



LOT SPLIT APPLICATION

Application is hereby made for a Lot Split of

(subdivision), which received preliminary approval by the City of Blue Earth Planning
Commission on _____, 202__.

APPLICANT

Owner Name _____ Phone _____ Email _____

Site Address _____

Parcel ID _____ Current Property Use _____

Proposed Property Use _____

APPLICATION ITEMS

The following information **MUST** be submitted in support of this application:

- Completed application for Lot Split
- Completed Lot Split checklist
- Cash fee \$ _____
- Acknowledgement of Responsibility Form completed
- Affirmation of Sufficient Interest Form completed
- Two (2) copies of site survey by registered land surveyor
- Other _____

SIGNATURE

I fully understand that I must meet with City Staff to review all submission requirements and within 30 days of receiving the application and application submittals, the Planner/Zoning Administrator shall review the application and determine:

1. If the proposal meets the ordinance criteria (area and setbacks) and does not create any undeveloped lots, the Planner/Zoning Administrator shall issue a certificate indicating that the lot split is approved.

2. If the proposals results in the creation of any lot which does not conform to the zoning ordinance, results in the creation of any subdivision regulated by the City of Blue Earth Blue Subdivision Ordinance, or creates one of more undeveloped lots, the matter shall be referred to the City of Blue Earth Planning Commission, or follow the subdivision procedures. If referred to the Planning Commission, the Planner/Zoning Administrator shall within 45 days arrange for a public hearing and provide a report to the Planning Commission.

Name [please print] _____

Signature _____ Date _____

Comments/Revisions:

Received by: _____ Date _____

AFFIRMATION OF SUFFICIENT INTEREST

I hereby affirm that I am the fee title owner of the below described property or that I have written authorization from the owner to purchase the described action.

Name of Applicant: _____

Phone: _____

Street address/legal description of subject project: _____

Signature Date

If you are not the fee owner, attach another copy of this form which has been completed by the fee owner or a copy of your authorization to pursue this action.

If a corporation is fee title holder, attach copy of the resolution of the Board and Directors authorizing this action.

If a Joint venture or partnership is the fee owner, attach a cop of the agreement authorizing this action on behalf of the joint venture or partnership.