\$ 200,000
3 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	1/3/2023	\$ 125,000
4 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	GENERAL INVESTMENT	9/13/2022	\$ 175,000
5 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	STREET FUND RESERVE	10/2/2022	\$ 100,000
6 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	STREET FUND RESERVE	10/2/2024	\$ 200,000
			<b>TOTAL</b>	<b>\$ 900,000</b>

**LONG TERM INVESTMENTS DETAILS**

- 1 Certificate of Deposit. Industrial & Com. Bank China USA National 0.20% interest rate paid monthly. Maturity date 10/21/2022.
- 2 Certificate of Deposit. BMW BK North America 0.200% interest paid semi annual on Mar. & Sept. 19th each year. Maturity date 03/20/2023
- 3 Certificate of Deposit. Goldman Sachs New York. 1.85% interest paid semi annual on January & July 2nd each year. Maturity date 01/02/2023 .
- 4 Certificate of Deposit. First Bank Blue Earth. 0.25% interest paid every 12 months and at maturity . Matruity date 9/13/2022.
- 5 Certificate of Deposit. First Bank Blue Earth. 0.45% interest paid every 12 months and at maturity . Matruity date 10/2/2022.
- 6 Certificate of Deposit. First Bank Blue Earth. 0.65% interest paid every 12 months and at maturity . Matruity date 10/2/2024.

**BILL SHEET FOR COUNCIL MEETING OF MAY 2, 2022**

<b>PREPAID BILLS:</b>	\$	<b>141,567.62</b>
<b>UNPAID BILLS:</b>	\$	<b>149,085.37</b>
<b>BONDS PAYABLE:</b>	\$	<b>-</b>
<b>TOTAL BILLS PAID &amp; UNPAID:</b>	\$	<b>290,652.99</b>

**CITY OF BLUE EARTH**

CHECK REGISTER BY DEPT.

FUND	PAYALBE TO	CHECK #	CHECK DATE	AMOUNT	COMMENT
<b>FUND 101 GENERAL FUND ADMINISTRATION</b>	CANON FINANCIAL SERVICES, INC.	061162	5/2/2022	\$94.08	ADMIN CANON COPIER LEASE PMT.
	INNOVATIVE OFFICE SOLUTIONS	061180	5/2/2022	\$4.52	ADMIN SEAL STICKERS
	INNOVATIVE OFFICE SOLUTIONS	061180	5/2/2022	\$219.20	ADMIN PRINTER PAPER
	KENNEDY, MARY	061183	5/2/2022	\$97.21	MILEAGE REIMBURSEMENT FOR CONFERENCE
	LMC FINANCE DEPARTMENT	061185	5/2/2022	\$239.00	2022 ANNUAL CONFERENCE - R. HANEVIK
	LMC FINANCE DEPARTMENT	061185	5/2/2022	\$239.00	2022 ANNUAL CONFERENCE - M. KENNEDY
	MN UI FUND	061189	5/2/2022	\$5,842.50	ADMIN Q2 2020-Q1 2022 UNEMPLOYMENT
	MN UI FUND	061189	5/2/2022	\$50.00	UNEMPLOYMENT FEES Q2 2020-Q1 2022
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$17.99	ADMIN STAMPS SERVICE CHARGE
			<b>TOTAL</b>		<b>\$6,803.50</b>
<b>CITY HALL MAINTENANCE</b>	BE LIGHT & WATER DEPT	061152	4/26/2022	\$2,352.67	CITY HALL MONTHLY UTILITIES
	CENTERPOINT ENERGY	061165	5/2/2022	\$355.16	CITY HALL MONTHLY NATURAL GAS
	FARIBAULT CO.TREASURER**	061171	5/2/2022	\$1,396.00	CITY HALL 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
	STERICYCLE, INC.	061201	5/2/2022	\$80.00	CITY HALL SHRED SERVICE
			<b>TOTAL</b>		<b>\$4,183.83</b>
<b>FIRE DEPT</b>	BE LIGHT & WATER DEPT	061152	4/26/2022	\$1,020.84	FIRE DEPT MONTHLY UTILITIES
	BOMGAARS	061159	5/2/2022	\$134.99	FIRE DEPT FLOOD LIGHT
	BOMGAARS	061159	5/2/2022	\$609.97	FIRE DEPT BATTERIES & FLOOD LIGHT
	CENTERPOINT ENERGY	061165	5/2/2022	\$567.95	FIRE DEPT MONTHLY NATURAL GAS
	HEIMAN FIRE EQUIPMENT INC.	061178	5/2/2022	\$55.04	FIRE DEPT NOZZLES PISTOL GRIP
	KWIK TRIP	061184	5/2/2022	\$189.84	FIRE DEPT FUEL
	MN UI FUND	061189	5/2/2022	\$28.38	FIRE DEPT Q2 2020-Q1 2022 UNEMPLOYMENT
			<b>TOTAL</b>		<b>\$2,607.01</b>
<b>LEGAL SERVICES</b>	FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$625.00	AMENDENTS TO CHARTER
	FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$3,465.00	MAY LEGAL SERVICES
			<b>TOTAL</b>		<b>\$4,090.00</b>
<b>LIBRARY</b>	BE LIGHT & WATER DEPT	061152	4/26/2022	\$562.57	LIBRARY MONTHLY UTILITIES
	CENTER POINT PUBLISHING	061164	5/2/2022	\$47.94	LIBRARY BOOK PURCHASES
	CENTERPOINT ENERGY	061165	5/2/2022	\$286.25	LIBRARY MONTHLY NATURAL GAS
	CHERRY LAKE PUBLISHING	061166	5/2/2022	\$574.13	LIBRARY BOOK PURCHASES
	CRABTREE PUBLISHING COMPANY	061168	5/2/2022	\$539.69	LIBRARY BOOK PURCHASES
	FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$50.00	AGREEMENT FOR FOSSIL DISCOVERY CNTR
	GALE GROUP	061175	5/2/2022	\$84.72	LIBRARY BOOK PURCHASES
	GALE GROUP	061175	5/2/2022	\$76.47	LIBRARY BOOK PURCHASES
	GALE GROUP	061175	5/2/2022	\$24.74	LIBRARY BOOK PURCHASES
	GALE GROUP	061175	5/2/2022	\$84.72	LIBRARY BOOK PURCHASES
	HOUCHEN BINDERY	061179	5/2/2022	\$165.00	LIBRARY BINDING NEWSPAPER
	MICRO MARKETING ASSOCIATES	061188	5/2/2022	\$77.34	LIBRARY AUDIOBOOK PURCHASES
	MN UI FUND	061189	5/2/2022	-\$247.74	CREDIT ON LIBRARY Q2 2020-Q1 2022 UNEMPLOYMENT
	ROURKE EDUCATIONAL MEDIA	061196	5/2/2022	\$655.35	LIBRARY BOOK PURCHASES
	STAR TRIBUNE	061198	5/2/2022	\$648.86	LIBRARY NEWSPAPER SUBSCRIPTION

	THE CHILDS WORLD	061204	5/2/2022	\$1,575.10	LIBRARY BOOK PURCHASES
			<b>TOTAL</b>	<b>\$5,205.14</b>	
<b>POLICE DEPT</b>					
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$664.93	POLICE DEPT MONTHLY UTILITIES
	ALPHA WIRELESS COMMUNICATIONS	061154	5/2/2022	\$457.50	POLICE DEPT RADIO SERVICE CALL
	AMAZON CAPITAL SERVICES	061155	5/2/2022	\$20.57	POLICE DEPT OFFICE SUPPLIES
	AMAZON CAPITAL SERVICES	061155	5/2/2022	\$129.00	POLICE DEPT AMERICAN FLAG PATCHES
	BOMGAARS	061159	5/2/2022	\$4.49	POLICE DEPT PELLET TIN
	CENTERPOINT ENERGY	061165	5/2/2022	\$243.40	POLICE DEPT MONTHLY NATURAL GAS
	DOLLAR GENERAL	061169	5/2/2022	\$44.45	POLICE DEPT SUPPLIES
	STREICHERS	061202	5/2/2022	\$209.89	POLICE DEPT HOLSTERS
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$359.94	POLICE DEPT ZAK HALLIGAN TOOLS
	WEX BANK	061209	5/2/2022	\$872.38	POLICE DEPT FUEL
			<b>TOTAL</b>	<b>\$3,006.55</b>	
<b>PUBLIC WORKS/MAINTENANCE</b>					
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$2,436.16	PWD MONTHLY UTILITIES
	AMAZON CAPITAL SERVICES	061155	5/2/2022	\$132.16	PWD BATHROOM FIXTURES
	BAUER BUILT	061156	5/2/2022	\$30.00	PWD TIRE REPAIRS
	BOMGAARS	061159	5/2/2022	\$280.94	PWD SUPPLIES
	BOMGAARS	061159	5/2/2022	\$333.88	PWD PARKS SUPPLIES
	CENTERPOINT ENERGY	061165	5/2/2022	\$937.22	PWD MONTHLY NATURAL GAS
	JDS TREE SERVICE	061181	5/2/2022	\$5,000.00	PWD TREE REMOVAL
	MACQUEEN EQUIPMENT INC.	061187	5/2/2022	\$79.19	PWD REPAIR PARTS
	MN UI FUND	061189	5/2/2022	\$938.08	PWD Q2 2020-Q1 2022 UNEMPLOYMENT
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$188.38	PWD DOG ON LEASH SIGNS
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$36.49	PWD HONDA CARBURETOR
	WEX BANK	061209	5/2/2022	\$2,264.59	PWD FUEL
			<b>TOTAL</b>	<b>\$12,657.09</b>	
<b>SANITATION &amp; HEALTH</b>					
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$143.56	ANIMAL SHELTER MONTHLY UTILITIES
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$398.21	STREET LIGHTS MONTHLY UTILITIES
	EZ RENTAL& PARTY SERVICE, LLC	061170	5/2/2022	\$139.10	BRUSHSITE PORTA RENTAL (4/19 - 5/17)
	MN UI FUND	061189	5/2/2022	\$1,223.34	BRUSH SITE Q2 2020-Q1 2022 UNEMPLOYMENT
			<b>TOTAL</b>	<b>\$1,904.21</b>	
<b>SENIOR CENTER</b>					
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$557.50	SENIOR CNTR MONTHLY UTILITIES
	CAPITAL ONE - WALMART	061163	5/2/2022	\$54.28	SENIOR CNTR SUPPLIES
	CENTERPOINT ENERGY	061165	5/2/2022	\$254.34	SENIOR CNTR MONTHLY NATURAL GAS
			<b>TOTAL</b>	<b>\$866.12</b>	
<b>SWIMMING POOL</b>					
	BE LIGHT & WATER DEPT	061152	4/26/2022	\$818.65	POOL MONTHLY UTILITIES
	BE LIGHT & WATER DEPT	061157	5/2/2022	\$1,241.66	POOL REPAIRS
	CAPITAL ONE - WALMART	061163	5/2/2022	\$247.72	POOL SUPPLIES
	CENTERPOINT ENERGY	061165	5/2/2022	\$248.43	POOL MONTHLY NATURAL GAS
	G & S DRAINAGE&EXCAVATIN, INC.	061174	5/2/2022	\$570.00	POOL VALVE REPLACE
	HAWKINS, INC.	061177	5/2/2022	\$2,104.12	POOL CHEMICALS
	INNOVATIVE OFFICE SOLUTIONS	061180	5/2/2022	\$9.21	POOL SUPPLIES
	MN UI FUND	061189	5/2/2022	\$434.77	POOL Q2 2020-Q1 2022 UNEMPLOYMENT
	USA BLUE BOOK	061206	5/2/2022	\$88.54	POOL REPLACEMENT WINDSOCK
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$258.00	POOL FIRST AID/CPR/AED INSTRUCTOR KIT
	WELLS FARGO ELITE CARD PAYMENT	061208	5/2/2022	\$566.01	POOL RED CROSS BACKBOARD



			<b>TOTAL</b>	<b><u>\$6,587.11</u></b>	
<b>FUND 207 ECONOMIC DEVELOPMENT FUND</b>		<b>GENERAL FUND TOTAL</b>		<b><u>\$47,910.56</u></b>	
BE LIGHT & WATER DEPT	061152	4/26/2022	\$3,760.89		AG CNTR MONTHLY UTILITIES
AMAZON CAPITAL SERVICES	061155	5/2/2022	\$41.97		AG CNTR EMERGENCY LIGHT BATTERIES
BOMGAARS	061159	5/2/2022	\$179.99		AG CNTR DEHUMIDIFIER
BROVOLD & COMPANY, LLC	061161	5/2/2022	\$2,000.00		EDA APPRAISAL OF MANSKE LAND
CENTERPOINT ENERGY	061165	5/2/2022	\$1,779.53		AG CNTR MONTHLY NATURAL GAS
CJS CLEANING SERVICE LLC	061167	5/2/2022	\$123.70		AG CNTR CLEANING SERVICE
CJS CLEANING SERVICE LLC	061167	5/2/2022	\$135.00		AG CNTR CLEANING SERVICE
CJS CLEANING SERVICE LLC	061167	5/2/2022	\$146.25		AG CNTR CLEANING SERVICE
CJS CLEANING SERVICE LLC	061167	5/2/2022	\$146.25		AG CNTR CLEANING SERVICE
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$9,207.00		AG CNTR 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$26.00		WELCOME CNTR 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$10,221.00		AG CNTR 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$4,943.00		AG CNTR 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$114.69		AG CNTR 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$1,552.00		169 ADDITION 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$4,127.00		WELCOME CNTR 1ST HALF 2022 PROPERTY TAXES
FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$22.95		THREE SISTERS SALE TO RURAL RENAISSANCE
FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$500.00		LOAN DOCUMENTS PREPARED FOR TJD REPAIR
INNOVATIVE OFFICE SOLUTIONS	061180	5/2/2022	\$41.49		AG CNTR SUPPLIES
MN UI FUND	061189	5/2/2022	\$1,895.30		AG CNTR Q2 2020-Q1 2022 UNEMPLOYMENT
MOORE CONSTRUCTION, INC.	061191	5/2/2022	\$83.75		AG CNTR APRIL (1ST - 15TH) SNOW REMOVAL
VINTAGE SOUL PHOTOGRAPHY	061207	5/2/2022	\$867.25		COMMERCIAL BLDG IMPROVEMENT GRANT APPROVED 3/10/2022
		<b>TOTAL</b>		<b><u>\$41,915.01</u></b>	
<b>FUND 210 AIRPORT FUND</b>					
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$636.00		AIRPORT 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$191.00		AIRPORT 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$1,266.00		AIRPORT 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$2,204.00		AIRPORT 1ST HALF 2022 PROPERTY TAXES
STEIER, LUKE	061200	5/2/2022	\$1,204.58		MAY AIRPORT MAINTENANCE AGREEMENT
		<b>TOTAL</b>		<b><u>\$5,501.58</u></b>	
<b>FUND 224 HOUSING FUND</b>					
APX CONSTRUCTION GROUP, LLC	061151	4/26/2022	\$116,315.07		SETTLEMENT & RETAINAGE ON HOUSING CONSTRUCTION
APX CONSTRUCTION GROUP, LLC	061151	4/26/2022	\$3,000.00		REFUND OF EARNEST MONEY ON UNUSED HOUSING LOTS
BE LIGHT & WATER DEPT	061152	4/26/2022	\$93.02		HRA 918 S. GALBRAITH ST. MONTHLY UTILITIES
BE LIGHT & WATER DEPT	061152	4/26/2022	\$93.84		HRA 414 E. 4TH ST. MONTHLY UTILITIES
BE LIGHT & WATER DEPT	061152	4/26/2022	\$94.47		HRA 416 E 4TH ST. MONTHLY UTILITIES
BOMGAARS	061159	5/2/2022	\$9.99		HRA SUPPLIES
CENTERPOINT ENERGY	061165	5/2/2022	\$67.13		416 E 4TH STREET MONTHLY NATURAL GAS
CENTERPOINT ENERGY	061165	5/2/2022	\$59.16		918 S. GALBRAITH MONTHLY NATURAL GAS
CENTERPOINT ENERGY	061165	5/2/2022	\$54.16		414 E 4TH STRRET MONTHLY NATURAL GAS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$741.00		HOUSING DEV. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$69.00		102 PRAIRIE ROSE DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$63.00		106 PRAIRIE ROSE DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$77.00		102 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$68.00		106 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$63.00		110 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$888.00		HOUSING DEV. 1ST HALF 2022 PROPERTY TAXES

FARIBAULT CO.TREASURER**	061171	5/2/2022	\$127.00	PRAIRIE VIEW PARK 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$90.00	111 BUTTERFLY CT. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$90.00	109 BUTTERFLY CT. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	107 BUTTERFLY CT. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	105 BUTTERFLY CT. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	117 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$76.00	220 S. RICE ST. 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	113 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	109 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$142.82	916 S. GALBRAITH ST. 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$56.00	416 E 4TH ST. 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$258.00	SE CORNER OF 14TH & MOORE 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$169.00	904 S. GALBRAITH ST. 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$100.00	121 BLUESTEM DR. 1ST HALF 2022 PROPERTY TAXES
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$501.00	918 S. GALBRAITH ST. 1ST HALF 2022 PROPERTY TAXES/ ASSESSMENTS
FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$370.00	TRANSFER PROPERTIES TO HRA
FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$870.42	SALE OF 102 BLUESTEM TO JM DEVELOPMENT LLC
FRUNDT, LUNDQUIST & GUSTAFSON,	061173	5/2/2022	\$1,273.00	SALE OF 106 BLUESTEM TO E&J RENTAL, LLC
		<b>TOTAL</b>	<b>\$126,379.08</b>	

**FUND 328 2016A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	061171	5/2/2022	\$639.58	GAZEBO PARK 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$96.20	MUNICIPAL PUBLIC SERVICE 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$53.29	TANGLEWOOD OUTLOT B 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$357.08	119 N. MAIN ST 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$26.65	TANGLEWOOD OUTLOT A 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$357.08	102 N. MAIN ST 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$115.21	114 S. MAIN ST 1ST HALF 2022 ASSESSMENTS
		<b>TOTAL</b>	<b>\$1,645.09</b>	

**FUND 329 2018A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	061171	5/2/2022	\$77.98	SW CORNER 14TH & MOORE 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$194.94	TENNIS COURTS 1ST HALF 2022 ASSESSMENTS
		<b>TOTAL</b>	<b>\$272.92</b>	

**FUND 330 2019A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	061171	5/2/2022	\$133.79	2ND ST. DOG PARK 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$97.39	W. INDUSTRIAL PARK 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$89.19	RICE & 2ND ST. 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$217.08	ROW RIVERVIEW LN 1ST HALF 2022 ASSESSMENTS
		<b>TOTAL</b>	<b>\$537.45</b>	

**FUND 331 2020A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	061171	5/2/2022	\$681.20	THIRD WARD PARK 1ST HALF 2022 ASSESSMENTS
FARIBAULT CO.TREASURER**	061171	5/2/2022	\$458.76	LELAND LOT 1ST HALF 2022 ASSESSMENTS
		<b>TOTAL</b>	<b>\$1,139.96</b>	

**FUND 418 STREET IMPROVEMENT PROJECTS**

FARIBAULT COUNTY TREASURER PWD	061172	5/2/2022	\$1,053.32	SRTS ENGINEERING
		<b>TOTAL</b>	<b>\$1,053.32</b>	

**FUND 602 WASTE WATER TREATMENT PLANT**

BE LIGHT & WATER DEPT	061152	4/26/2022	\$6,984.30	WWTP MONTHLY UTILITIES
BOMGAARS	061159	5/2/2022	\$40.98	WWTP SUPPLIES
CENTERPOINT ENERGY	061165	5/2/2022	\$5,407.97	WWTP MONTHLY NATURAL GAS
GRAINGER INC.	061176	5/2/2022	\$250.25	WWTP SAFETY RELIEF VALVE
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$140.75	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$62.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$157.50	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$124.60	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$126.75	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$62.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$186.55	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$126.75	WWTP TESTING
MN VALLEY LABORATORIES INC.	061190	5/2/2022	\$126.75	WWTP TESTING
RON S ELECTRIC MOTOR REPAIR	061195	5/2/2022	\$245.25	WWTP BEARING REPAIRS
STATE CHEMICAL	061199	5/2/2022	\$422.80	WWTP WEED KILLER
USA BLUE BOOK	061206	5/2/2022	\$88.53	WWTP REPLACEMENT WINDSOCK
WEX BANK	061209	5/2/2022	\$54.80	WWTP FUEL
		<b>TOTAL</b>	<b>\$14,609.13</b>	

**FUND 604 STORM WATER UTILITY**

BE LIGHT & WATER DEPT	061152	4/26/2022	\$47.91	STORM WATER MONTHLY UTILITIES
		<b>TOTAL</b>	<b>\$47.91</b>	

**FUND 605 LIQUOR FUND**

A H HERMEL CANDY CO.	061153	5/2/2022	\$673.43	MAY LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	061153	5/2/2022	\$31.37	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	061158	5/2/2022	\$101.00	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	061158	5/2/2022	\$361.50	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	061158	5/2/2022	\$37.50	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	061158	5/2/2022	\$320.00	MAY LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	061160	5/2/2022	\$2,219.31	MAY LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	061160	5/2/2022	\$776.00	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	061182	5/2/2022	\$6,424.09	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	061182	5/2/2022	\$2,507.46	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	061182	5/2/2022	\$316.90	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	061182	5/2/2022	-\$130.47	CREDIT ON MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	061186	5/2/2022	\$80.00	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	061186	5/2/2022	\$6,174.65	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	061186	5/2/2022	\$3,424.02	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	061186	5/2/2022	-\$36.00	CREDIT ON MAY LIQUOR STORE INVENTORY
MORGAN CREEK VINEYARDS	061192	5/2/2022	\$684.00	MAY LIQUOR STORE INVENTORY
PEPSI-COLA OF MANKATO INC.	061193	5/2/2022	\$252.50	MAY LIQUOR STORE INVENTORY
REDBULL	061194	5/2/2022	\$180.00	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$714.00	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$3,051.15	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$67.16	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$506.27	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$82.66	MAY LIQUOR STORE INVENTORY
THE AMERICAN BOTTLING CO.	061203	5/2/2022	\$196.80	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	\$4,174.40	MAY LIQUOR STORE INVENTORY

TOW DISTRIBUTING	061205	5/2/2022	\$37.40	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	-\$67.72	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	\$7,202.75	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	-\$10.56	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	\$102.80	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	-\$9.00	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	\$68.00	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	\$46.00	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	061205	5/2/2022	-\$246.72	CREDIT ON MAY LIQUOR STORE INVENTORY
BE LIGHT & WATER DEPT	061152	4/26/2022	\$1,232.45	LIQUOR STORE MONTHLY UTILITIES
A H HERMEL CANDY CO.	061153	5/2/2022	\$42.91	LIQUOR STORE SUPPLIES
A H HERMEL CANDY CO.	061153	5/2/2022	\$8.95	MAY LIQUOR STORE INVENTORY SHIPPING
BELLBOY CORPORATION	061158	5/2/2022	\$27.00	MAY LIQUOR STORE INVENTORY SHIPPING
BELLBOY CORPORATION	061158	5/2/2022	\$2.73	MAY LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	061160	5/2/2022	\$33.61	MAY LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	061160	5/2/2022	\$12.95	MAY LIQUOR STORE INVENTORY SHIPPING
CENTERPOINT ENERGY	061165	5/2/2022	\$336.21	LIQUOR STORE MONTHLY NATURAL GAS
INNOVATIVE OFFICE SOLUTIONS	061180	5/2/2022	\$46.78	LIQUOR STORE SUPPLIES
JOHNSON BROTHERS LIQUOR	061182	5/2/2022	\$218.89	MAY LIQUOR STORE INVENTORY SHIPPING
MN UI FUND	061189	5/2/2022	\$5,784.50	LIQUOR STORE Q2 2020-Q1 2022 UNEMPLOYMENT
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$1.80	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$47.24	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$18.00	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$0.60	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	061197	5/2/2022	\$6.60	MAY LIQUOR STORE INVENTORY SHIPPING
		<b>TOTAL</b>	<b>\$48,133.87</b>	

**FUND 610 FITNESS CENTER FUND**

BE LIGHT & WATER DEPT	061152	4/26/2022	\$990.58	FITNESS CNTR MONTHLY UTILITIES
AMAZON CAPITAL SERVICES	061155	5/2/2022	\$76.95	FITNESS CNTR EQUIPMENT REPAIR PARTS
BOMGAARS	061159	5/2/2022	\$33.35	FITNESS CNTR SUPPLIES
CENTERPOINT ENERGY	061165	5/2/2022	\$406.23	FITNESS CNTR MONTHLY NATURAL GAS
		<b>TOTAL</b>	<b>\$1,507.11</b>	

NAME	GROSS	NET
ANDERSON, JAMES M.	1,575.20	1,172.53
ANDERSON, STEVE	3,341.84	2,462.18
BELASKI, AMBER M.	1,416.00	1,035.84
BELL, BODEY G.	1,958.40	1,356.11
BELL, WESLEY H.	2,419.18	1,498.77
BERG, LAWRENCE W.	145.99	134.82
BETTIN, DARREN J.	1,230.60	955.47
BROWN, JARED M.	1,958.40	1,356.11
CLAEYS, THERESA M.	108.00	99.73
CROFTON, JOSHUA A.	2,660.80	1,730.23
DAVIS, TAMMY	2,140.77	1,551.99
FELION, MELISSA K.	2,660.80	1,603.33
FLETCHER, THOMAS W.	3,426.40	2,330.01
FRANTA, MARY P.	99.30	46.70
GAYDON, EVA C.	2,632.92	1,536.04
GJERSTAD, MURIEL E.	303.21	258.43
GREENSIDE, DEVIN R.	1,609.39	1,152.22
HALL, MICHELLE J.	2,029.35	1,440.32
HALL, NORMAN R.	183.52	169.48
HALVORSON, MOLLY A.	447.20	383.92
HANEVIK, RAYNE R.	1,778.25	1,299.59
HAUGH, THAREN R.	3,097.12	2,047.56
HEARN, STACY L. FUCHS	50.64	46.77
HEENAN, MARK W.	2,041.60	1,493.62
HOLLAND, JAMISON R.	3,627.77	2,525.26
JAHNKE, LINDA J.	1,728.75	1,305.11
KENNEDY, MARY E.	3,269.23	2,036.60
LANE, DUSTIN L.	62.28	57.52
LEWIS, LESLIE A.	129.60	119.68
MYERS, ERIKA M.	194.99	135.30
OLSON, DAVID L.	2,431.89	1,618.76
PAUKERT, JORDAN R.	2,523.35	1,679.78
PAUSEWANG, BARBARA A.	145.90	134.73
ROGGENKAMP, ECHO M.	2,131.20	1,487.26
SKAARE, KEVIN	2,169.60	1,264.84
SLONEKER, ALYSSA L.	391.30	326.27
SONNICKSEN, STEVE D.	2,041.60	1,522.16
SPEAR, BROOKE N.	104.47	89.69
SPELLMAN, KEN W.	1,416.00	1,014.28
WELLS, CRAIG	112.30	93.71
TOTAL	61,795.11	42,572.72

**TO:** Mayor and City Council  
**FROM:** Mary Kennedy, City Administrator  
**SUBJECT:** Administrator's Report  
**DATE:** 2 May 2022

---



**MAIN STREET CONFERENCE** I attended Rethos' conference in Faribault which was designed to discuss downtown building restoration and maintenance. I found the conference to be very interesting and inspiring. Sessions included creative zoning districts to incentive downtown development, commercial building inspections, a downtown upstairs tour of Faribault, and lastly a presentation by the nonprofit organization The Department of Public Transformation which is redeveloping a downtown building into a multiuse space with arts and culture as the basis of community development. I would love to provide insight or feedback on the conference if anyone is interested in talking about it more!

**FIRE TRUCK** Members of the fire department are researching truck options that will meet the needs. There is a meeting scheduled with Heiman Fire on May 3<sup>rd</sup> which will assist with the process of specifying a new truck to determine a final price. I continue to research funding sources, with Republic First National being a contact that we will pursue once we have more details on the cost and timeline of a truck.

**KATO ROOFING** The Ag Center and City Hall both have portions that were budgeted for roof work this year after repairs were identified by Kato Roofing through the Eagle Eye Program. I contacted Kato Roofing to schedule the repairs, but because the City's contract with Kato Roofing is for another year of inspections, was encouraged to schedule the second year of inspections prior to scheduling the repair work to ensure that project grading and priority was still in line with reports from last year. Inspections for 2022 are scheduled for next week. Devin and I will re-evaluate the reports once they are provided and fit repairs into the budgets which were established for repairs.

**STUDENT SERVICE DAY** Students at Blue Earth Area will be out in the community for a service project day next week. Several projects have been coordinated again this year with the Public Works Department. These include clean up at parks, alley clean up, trash collection, fairgrounds clean up, leaf raking, cleaning fence lines, and picking up sticks and debris. Additionally, Tammy Davis has coordinated a group to assist with a code enforcement case to clean up a property that has fallen into chronic noncompliance of the City's nuisance code.

**G.O. IMPROVEMENT BOND 2022A** BakerTilly has indicated that although interest rates are still historically low, they are higher than the extremely low rates we have become accustomed to. As always, the 2022A Improvement Bonds for the street projects are being under two statutory authorities, those being Improvement and Utility Revenue. There is sometimes a disconnect between bond/legal terminology and city/engineering terminology. The first interest payment on the bonds is on 2/1/2023. Assessments are not certified until 2023, with the first collection in 2024. The first interest payment on 2/1/2023 is estimated to be about \$50,000. The City remains in a healthy position for these projects as the Street Reserve Fund and Local Option Sales Tax allow the debt service to be offset and the projects to be paid until assessment revenue is paid in.