



**BLUE EARTH CITY COUNCIL  
REGULAR CITY COUNCIL MEETING AGENDA  
FOR MONDAY, MAY 3, 2021 AT 5:00 PM  
CITY COUNCIL CHAMBERS**

**Join on your computer or mobile app**

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**Or call in (audio only)**

[+1 929-352-1732,342134507#](#)

Phone Conference ID: 342 134 507#

**1 Call to Order by the Mayor**

- 1.1 Roll Call
- 1.2 Determination of a Quorum
- 1.3 Pledge of Allegiance

**2 Meeting Opened to the Public, Welcome by Mayor Scholtes**

**3 Approval of the Minutes**

- 3.1 Minutes from the Work Session and Council Meeting of Monday, April 19<sup>th</sup>, 2021

**4 Consent Agenda, License, and Permits**

- 4.1 Blue Earth Chamber Raffle Permit
- 4.2 Mural Project Request SMIF / Tammy Davis

**5 Correspondence**

**6 Public Hearings**

**7 Reports from Staff Members**

- 7.1 City Attorney, FLG Law (Frundt)
- 7.2 City Engineer, Bolton & Menk (Brown)
  - 7.2.1 Project Updates
  - 7.2.2 Professional Agreement for Engineering Services – Nicollet Street Area and Walnut Street Area
  - 7.2.3 Change Order for Sailor Street Project
- 7.3 Library Monthly Report

## **8 Reports from Boards and Commissions**

### **8.1 Library Board (Cole) Minutes 3-9-21**

### **8.2 Economic Development Authority (Scholtes & Cole) Meeting 5-13-2021**

### **8.3 Housing and Redevelopment Authority (Scholtes) Meeting 05-10-2021**

### **8.4 Senior Center Board (Cassem)**

### **8.5 Faribault County Fitness Center Board (Erichsrud)**

### **8.6 Board of Public Works (Warner)**

### **8.7 Other Boards and Commissions**

#### **8.7.1 Joint Fire Service Advisory (Erichsrud)**

#### **8.7.2 Planning Commission (Scholtes)**

#### **8.7.3 Charter Commission (Scholtes)**

#### **8.7.4 Board of Zoning Adjustment and Appeals (Council)**

#### **8.7.5 Board of Building Appeals (Gaylord)**

#### **8.7.6 Joint Airport Zoning Board (Gaylord)**

#### **8.7.7 Blue Earth Airport Advisory Commission (Warner)**

#### **8.7.8 Board of Review (Council)**

#### **8.7.9 Joint Animal Control (Kennedy & Fletcher)**

## **9 Reports from Standing Committees of the Council**

### **9.1 Parks and Recreation Subcommittee (Gaylord)**

### **9.2 Street Improvement Subcommittee (Erichsrud & Cassem)**

### **9.3 Rural Entrepreneurial Venture Subcommittee (Huisman) Meeting 5-13-2021**

## **10 Old Business**

### **10.1 Fee Schedule for Parks and Recreation Facilities 2021**

## **11 New Business**

### **11.1 All-Staff Meeting Request**

### **11.2 Part-Time Liquor Store Employee Hire Approval – Leslie Lewis**

### **11.3 Personnel Recommendation – *Closed Pursuant to Minn. Stat. § 13D.05 Subd. 3***

## **12 Transfer of Funds and Other Budgetary Matters**

### **12.1 Investment Schedule**

## **13 Payment of Claims and Approval of Claims and Appropriations**

### **13.1 Consideration of Payment of the Bills**

### **13.2 Pay App #7 – APX 4<sup>th</sup> Street**

### **13.3 Pay App #8 – APX Bluestem Drive**

## **14 City Administrator's Report**

### **14.1 Payroll Summary 4-21-21**

### **14.2 Administrator Report**

#### **14.2.1 Next Work Session Agenda Items**

## **15 Adjournment**

By Order of the Blue Earth City Council  
City Administrator Mary Kennedy  
Post at City Hall Friday, April 30<sup>th</sup>,2021 through Monday, May 3<sup>rd</sup>, 2021  
Distribute to Mayor & Councilmembers  
Media & File

**CITY OF BLUE EARTH MINUTES  
CITY COUNCIL MEETING  
Monday, April 19th, 2021 5:00 P.M.**

**CALL TO ORDER**

Mayor Scholtes called the meeting to order at 5:00 P.M.

**ROLL CALL**

Councilmembers Gaylord, Huisman, Erichsrud, Cassem, Warner, Cole  
Mayor Scholtes Present.

**Staff**

David Frundt City Attorney, Wes Brown City Engineer and Mary  
Kennedy City Administrator.

**DETERMINATION OF A QUORUM**

Quorum present.

**PLEDGE OF ALLEGIANCE**

Mayor Scholtes led the pledge of allegiance.

**Changes to Agenda**

- Golden Spike Speedway Lease Agreement-City Attorney David Frundt
- Scholtes amended the agenda with Public Works Pickup Truck Sale Bids and Wages for Public Works Seasonal Employees under new business.
- Blue Earth Fire Department Section Change.

**MEETING OPEN TO THE PUBLIC**

Kevin Mertens - Faribault County Register, Norm Hall - KBEW, Ann Hanna, Roger Davis - BEFD, Tim Stoner - Blue Earth Light & Water, Jamie Holland - Public Works, and Bret Osborne.

Scholtes addressed the Golden Spike Speedway Lease Agreement-City Attorney David Frundt. Frundt brought forth the revised version of the Lease Agreement which contains additional information exclusively between the group and the City that cannot be assigned to another entity. Frundt gave recommendation for approval. Scholtes reviewed a couple items that had been brought forward by Osborne as racing schedule is set to begin in a couple of weeks. Scholtes addressed the power and water, understanding that as you enter the facility from the east, the building contains a separate meter. Stoner revealed that the meter is only for that building

rather than for the entire facility. Scholtes questioned the meter for the overhead lights, Stoner noting that there is no meter for the overhead lights and that that portion has always just been on the City. Scholtes questioned if there is a separate place to turn on the lights for the track. Davis pointed out that each light has disconnects at the pole. Scholtes reviewed the situation with the absence of meters at the facility, and cost of installing meters for both electric and water. Scholtes reviewed the lease with the Council, as it states that the group would be responsible for the water & electric, considering additional input from Holland and Stoner to see how that should be handled. Holland reviewed the cost of meters. Warner questioned cost and consumption and if that could be estimated. Stoner felt that it could be by putting a meter in. Holland mentioned the yard hydrant located in the area, suggesting that the water is under one bill for the facilities. Gaylord indicated that water would not go through the sewer plant for treatment, Holland reminded the Council that the City is still paying for the water usage. Scholtes questioned Osborne how many gallons of water it would take to water down the track. Osborne estimated that somewhere between 5,000 and 10,000 gallons a week. Warner suggested the bulk station for filling Osborne's truck, Holland mentioned that also will not affect the City's water usage, with Osborne mentioning that it was too far of a distance to go for refilling. Scholtes inquired electrical cost. Stoner suggested an average of \$100 a night. Scholtes reviewed the cost of the electrical of \$100 per night and \$67 per night for water. Gaylord questioned if any other association gets charged for use of the lights, making a point that if others are using the facility and do not get charged, we must treat everyone the same, recommending waiving the cost of the utilities.

***Motion by Gaylord, to waive the utilities.***

Scholtes reminded Gaylord not to set precedence with the school for baseball fields, because the school does help contribute to the ballfields. Warner suggested that he has no plans for charging for utilities but would not mind seeing some rent for the facility use. Scholtes recommended coming up with an amount recommending \$200. Cassem suggested trying it for one year without any cost and reevaluating next year to see what it cost the City.

***Motion by Gaylord, Seconded by Cassem to waive the utilities cost for 1 year and reevaluating.***

Gaylord recounted the last group that had used the track and felt that the City had set them up for failure with a fee that they could not afford.

Osborne indicated that the group was taken back by the mowing responsibility in the agreement, not knowing that they were going to be responsible for mowing the property that they thought was that Moore's mowing was going to continue to do it. Huisman questioned the Recreational Facility Use Agreement fee schedule. Scholtes reviewed the revised schedule with the Council. Holland reviewed the mowing, Scholtes recommended that the group mow their area in the fence and that the city would do the rest.

***The motion was approved unanimously.***

Scholtes brought forth the approval of the of the Golden Spike Speedway Lease Agreement.

***Motion by Gaylord, Seconded by Cassem to approve the Golden Spike Speedway Lease Agreement. The motion was approved unanimously.***

Next, Scholtes addressed Chief Davis with Blue Earth Fire Department Section Change recommendation. Davis explained that the department would lose yet another fire fighter due to the individual moving out of the service area. Davis reviewed the recommended changes as anyone who lives and or works within the Blue Earth Fire Department District and has attained the age of eighteen 18 years, may make application to join this organization. All department members shall be able to respond to paged fire/rescue calls within a reasonable amount of time, while obeying all traffic laws. All decisions on eligibility due to ability to respond within a reasonable time shall be solely the decision of the City Administrator for all hiring and termination issues.

***Motion by Gaylord, second by Huisman to approve the Fire Department section change recommendation. The motion was approved unanimously.***

Next, Scholtes brought forth the Blue Earth Fire Indianapolis Convention Travel Request, indicating that the event had been cancelled due to Covid last year and the payments had been made, recommending approval.

***Motion by Gaylord, second by Huisman to approve the Blue Earth Fire Indianapolis Travel Request. The motion was approved unanimously.***

#### **APPROVAL OF MINUTES**

Minutes from the Work Session and Council Meeting of Monday, April 5, 2021.

***Motion by Huisman, second by Gaylord to approve the Minutes from Council Meeting of Monday, April 5, 2021. The motion was approved unanimously.***

### **Consent Agenda**

Scholtes addressed the Consent Agenda with the Channel One Regional Food Bank Event Request for 2021 Ag Center lot use, and the Parks and Recreation Committee Board Members for Approval of Katie Alford and Morgan Beyer.

***Motion by Gaylord, second by Erichsrud to approve the Consent Agenda with the Channel One Food Bank Ag Center lot use request and the Parks and Rec Board members Approval request of Katie Alford and Morgan Beyer. The motion was approved unanimously.***

### **Correspondence**

April Senior Center 2021 Newsletter & Menu

Scholtes addressed the assessment waiver request letter, Frundt indicated that the property owner is asking that the entire assessment be forgiven because the value of the property is such that it would make it impossible for the buyer.

***Motion by Gaylord, second by Erichsrud to deny the assessment waiver request.***

Gaylord suggested that others have had to pay their assessments in similar situations without forgiveness.

***The motion was approved unanimously.***

SBDC Funding Request

### **REPORTS FROM STAFF**

City Attorney, FLG Law David Frundt: Frundt suggested he had no further items.

City Engineer, Bolton & Menk Wes Brown: Brown brought forth the point of business as project updates with the 10<sup>th</sup> & Nicollet, 3rd Street Walnut and Hood Street projects and Bid Review. Brown reviewed the bidding process with the two options Schedule A & Schedule B, noting that only one bid had been received from Uhland Brothers with the bid being approximately 30% over the engineers estimate. Brown indicated that he had discussions with contractors prior to bidding and was of the understanding that at this time there is a lot of work available and unsure if last year some projects had been delayed due to Covid-19 concerns, this making most contractors already committed. Since the first

of the year there have been concerns of shortages with construction material with PVC pipe/plastic type materials with the refineries shut down due to winter storms in the south. Brown reviewed the breakdown of the overages on the bidding with the extra cost being in pipe. Next, Brown reviewed history of past project cost where the cost stayed steady, with this year being the highest it has ever been. Holland reminded the council of the dire conditions on South Nicollet at this time, noting the Public Works Department is down there weekly working to keep the system open. Holland indicated that he could not say it would last another year, with pieces of pipe giving way. Brown suggested that in prior discussion with Stoner, BELW is on board even with the prices because the need for reconstruction is urgent. Scholtes reminded the Council that there are no guarantees that the prices will come back down, suggesting that the communications with resident's have been completed, and they now are expecting the project to proceed as planned.

***Motion by Huisman, second by Gaylord to accept the Uhland Brothers Construction bid for the total 5,260,697.86 for the 2021 street reconstruction project of 10<sup>th</sup> & Nicollet, 3rd Street Walnut and Hood Street projects.  
The motion was approved unanimously.***

Monthly Liquor Sales

Blue Earth Police Department March 2021 Incident Analysis Report & Total Calls for Services.

Senior Center Monthly Report

Scholtes addressed the Blue Earth Library Corrine Eckhardt Retirement and the Library Board Recommendation of hiring Molly Halvorson & Alyssa Sloneker.

***Motion by Cole, second by Huisman to approve the Corrine Eckhardt Retirement and the Library Board Recommendation of hiring Molly Halvorson & Alyssa Sloneker. The motion was approved unanimously.***

#### **REPORTS FROM BOARDS AND COMMISSIONS**

Economic Development Authority Minutes 3-11-2021

Housing and Redevelopment Authority Minutes 3-8-2021

Parks and Recreation Subcommittee Minutes 10-14-2020

Rural Entrepreneurial Venture Subcommittee Minutes 3-11-21



***Motion by Huisman, second by Gaylord to approve Motion by Huisman, second by Gaylord to approve the reports from the Boards and Commissions. The motion was approved unanimously.***

### **Old Business**

Kennedy brought forth the CSO job description, information regarding the position, pay steps and the ad. Huisman indicated that this is the type of position the City needs.

***Motion by Cassem, Cole to approve the CSO job description, information regarding position, pay steps and the ad allowing Kennedy to move forth with the application process.***

***The motion was approved unanimously.***

Scholtes addressed the Personnel Policy Update with the red line item changing part-time employee hours from a maximum 30 hours weekly to 28.

***Motion by Huisman, second by Cole to approve the Personnel Policy Update with the red line item changing part-time employee hours from maximum 30 hours weekly to 28. The motion was approved unanimously.***

### **Public Hearing**

Scholtes opened the hearing of Richard Rochefort at 6:04pm for 1006 East 5th Street Property. Kennedy recommended the same type of procedure for this property as the 2<sup>nd</sup> Street property giving Rochefort an additional 10 days before proceeding with the cleanup of the property. Frundt advised another letter to be sent of the intent of the City.

***Motion by Gaylord, second by Erichsrud to approve the abatement of 1006 East 5th Street Property by the order of 10 days. The motion was approved unanimously.***

### **Old Business**

Scholtes brought forth the Recreational Facilities Use Agreement and Draft Fee Schedule. Holland indicated that the agreement is meant for knowing who is using our facilities, noting that last year the facilities were being used and the City was unsure by who. Kennedy reviewed the fees with no changes made to park shelter rental fees.

Scholtes addressed the Public Works pickup truck bids, indicating that the F250 bid \$8,200 and the F150 bid \$8,871 going to the high bidder of Erosion Control of Winnebago.

***Motion by Gaylord, second by Cassem to approve the sale of the Public Works surplus F250 bid \$8,200 and the F150 bid \$8,871 going***

*to the high bidder of Erosion Control of Winnebago. The motion was approved unanimously.*

Scholtes reviewed the part-time summer help Public Works Department pay schedule with the Council, suggesting that at the beginning of 2020 the pay schedule had been addressed but with staff turn over in the administration department the schedule had not been updated and returned to the Council for approval. *Motion by Gaylord, second by Cole to approve the part-time Summer help Public Works pay schedule. The motion was approved unanimously.*

#### **New Business**

Items moved adjustments made to the agenda.

#### **Transfer of Funds and Other Budgetary Matters.**

Investment Schedule

#### **Payment of Claims and Approval of Claims and Appropriations.**

Consideration of payment of the bills.

*Motion by Cassem, second by Erichsrud to pay the bills. The motion was approved unanimously.*

#### **City Administrator's Report.**

Pay roll Summary 4-7-2021.

Kennedy mentioned that she had received the city roof inspection report, recommending Council review the report.

#### **Next Work Session**

City owned building roofs with inspection results and recommendations.

*Motion by Huisman, second by Gaylord to adjourn the meeting. The motion was approved unanimously. Mayor Scholtes adjourned the City Council Meeting at 6:24 P.M.*

**CITY OF BLUE EARTH MINUTES  
CITY COUNCIL WORKSESSION  
MONDAY, April 19, 2021 @ 4:30 P.M.**

**CALL TO ORDER**

Scholtes called the meeting to order at 4:30 P.M

**ROLL CALL**

Mayor Scholtes noted that Councilmembers Gaylord, Huisman, Cassem, Erichsrud and Cole present. Councilmember Warner present 4:37.

**STAFF PRESENT**

City Attorney David Frundt and City Administrator Mary Kennedy.

**PUBLIC PRESENT**

Faribault County Register, Norm Hall KBEW and Ann Hanna and Tim Stoner Blue Earth Light & Water Superintendent.

Via Teams: Sarah Beavers of Oberloh Certified Accountants.

**OLD BUSINESS**

N/A

**NEW BUSINESS**

Mayor Scholtes addressed the Blue Earth Light and Water 2020 Audit with Sarah Beavers from Oberloh and Associates and Tim Stoner, Blue Earth Light & Water Superintendent. Beavers reviewed the 2020 layout of the audit, opinion statement, total assets, outflows, liabilities, and total worth of the utilities. Both the electric and water funds of BELW had positive changes in net position noted in the audit. The utility had an overall increase in cash balance in 2020 and continues to maintain strong cash balances while cash flowing improvements and continuing to pay on future debt service. The audit opinion was an unmodified audit opinion.

Change in net position \$901,487 electric and \$380,668 water and net increase in Cash \$544,939 electric and \$1,050 water.

Stoner indicated that the operational budgets are comparable with other similar size cities, comparing with past years, BELW again is in great financial shape.

Scholtes questioned Stoner if the water is always behind. Stoner suggested that for the last 6 to 7 years rates have increased, helping prepare for the RO Plant with the rate increase. Huisman questioned coal converted to renewable. Warner mentioned wind turbines and if BELW was still contracted, not seeing the wind turbines running very often. Stoner suggested that it is a more expensive energy to contract, yet BELW is still contracted with the turbines. Cassem inquired the Welcome Center electric charging stations, Stoner suggested that BELW has two grant applications for additional installations of Charging Station within the city.

**Mayor Scholtes adjourned the Work Session at 4:45 pm.**

**Application for Local Permit**  
**(Raffle under \$1500)**

Name of Organization: Blue Earth Chamber of Commerce

Address of Organization: 1134 Giant Drive, Blue Earth Mn.

Contact Person: Shellie Poetter

Phone Number: 507-526-2916

Raffle Dates: July 10, 2021

Address for Raffle Event: 1134 Giant Dr.

Estimated Value of Prize: 350.00

Description of Prize: 3 Designer Purses

**Permit Fee: \$15.00**

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**CITY STAFF USE:**

Date paid: \_\_\_\_\_

**Approvals**

POLICE CHIEF: \_\_\_\_\_

Date: \_\_\_\_\_

4-28-21

CITY ADMINISTRATOR: \_\_\_\_\_

Date: \_\_\_\_\_

4-27-21

**ADDENDUM NO. 1  
PROFESSIONAL AGREEMENT  
GENERAL ENGINEERING SERVICES**

**NICOLLET STREET AREA AND WALNUT STREET AREA  
STREET AND INFRASTRUCTURE IMPROVEMENTS**

**BLUE EARTH, MINNESOTA**

WHEREAS, the CITY OF BLUE EARTH (herein after referred to as "CITY") maintains an annual General Engineering Agreement with BOLTON & MENK, INC. (herein after referred to as "CONSULTANT").

WHEREAS, the General Engineering Agreement does not include specific Infrastructure Improvements.

NOW, THEREFORE, the CITY and CONSULTANT agree to the provisions of this Addendum No. 1 to the 2021 General Engineering Agreement as follows:

**SECTION I - CONSULTANT'S SERVICES**

The Engineer agrees to provide professional engineering services in conjunction with the Construction Phase Services for the street and infrastructure improvements on Nicollet Street, 10<sup>th</sup> Street, Bartels Drive, Walnut Street, Hood Street and 3<sup>rd</sup> Street as described in the attached Exhibit I.

**SECTION II - COMPENSATION**

1. The CITY shall compensate the CONSULTANT in accordance with the fee schedule stated in Section III, Paragraph A.3 of the General Engineering Agreement.
2. Construction phase services consisting of Contract Administration, Construction Observation and Construction Staking (I.A. through I.C. itemized in Exhibit I) shall be provided by the CONSULTANT and shall be performed on an hourly basis subject to actual construction requirements and without pre-established limits based upon projects of similar complexity in Blue Earth, it is estimated that these services will cost approximately \$375,000.

3. In addition to the forgoing CONSULTANT shall be reimbursed at cost plus an overhead fee (not to exceed 15 percent) for the following Direct Hourly Expenses when incurred in performance of the work.
  - a. Client approved outside professional and technical services.
  - b. Other acceptable costs for such additional items and services as may be required by the CITY to fulfill the terms of this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their behalf.

CITY: "CITY OF BLUE EARTH"

CONSULTANT: "BOLTON & MENK, INC."

\_\_\_\_\_  
 Printed Name Mayor  
 Title

Wesley W. Brown Principal Engineer  
 Printed Name Title

\_\_\_\_\_  
 Signature Date

*Wesley W. Brown* May 3, 2021  
 Signature Date

\_\_\_\_\_  
 Printed Name Title

\_\_\_\_\_  
 Signature Date

## **EXHIBIT I**

### **ADDENDUM NO. 1 PROFESSIONAL AGREEMENT GENERAL ENGINEERING SERVICES BLUE EARTH, MINNESOTA**

The CONSULTANT agrees to provide civil engineering services required for the replacement and construction of the underground public utilities and the improvement of the following streets in Blue Earth; herein referred to as the Project:

1. 10<sup>th</sup> Street from Main Street to Holland Street
2. Nicollet Street from 10<sup>th</sup> Street to the Cul-de-Sac
3. Bartels Drive from Main Street to the dead end
4. Walnut Street from 6<sup>th</sup> Street to 2<sup>nd</sup> Street
5. 3<sup>rd</sup> Street from Walnut Street to Hood Street
6. Hood Street from 2<sup>nd</sup> Street to Leland Parkway

#### **I.A. CONTRACT ADMINISTRATION**

1. The CONSULTANT agrees to provide Contract Administration Services that include, but are not limited to the following:
  - a. Attend and assist with the preconstruction conference to be attended by the CLIENT, contractors and any affected utility companies.
  - b. Review shop drawings and certificates submitted by contractors for compliance with design concepts, as required by the applicable sections of the technical specifications.
  - c. Consult with and advise the CLIENT and act as the CLIENT's construction representative as provided in the contract documents.
  - d. Make periodic visits to the site to observe the progress and quality of the executed work of the contractors, and determine, in general, if such work is proceeding in accordance with the contract documents, including general supervision of Resident Project Representative services.
  - e. Provide interpretation of plans and specifications.
  - f. Review the contractor's request for partial payments. Such review shall be based upon the on-site observations and such written documentation as may be available at the time of review. Such review shall not include verification of unit price contract quantities by physical measurement of individual work items.
  - g. Conduct a final inspection of the Project to determine, in general, conformance with contract documents completion requirements and to assist in evaluation of the final payment request from the contractor.



2. It is agreed that the CONSULTANT and its representatives shall not be responsible for the means, methods, techniques, sequences, schedules or procedures of construction selected by the contractor or the safety precautions or programs incident to the work of the contractor.

**I.B. CONSTRUCTION OBSERVATION**

1. The CONSULTANT agrees to provide Resident Project Representative (RPR) services during construction of the Project. RPR services consist of observation of the work of the contractor, coordination of testing services and documentation of the work progress. RPR services do not constitute acceptance or approval of the contractor's work nor do they relieve any part of the contractor's responsibility under the construction documents. Scope and limitations of RPR services are further defined in Exhibit I-RPR.

**I.C. CONSTRUCTION STAKING**

1. It is agreed that the CONSULTANT will provide construction staking services and furnish the necessary equipment and supplies to establish both horizontal and vertical control and horizontal layout in accordance with the contract documents for the contractor's guidance in construction of the Project.

**I.D. ADDITIONAL SERVICES**

Consulting services performed other than those authorized under Section I.A., I.B. and I.C. of this Exhibit shall be considered not part of this Agreement and may be authorized by the CLIENT as Additional Services. Additional Services consist of those services which exceed the provisions of this Agreement; or are not definable prior to the commencement of the project; or vary depending on the technique, procedures or schedule of the project contractor. Additional services may consist of the following:

1. EASEMENT & ACQUISITION SERVICES. Boundary and easement surveys for the purpose of describing project sites and easements, preparation of property descriptions, site maps, assistance with eminent domain proceedings, court preparation and testimony.
2. All other services not specifically identified in Section I.A., I.B. and I.C., including soil testing services of an independent testing laboratory to verify compaction of trench backfill, aggregate gradation tests and other material tests not specifically required to be performed by the contractor.

## **EXHIBIT I - RPR**

### **RESIDENT PROJECT REPRESENTATIVE**

The CONSULTANT will furnish a Resident Project Representative (RPR), assistants and other field staff to assist CONSULTANT in observing performance of the Work of the CONTRACTOR.

Through more extensive on-site observations of the Work in progress and field checks of materials and equipment by the RPR and assistants, CONSULTANT assists the CLIENT in monitoring the progress and quality of the work; but, it is agreed that the furnishing of such services will not make CONSULTANT responsible for or give CONSULTANT control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for CONTRACTOR'S failure to perform the Work in accordance with the Contract Documents.

The duties and responsibilities of the RPR are limited to those of CONSULTANT in the construction Contract Documents, and are further limited and described as follows:

#### **A. GENERAL**

RPR is CONSULTANT'S agent at the site, will act as directed by and under the supervision of CONSULTANT, and will confer with CONSULTANT regarding RPR's actions. RPR's dealings in matters pertaining to the on-site work shall in general be with CONSULTANT and CONTRACTOR keeping CLIENT advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with CLIENT with the knowledge of and under the direction of CONSULTANT.

#### **B. DUTIES AND RESPONSIBILITIES OF RPR**

1. Schedules: Review the progress schedule, prepare a schedule of Shop Drawing submittals and review the schedule of values prepared by CONTRACTOR and consult with CONSULTANT concerning acceptability.
2. Conferences and Meetings: Attend meetings with CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project related meetings, and prepare and circulate copies of minutes thereof.
3. Liaison:
  - a. Serve as CONSULTANT'S liaison with CONTRACTOR, working principally through CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents; and assist CONSULTANT in serving as CLIENT'S liaison with CONTRACTOR when CONTRACTOR'S operations affect CLIENT'S on-site operations.
  - b. Assist in obtaining from CLIENT additional details or information, when required for proper execution of the Work.
4. Shop Drawings and Samples:
  - a. Record date of receipt of Shop Drawings and samples.
  - b. Receive samples which are furnished at the site by CONTRACTOR, and notify CONSULTANT of availability of samples for examination.
  - c. Advise CONSULTANT and CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by CONSULTANT.

5. Review of Work, Rejection of Defective Work, Inspections and Tests:
  - a. Conduct on-site observations of the Work in progress to assist CONSULTANT in determining if the Work is in general proceeding in accordance with the Contract Documents.
  - b. Report to CONSULTANT whenever RPR believes that any Work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise CONSULTANT of Work that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
  - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that CONTRACTOR maintains adequate records thereof; and observe, record and report to CONSULTANT appropriate details relative to the test procedures and startups.
  - d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections and report to CONSULTANT.
6. Interpretation of Contract Documents: Report to CONSULTANT when clarifications and interpretations of the Contract Documents are needed and transmit to CONTRACTOR clarifications and interpretations as issued by CONSULTANT.
7. Modifications: Consider and evaluate CONTRACTOR'S suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to CONSULTANT. Transmit to CONTRACTOR decisions as issued by CONSULTANT.
8. Records:
  - a. Maintain orderly files for correspondence, reports or job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, CONSULTANT'S clarifications and interpretations of the Contract Documents, progress reports, and other Project related documents.
  - b. Keep a diary or log book, recording CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures.
  - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
9. Reports:
  - a. Furnish CONSULTANT periodic reports as required of progress of the Work and of CONTRACTOR'S compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
  - b. Consult with CONSULTANT in advance of scheduled major tests, inspections or start of important phases of the Work.
  - c. Draft proposed Change Orders and Work Directive Changes, obtaining backup material from CONTRACTOR and recommend to CONSULTANT Change Orders, Work Directive Changes, and Field Orders.
  - d. Report immediately to CONSULTANT and CLIENT upon the occurrence of any accident.

10. Payment Requests: Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, Work completed and materials and equipment delivered at the site but not incorporated in the Work.
11. Certificates, Maintenance and Operation Manuals: During the course of the Work, verify that certificates, maintenance and operation manuals and other data required to be assembled and furnished by CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to CONSULTANT for review and forwarding to CLIENT prior to final payment for the Work.
12. Completion:
  - a. Conduct final inspection in the company of CONSULTANT, CLIENT, and CONTRACTOR and prepare a final list of items to be completed or corrected.
  - b. Observe that all items on final list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.
  - c. Assist in preparation of Record Drawings and provide copies of documentation requested by CLIENT for occupation of the Project.

### **C. LIMITATIONS OF AUTHORITY**

It is agreed that Resident Project Representative's responsibility and obligations do not include the following actions nor shall RPR be directed to or be empowered to:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by CONSULTANT.
2. Exceed limitations of CONSULTANT'S authority as set forth in the Contract Documents.
3. Undertake any of the responsibilities of CONTRACTOR, subcontractor or CONTRACTOR'S superintendent.
4. Advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
5. Advise on, issue directions regarding or assume control over safety precautions and programs in connection with the Work.
6. Accept Shop Drawing or sample submittals from anyone other than CONTRACTOR.
7. Authorize CLIENT to occupy the Project in whole or in part.
8. Participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by CONSULTANT.

**CHANGE ORDER NO.: 1**

Owner:	City of Blue Earth	Owner's Project No.:	
Engineer:	Wesley W. Brown, P.E.	Engineer's Project No.:	F17.119772
Contractor:	Dirt Merchant, Inc.	Contractor's Project No.:	
Project:	2020 Sailor Street Improvements		
Contract Name:	2020 Sailor Street Improvements		
Date Issued:	March 11, 2021	Effective Date of Change Order:	April 22, 2021

**The Contract is modified as follows upon execution of this Change Order:**

**Description:** All proposed work on Bartels Drive is hereby eliminated from the contract. We are looking to add 1.5" depth milling to the East Street intersections that were disturbed in the Base Bid Project. These intersections were temporarily paved to the full thickness for safety reasons. The milling required at these intersections will be added to the contract under item CO1-94 1.5" Mill.

**Attachments:** None.

**Estimate of Cost:**

<u>ITEM NO.</u>	<u>ITEM</u>	<u>QUANT</u>	<u>PRICE</u>	<u>AMOUNT</u>
CO1-A.3	7' Wide Edge Mill Area	-795 SY	\$4.75	-\$3,776.25
CO1-94	1.5" Mill	670 SY	\$8.40	\$5,628.00
CO1-A.4	Remove & Replace Curb	-50 LF	\$45.00	-\$2,250.00
CO1-A.6	2" Bituminous Overlay, Type SP 9.5 Wearing Course Mix (2,B)	-175 TON	\$74.00	-\$12,950.00
CO1-A.7	Sediment Control Log, Type Rock	-2 EA	\$100.00	-\$200.00
CO1-A.8	Storm Drain Inlet Protection	-1 EA	\$150.00	-\$150.00

Total Change Order Amount and Estimated Contract Decrease = -\$13,698.25

**Change in Contract Times**  
[State Contract Times as either a specific date or a number of days]

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 2,282,702.00		Substantial Completion:	October 15, 2020
		Ready for final payment:	June 30, 2021
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. :		[Increase] [Decrease] from previously approved Change Orders No.1 to No. :	
\$ N.A.		Substantial Completion:	N.A.
		Ready for final payment:	N.A.
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 2,282,702.00		Substantial Completion:	October 15, 2020
		Ready for final payment:	June 30, 2021
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ -13,698.25		Substantial Completion:	N.A.
		Ready for final payment:	N.A.
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 2,269,003.75		Substantial Completion:	October 15, 2020
		Ready for final payment:	June 30, 2021

Recommended by Engineer (if required)

Accepted by Contractor

By: Wesley W. Ben

Kevin Depuydt

Title: City Engineer

PRESIDENT - KEVIN DEPUYDT

Date: 4/22/21

4/22/2021

Authorized by Owner

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_



# Blue Earth Community

March 2021

- Jim Pollard Dinos
- Summer Reading Program
- Part Time Staff
- Corinne's Retirement

## Library Statistics

	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>
Circulation	2011	1884	2079
Ebook Checkout	87	81	147
Eaudio Checkout	91	90	103
WIFI Sessions	1313	1297	1646
In House Computer Sessions	103	114	145

Eva Gaydon  
Library Director

Library Board Minutes  
Tuesday March 9th, 2021

I. Call to order by Pres. Hunt at 4:00pm

Full Board was in attendance; Pres. Hunt, Director Gaydon, Sec. Lyon, City Admin. Kennedy, City Liaison Cole, members Dikken, Holmseth, Orvedal and Hanson

Intros were made. Hunt welcomed the new members and touched on the duties booklet and stated we will learn as we go.

II. Approval of Feb. Minutes

Reviewed;

Motion made by Cole, 2nd by Dikken, passed unanimously

III. Approve Bills

Reviewed;

Motion by Lyon, 2nd by Holmseth, passed unanimously

IV. Director's Report

Gaydon shared about the BEARreads featuring the book "The End of the Wild" by Nicole Helget

A ZOOM Event is planned for April 7, 2021 at 7pm

The book is about a poor young girl against the removal of her childhood play area by fracking.

The staff will host a "make & take" and recipes from the book.

The Futures School FREE Zoom program for librarians will be seen by Gaydon with info on how plans

for the future of libraries can be met and implemented.

The State DNR and Libraires are sharing a pilot program w/St. Peter Traverse De Sioux Library System

for permits allowing the applicant to visit MN State Parks FREE. Martin and Faribault County (Gaydon)

have applied for the opportunity for thier patrons. Gaydon felt as a smaller population the BECL had a good chance in the lottery.

An update on Summer reading program named "Tails and Tales" with a July 14th (or rain date 16th )event



planned at 1pm. This event has been funded by the grant via Clean Water Act for Arts and Culture

A BBQ at Putnam Park is planned (social distancing), crafts for the children - making an instrument, explanation of songs, and Pokemon GO with a photo opt. The BECL is a Pokemon GO site.

*(no action taken)*

#### V. FOL Update

The FOL pledged \$3K towards the parking lot project, will cover the fee for the Sprout of \$1.5K, pay additional an \$100.00 upgrade for color of the CC/CVB Visitors Guide ad featuring the Library/FOL FOL will host the Wine Walk and the annual City-Wide Spring Garage Sale held in the past firehall space they rent. (? FOL or BECL?)

*(no action taken)*

#### VI. Old Business

##### a. Parking Lot renovation

Lyon's research for estimates for items included in the upcoming plan for the parking lot were reviewed.

The Estimate is approx. \$6,094.00.

Lyon will check with Park's Dept. Holland when/how the grass can be removed for a complete bark mulch

covering of the removed "green space" and when the concrete pads should/could be poured for the placement of benches

and table/seating. Shading or lack of, was discussed. Gaydon/Holmseth shared the options of "sail" like canopies

or portable cabanas.

Motion made by Orvedal to except the report on estimates and move forward with the project plan, 2nd by Hanson.

No more discussion or Q/A was made. Motion passed unanimously.

#### VII. New Business

##### a. Library staffing

Gaydon invited 2 or less board members to attend with interviews for new staffing being held Thursday and Friday.

Qualities she is looking for are good computer skills and book look-up skills. She stated both are the main actions

of the employees as well as customer service and availability to fill the library schedules as posted.

*(no action taken)*

#### VII. Other

##### a. Hoopla Trial

The handout was reviewed and Gaydon shared the easy use, Orvedal agreed. Orvedal had checked out a book and shared the app was easy to use. Ex. Movies can be checked out and 26 can review same with a book at the same time.

HOOPLA is not funded by TDS but could be after review by the BECL.

#### VIII. Adjourn

Motion to adjourn at 4:45pm by Cole, 2nd by Lyon, passed unanimously

Respectfully Yours,  
Cindy Lyon - Sec.



# RECREATIONAL FACILITIES FEE SCHEDULE 2021

## PARKS

Steinberg Park: Rental Fee: \$50

Maximum Group Size for Shelter: 25

Maximum Group Size for Park Rental: 200\*

\*Exceptions can be made for short-term rental (2 hours or less)

Rental fee includes 2 trash barrels and 2 extra trash bags + disposal.

1) Groups over 25 for more than 2 hours will need an additional portable restroom.

Putnam Park: Rental Fee: \$50

Maximum Group size: 125

Rental fee includes 2 trash barrels and 2 extra trash bags + disposal.

Gazebo Park: Rental Fee: \$50

Maximum Group Size: 100

1) Events more than 2 hours require a portable restroom.

Fairgrounds: Rental Fee: \$50

Maximum Group Size 300

Rental Fee includes 1 time restroom cleaning.

1) Events of more than 125 require additional restroom cleaning at \$55/time.

2) Events of more than 225 require 2 additional cleanings at \$55/time.



TO: City Council  
FROM: Mary Kennedy, City Administrator  
SUBJECT: All-City Staff Team Meeting  
DATE: 19 April 2021



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In my list of 2021 Goals and Priorities, I had included gathering all department heads together for a City-wide team meeting. I believe there is value in this for several reasons, which are listed below.

Outcomes:

- Team building
- Awareness of staff capacity and city-led efforts
- Understanding of other department's responsibilities
- Opportunity for information sharing
- Seek and offer advice

I am asking for the City Council's support in allowing City Department heads including police, liquor store, library, Ag Center, community development, senior center, administration, public works, and pool to meet for one hour in June to follow the below agenda:

1. Welcome and Acknowledgements
2. Department updates
3. Information sharing
4. Opportunities for collaboration/assistance
5. Closing

For scheduling purposes, this meeting would take place over the lunch hour and a light lunch would be provided for the attendees (~10-12 people).

If this is successful, I would like to build 2-4 meetings of this nature into the schedule and budget next year as standing meetings which could also include at least one City Council member, additional staff, and possibly guest speakers.

INVESTMENT SCHEDULE  
CITY OF BLUE EARTH  
MAY 3, 2021

**CURRENT INVESTMENTS**

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
FIRST BANK OF BE	GENERAL CHECKING ACCT#415017300	0.08%	4/29/2021	\$ 4,432,030

**LONG TERM INVESTMENTS**

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
1 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	10/21/2022	\$ 100,000
2 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	3/20/2023	\$ 200,000
3 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	8/23/2021	\$ 200,000
4 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	1/3/2023	\$ 125,000
5 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	GENERAL INVESTMENT	6/13/2021	\$ 175,000
6 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	STREET FUND RESERVE	10/2/2022	\$ 100,000
7 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	STREET FUND RESERVE	10/2/2024	\$ 200,000
<b>TOTAL</b>				<b>\$ 1,100,000</b>

**LONG TERM INVESTMENTS DETAILS**

- 1 Certificate of Deposit. Industrial & Com. Bank China USA National 0.20% interest rate paid monthly. Maturity date 10/21/2022.
- 2 Certificate of Deposit. BMW BK North America 0.200% interest paid semi annual on Mar. & Sept. 19th each year. Maturity date 03/20/2023
- 3 Certificate of Deposit. MS Bank Salt Lake City, UT. 3.00% interest paid semi annual on February & August 23rd each year. Maturity date 8/23/2021.
- 4 Certificate of Deposit. Goldman Sachs New York. 1.85% interest paid semi annual on January & July 2nd each year. Maturity date 01/02/2023 .
- 5 Certificate of Deposit. First Bank Blue Earth. 1.55% interest paid every 12 months and at maturity . Maturity date 6/13/2021.
- 6 Certificate of Deposit. First Bank Blue Earth. 0.45% interest paid every 12 months and at maturity . Maturity date 10/2/2022.
- 7 Certificate of Deposit. First Bank Blue Earth. 0.65% interest paid every 12 months and at maturity . Maturity date 10/2/2024.

**BILL SHEET FOR COUNCIL MEETING OF MAY 3, 2021**

<b>PREPAID BILLS:</b>	<b>\$27,074.20</b>
<b>UNPAID BILLS:</b>	<b>\$239,074.30</b>
<b>BONDS PAYABLE:</b>	<b><u>\$0.00</u></b>
<b>TOTAL BILLS PAID &amp; UNPAID:</b>	<b>\$266,148.50</b>

**CITY OF BLUE EARTH**

CHECK REGISTER BY DEPT.

FUND	PAYABLE TO	CHECK #	CHECK DATE	AMOUNT	COMMENTS
<b>FUND 101 GENERAL FUND</b>					
	BE CVB	059249	5/3/2021	\$1,112.74	95% MARCH LODGING TAX
			<b>TOTAL</b>	<b>\$1,112.74</b>	
<b>ADMINISTRATION</b>					
	CANON FINANCIAL SERVICES, INC.	059256	5/3/2021	\$94.08	ADMIN CANON COPIER LEASE PMT.
	INNOVATIVE OFFICE SOLUTIONS	059271	5/3/2021	\$108.60	ADMIN PRINTER PAPER
	INNOVATIVE OFFICE SOLUTIONS	059271	5/3/2021	\$103.20	ADMIN OFFICE SUPPLIES
	WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$35.23	PERSONNEL COMMITTEE LUNCHEON
	WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$117.99	ADMIN STAMPS REFILL & SERVICE CHARGE
			<b>TOTAL</b>	<b>\$459.10</b>	
<b>CITY HALL MAINTENANCE</b>					
	BE LIGHT & WATER DEPT	059242	4/22/2021	\$2,380.26	CITY HALL MONTHLY UTILITIES
	CENTERPOINT ENERGY	059259	5/3/2021	\$160.72	CITY HALL MONTHLY NATURAL GAS
	FARIBAULT CO.TREASURER**	059265	5/3/2021	\$1,374.00	CITY HALL 1ST HALF 2021 PROPERTY TAXES
	SCHILLING PAPER COMPANY	059283	5/3/2021	\$1,139.28	CITY HALL RESTROOM/ CLEANING SUPPLIES
			<b>TOTAL</b>	<b>\$5,054.26</b>	
<b>ENGINEERING</b>					
	BOLTON & MENK INC.	059253	5/3/2021	\$1,218.00	MARCH GENERAL ENGINEERING
			<b>TOTAL</b>	<b>\$1,218.00</b>	
<b>FIRE DEPT</b>					
	BE LIGHT & WATER DEPT	059242	4/22/2021	\$974.95	FIRE DEPT MONTHLY UTILITIES
	CENTERPOINT ENERGY	059259	5/3/2021	\$219.38	FIRE DEPT MONTHLY NATURAL GAS
	ENTERPRISE FM TRUST	059264	5/3/2021	\$12.00	FIRE DEPT APRIL LEASE MAINTENANCE FEE
	FASTENAL COMPANY	059266	5/3/2021	\$445.68	FIRE DEPT SUPPLIES
	HEIMAN FIRE EQUIPMENT INC.	059269	5/3/2021	\$11,298.13	FIRE DEPT EQUIPMENT FOR #332 PUMPER
	HEIMAN FIRE EQUIPMENT INC.	059269	5/3/2021	\$145.00	FIRE DEPT GLOVES
	KWIK TRIP	059275	5/3/2021	\$19.45	FIRE DEPT FUEL
	SOUTH CENTRAL REGIONAL FIRE	059284	5/3/2021	\$50.00	2021 BLUE EARTH FIRE DUES
	TVEDTEN, ZACH	059293	5/3/2021	\$54.25	S. CENTRAL FIRE MEETING TRAVEL REIMBURSEMENT
	UNITED BUILDERS	059294	5/3/2021	\$10,480.00	FIRE DEPT BACK DOORS INSTALLED
	WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$137.58	FIRE DEPT SUPPLIES
			<b>TOTAL</b>	<b>\$23,836.42</b>	
<b>LEGAL SERVICES</b>					
	FRUNDT, LUNDQUIST & GUSTAFSON,	059267	5/3/2021	\$3,465.00	MAY LEGAL SERVICES
			<b>TOTAL</b>	<b>\$3,465.00</b>	
<b>LIBRARY</b>					
	BE LIGHT & WATER DEPT	059242	4/22/2021	\$670.07	LIBRARY MONTHLY UTILITIES
	CENTER POINT PUBLISHING	059258	5/3/2021	\$46.74	LIBRARY BOOK PURCHASES



CENTER POINT PUBLISHING	059258	5/3/2021	\$46.74	LIBRARY BOOK PURCHASES
CENTERPOINT ENERGY	059259	5/3/2021	\$101.44	LIBRARY MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$55.50	LIBRARY SOFTNER SALT & BOTTLED WATER
DEMCO INC.	059263	5/3/2021	\$434.23	LIBRARY SUPPLIES
GALE GROUP	059268	5/3/2021	\$110.21	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$82.47	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$50.23	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$102.71	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$28.49	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$55.48	LIBRARY BOOK PURCHASES
GALE GROUP	059268	5/3/2021	\$28.49	LIBRARY BOOK PURCHASES
INGRAM BOOK COMPANY	059270	5/3/2021	\$1,880.20	LIBRARY BOOK PURCHASES
METRO SALES	059277	5/3/2021	\$235.00	LIBRARY COPIER LEASE
MICRO MARKETING ASSOCIATES	059278	5/3/2021	\$59.48	LIBRARY AUDIOBOOK PURCHASES
STAR TRIBUNE	059287	5/3/2021	\$595.92	LIBRARY NEWSPAPER SUBSCRIPTION
STEP, INC.	059289	5/3/2021	\$234.00	MARCH LIBRARY JANITORIAL SERVICE
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$201.32	LIBRARY SPECIAL PROGRAMMING SUPPLIES
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$14.48	LIBRARY BOOK PURCHASES

**TOTAL \$5,033.20**

**POLICE DEPT**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$645.27	POLICE DEPT MONTHLY UTILITIES
CENTERPOINT ENERGY	059259	5/3/2021	\$94.02	POLICE DEPT MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$19.50	POLICE DEPT SOFTNER SALT
ENTERPRISE FM TRUST	059264	5/3/2021	\$774.72	POLICE DEPT APRIL FLEET LEASE
ENTERPRISE FM TRUST	059264	5/3/2021	\$18.00	POLICE DEPT APRIL LEASE MAINTENANCE FEE
ENTERPRISE FM TRUST	059264	5/3/2021	\$108.89	POLICE DEPT MAINTENANCE SERVICE
OVERHEAD DOOR COMPANY, INC.	059281	5/3/2021	\$1,260.00	POLICE DEPT DOOR OPENER REPAIRS
TKK ELECTRONICS, LLC	059291	5/3/2021	\$264.71	POLICE DEPT UNIVERSAL PRINTER MOUNT (FORFEITURE FUND)
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$69.40	POLICE DEPT MOUNT BRACKET
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$165.24	POLICE DEPT AMMO
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$237.46	POLICE DEPT SUPPLIES
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$38.26	T. HAUGH CLOTHING ALLOWANCE
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$256.48	J. CROFTON CLOTHING ALLOWANCE
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$90.00	POLICE POST LICENSE RENEWAL
WEX BANK	059297	5/3/2021	\$792.82	POLICE DEPT FUEL

**TOTAL \$4,834.77**

**PUBLIC WORKS/MAINTENANCE**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$2,410.19	PWD MONTHLY UTILITIES
ALBERT LEA SEED	059248	5/3/2021	\$1,196.90	PWD SEED FOR VARIOUS LOCATIONS
BOMGAARS	059254	5/3/2021	\$174.97	PWD SUPPLIES
BOMGAARS	059254	5/3/2021	\$5.37	PWD SUPPLIES
BOMGAARS	059254	5/3/2021	\$7.98	PWD SUPPLIES

BOMGAARS	059254	5/3/2021	\$165.90	PWD SUPPLIES
BOMGAARS	059254	5/3/2021	\$69.80	PWD SUPPLIES
BOMGAARS	059254	5/3/2021	\$15.12	PWD SUPPLIES
BOMGAARS	059254	5/3/2021	\$12.49	PWD SUPPLIES
CENTERPOINT ENERGY	059259	5/3/2021	\$609.53	PWD MONTHLY NATURAL GAS
CERTIFIED LABS	059260	5/3/2021	\$169.85	PWD SUPPLIES
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$41.25	PWD SOFTNER SALT & BOTTLED WATER
ENTERPRISE FM TRUST	059264	5/3/2021	\$1,671.94	PWD APRIL FLEET LEASE
INNOVATIVE OFFICE SOLUTIONS	059271	5/3/2021	\$13.58	SCHOOL CLEAN UP DAY TRASH LINERS
KATO ROOFING, INC.	059273	5/3/2021	\$300.00	PUTNAM SHELTER 2021 SPRING ROOF INSPECTION
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$748.31	PWD FLOWER SEEDS FOR PARKS
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$327.00	PWD STREET MATERIALS
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$516.85	PWD SIGNS & POST BRACKETS
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$210.53	PWD OFFICE CHAIR
WEX BANK	059297	5/3/2021	\$1,134.37	PWD FUEL
ZIEGLER INC.	059298	5/3/2021	\$350.55	PWD SWEEPER DRIVE CHAIN KIT

**TOTAL \$10,152.48**

**SANITATION & HEALTH**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$418.45	STREET LIGHTING MONTHLY UTILITIES
BE LIGHT & WATER DEPT	059242	4/22/2021	\$131.91	ANIMAL CONTROL MONTHLY UTILITIES

**TOTAL \$550.36**

**SENIOR CENTER**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$569.64	SENIOR CNTR MONTHLY UTILITIES
CENTERPOINT ENERGY	059259	5/3/2021	\$130.99	SENIOR CNTR MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$29.25	SENIOR CNTR SOFTNER SALT
ST LUKES LUTHERAN HOME	059286	5/3/2021	\$1,401.40	SENIOR CNTR MARCH NOON MEALS

**TOTAL \$2,131.28**

**SWIMMING POOL**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$815.64	POOL MONTHLY UTILITIES
CENTERPOINT ENERGY	059259	5/3/2021	\$114.80	POOL MONTHLY NATURAL GAS
KATO ROOFING, INC.	059273	5/3/2021	\$300.00	POOL 2021 SPRING ROOF INSPECTION
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$394.05	POOL STORAGE CABINETS
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$543.59	POOL FILTER VALVES

**TOTAL \$2,168.08**

**GENERAL FUND TOTAL \$60,015.69**

**FUND 207 ECONOMIC DEVELOPMENT FUND**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$4,186.42	AG CNTR MONTHLY UTILITIES
CABIN COFFEE	059244	4/23/2021	\$1,686.65	BOXED LUNCHESES FOR EVENT - SMALL TOWN
1ST CHOICE SECURITY	059246	5/3/2021	\$144.50	AG CNTR NORTH DOOR LOCK SERVICE CALL
CEDAR INN, LLC	059257	5/3/2021	\$1,150.00	CATERED LUNCHESES FOR SHOP EVENT
CENTERPOINT ENERGY	059259	5/3/2021	\$621.83	AG CNTR MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$58.50	AG CNTR SOFTNER SALT

FARIBAULT CO.TREASURER**	059265	5/3/2021	\$4,796.00	AG CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$114.69	AG CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$24.00	WELCOME CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$8,943.00	AG CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$9,944.00	AG CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$355.00	N. INDUSTRIAL PARK 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$1,501.00	169 SHOPPING CNTR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$330.00	N. INDUSTRIAL PARK 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$3,995.00	WELCOME CNTR 1ST HALF 2021 PROPERTY TAXES
INNOVATIVE OFFICE SOLUTIONS	059271	5/3/2021	\$7.96	AG CNTR TRASH LINER
KATO ROOFING, INC.	059273	5/3/2021	\$600.00	AG CNTR 2021 SPRING ROOF INSPECTION
MOORE CONSTRUCTION, INC.	059280	5/3/2021	\$523.74	AG CNTR MARCH SNOW REMOVAL
		<b>TOTAL</b>	<b>\$38,982.29</b>	

**FUND 210 AIRPORT FUND**

BENCO ELECTRIC	059251	5/3/2021	\$167.34	AIRPORT HANGER MONTHLY UTILITIES
BENCO ELECTRIC	059251	5/3/2021	\$353.65	AIRPORT AIRSTRIP MONTHLY UTILITIES
BENCO ELECTRIC	059251	5/3/2021	\$30.32	AIRPORT SRE BLDG MONTHLY UTILITIES
BOLTON & MENK INC.	059253	5/3/2021	\$2,664.00	AIRPORT RUNWAY/TAXIWAY CONCRETE ENGINEERING
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$186.00	AIRPORT 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$619.00	AIRPORT 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$1,243.00	AIRPORT 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$2,165.00	AIRPORT 1ST HALF 2021 PROPERTY TAXES
STEIER, LUKE	059288	5/3/2021	\$1,204.58	MAY AIRPORT MAINTENANCE AGREEMENT
		<b>TOTAL</b>	<b>\$8,632.89</b>	

**FUND 224 HOUSING FUND**

ZEBEDEE, JACOB	059243	4/22/2021	\$1,000.00	REFUND APRIL RENT 103 BLUESTEM DR.
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$60.00	110 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$760.00	906 VALLEY DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$88.00	109 BUTTERFLY CT. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$73.00	527 E. 8TH ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$88.00	111 BUTTERFLY CT. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$67.00	102 PRAIRIE ROSE DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$61.00	106 PRAIRIE ROSE DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	105 BUTTERFLY CT. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$65.00	106 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	107 BUTTERFLY CT. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$122.00	PRAIRIE VIEW PARK 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$140.00	416 E. 4TH ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$254.00	SW CORNER 14TH & MOORE 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$489.00	918 S. GALBRAITH ST. 1ST HALF 2021 PROPERTY TAXES

FARIBAULT CO.TREASURER**	059265	5/3/2021	\$168.00	904 S. GALBRAITH ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$142.82	916 S. GALBRAITH ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$74.00	102 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$55.00	PRAIRIE VIEW HOUSING DEV. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$55.00	105 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	109 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	121 BUTTERFLY CT. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	117 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.00	113 BLUESTEM DR. 1ST HALF 2021 PROPERTY TAXES
		<b>TOTAL</b>	<b>\$4,337.82</b>	

**FUND 328 2016A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	059265	5/3/2021	\$602.99	GAZEBO PARK 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$357.08	119 N. MAIN ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$53.29	TANGLEWOOD OUTLOT B 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$194.94	TANGLEWOOD OUTLOT A 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$80.63	MUNICIPAL PUBLIC SERVICE 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$96.75	114 S. MAIN ST. 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$357.08	102 N. MAIN ST. 1ST HALF 2021 PROPERTY TAXES
		<b>TOTAL</b>	<b>\$1,742.76</b>	

**FUND 329 2018A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	059265	5/3/2021	\$26.65	TENNIS COURTS 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$77.98	SW CORNER 14TH & MOORE 1ST HALF 2021 PROPERTY TAXES
		<b>TOTAL</b>	<b>\$104.63</b>	

**FUND 330 2019A G.O. IMPROVEMENT BONDS**

FARIBAULT CO.TREASURER**	059265	5/3/2021	\$158.99	E. 2ND ST. DOG PARK 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$53.00	E 2ND ST & RICE 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$257.95	N. SAILOR 1ST HALF 2021 PROPERTY TAXES
FARIBAULT CO.TREASURER**	059265	5/3/2021	\$97.39	W. INDUSTRIAL PARK 1ST HALF 2021 PROPERTY TAXES
		<b>TOTAL</b>	<b>\$567.33</b>	

**FUND 418 STREET IMPROVEMENT PROJECTS**

BOLTON & MENK INC.	059253	5/3/2021	\$1,930.50	SRTS ENGINEERING
BOLTON & MENK INC.	059253	5/3/2021	\$61,648.50	WALNUT, 3RD, HOOD STREET ENGINEERING
BOLTON & MENK INC.	059253	5/3/2021	\$25,195.00	10TH & NICOLLET ST. ENGINEERING
FRUNDT, LUNDQUIST & GUSTAFSON,	059267	5/3/2021	\$252.00	UNITY TRAIL EASEMENT WITH FAIRBOARD
		<b>TOTAL</b>	<b>\$89,026.00</b>	

**FUND 602 WASTE WATER TREATMENT PLANT**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$8,459.64	WWTP MONTHLY UTILITIES
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BOMGAARS	059254	5/3/2021	\$99.99	WWTP SUPPLIES
CENTERPOINT ENERGY	059259	5/3/2021	\$749.37	WWTP MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$29.25	WWTP SOFTNER SALT
FASTENAL COMPANY	059266	5/3/2021	\$30.10	WWTP STAINLESS FITTINGS
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$179.00	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$122.19	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$108.89	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$59.84	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$149.60	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$284.59	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$59.84	WWTP TESTING
MN VALLEY LABORATORIES INC.	059279	5/3/2021	\$135.49	WWTP TESTING
W L CONSTRUCTION SUPPLY, INC.	059295	5/3/2021	\$394.71	WWTP SUPPLIES
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$411.33	WWTP BATTERY BACKUPS
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$23.57	MPCA LICENSE RENEWAL - HOLLAND
WEX BANK	059297	5/3/2021	\$103.46	WWTP FUEL
		<b>TOTAL</b>	<b>\$11,400.86</b>	

**FUND 604 STORM WATER UTILITY**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$90.60	STORM WATER MONTHLY UTILITIES
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$275.55	STORM WATER BATTERY BACKUPS
		<b>TOTAL</b>	<b>\$366.15</b>	

**FUND 605 LIQUOR FUND**

A H HERMEL CANDY CO.	059247	5/3/2021	\$124.88	MAY LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	059247	5/3/2021	\$888.94	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	059250	5/3/2021	\$216.00	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	059250	5/3/2021	\$190.60	MAY LIQUOR STORE INVENTORY
BELLBOY CORPORATION	059250	5/3/2021	\$844.80	MAY LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	059255	5/3/2021	\$184.00	MAY LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	059255	5/3/2021	\$2,528.17	MAY LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	059255	5/3/2021	\$213.48	MAY LIQUOR STORE INVENTORY
COCA-COLA ATLANTIC	059261	5/3/2021	\$136.00	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	059272	5/3/2021	\$3,692.05	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	059272	5/3/2021	\$5,083.37	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	059272	5/3/2021	\$91.55	MAY LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	059272	5/3/2021	\$21.00	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	059276	5/3/2021	\$100.10	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	059276	5/3/2021	\$59.00	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	059276	5/3/2021	\$96.90	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	059276	5/3/2021	\$7,065.05	MAY LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	059276	5/3/2021	\$30.00	MAY LIQUOR STORE INVENTORY

LOCHER BROTHERS, INC	059276	5/3/2021	\$3,884.60	MAY LIQUOR STORE INVENTORY
PAUSTIS WINE COMPANY	059282	5/3/2021	\$192.00	MAY LIQUOR STORE INVENTORY
PAUSTIS WINE COMPANY	059282	5/3/2021	\$240.00	MAY LIQUOR STORE INVENTORY
PAUSTIS WINE COMPANY	059282	5/3/2021	\$629.40	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$1,608.92	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$69.96	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$198.00	MAY LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$1,495.12	MAY LIQUOR STORE INVENTORY
THE AMERICAN BOTTLING CO.	059290	5/3/2021	\$162.36	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$283.70	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$6,455.20	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$40.00	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$157.35	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$176.00	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$59.25	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$31.00	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$216.00	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$30.75	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$9,931.00	MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	-\$88.90	CREDIT ON MAY LIQUOR STORE INVENTORY
TOW DISTRIBUTING	059292	5/3/2021	\$109.20	MAY LIQUOR STORE INVENTORY
BE LIGHT & WATER DEPT	059242	4/22/2021	\$1,547.13	LIQUOR STORE MONTHLY UTILITIES
A H HERMEL CANDY CO.	059247	5/3/2021	\$6.95	MAY LIQUOR STORE INVENTORY SHIPPING
A H HERMEL CANDY CO.	059247	5/3/2021	\$135.74	LIQUOR STORE SUPPLIES
BELLBOY CORPORATION	059250	5/3/2021	\$4.89	MAY LIQUOR STORE INVENTORY SHIPPING
BELLBOY CORPORATION	059250	5/3/2021	\$20.00	MAY LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	059255	5/3/2021	\$9.25	MAY LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	059255	5/3/2021	\$41.94	MAY LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	059255	5/3/2021	\$12.95	MAY LIQUOR STORE INVENTORY SHIPPING
CENTERPOINT ENERGY	059259	5/3/2021	\$139.95	LIQUOR STORE MONTHLY NATURAL GAS
JOHNSON BROTHERS LIQUOR	059272	5/3/2021	\$171.37	MAY LIQUOR STORE INVENTORY SHIPPING
KIWANIS OF BE	059274	5/3/2021	\$40.00	LIQUOR STORE SCHOLARSHIP CONTRIBUTION
PAUSTIS WINE COMPANY	059282	5/3/2021	\$13.75	MAY LIQUOR STORE INVENTORY SHIPPING
PAUSTIS WINE COMPANY	059282	5/3/2021	\$2.25	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$5.40	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$19.80	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$1.80	MAY LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	059285	5/3/2021	\$15.48	MAY LIQUOR STORE INVENTORY SHIPPING
WELLS FARGO ELITE CARD PAYMENT	059296	5/3/2021	\$86.57	LIQUOR STORE PRINTER INK
		<b>TOTAL</b>	<b>\$48,677.52</b>	

**FUND 610 FITNESS CENTER FUND**

BE LIGHT & WATER DEPT	059242	4/22/2021	\$1,033.36	FITNESS CNTR MONTHLY UTILITIES
SUBWAY	059245	4/28/2021	\$54.02	FITNESS CNTR BOARD MEETING LUNCHEON
BEVCOMM, INC.	059252	5/3/2021	\$1,000.00	FITNESS CNTR CABLE FOR TV
CENTERPOINT ENERGY	059259	5/3/2021	\$172.18	FITNESS CNTR MONTHLY NATURAL GAS
COXWORTH WATER CONDITIONING	059262	5/3/2021	\$35.00	FITNESS CNTR BOTTLED WATER
	<b>TOTAL</b>		<b>\$2,294.56</b>	

# PAYMENT APPLICATION

**TO:** City of Blue Earth  
125 West Sixth Street  
Blue Earth MN 56013

**PROJECT** 20012  
**NAME AND LOCATION:** Blue Earth Building B - 416 E 4th Street  
416 East 4th Street  
Blue Earth MN 56013  
**INVOICE #:** 19608

**APPLICATION #** 7  
**PERIOD THRU:** 03/31/2021

**Distribution to:**

\_\_\_ OWNER

**FROM:** APX Construction Group, LLC  
1020 Innovation Lane  
Mankato MN 56001

**ARCHITECT:** EAPC  
114 South Main Ave  
Suite 200  
Sioux Falls SD 57104

**Owner Project #:**

\_\_\_ ARCHITECT

**DATE OF CONTRACT:** 4/6/2020

\_\_\_ CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached

<b>1. CONTRACT AMOUNT</b>		418,215.00
<b>2. SUM OF ALL CHANGE ORDERS</b>		57,900.00
<b>3. CURRENT CONTRACT AMOUNT</b> (Line 1 + 2)		476,115.00
<b>4. TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)		434,905.71
<b>5. RETAINAGE:</b>		
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	21,745.31	
B. 0% of Material Stored (Column F on Continuation Page)	0.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		21,745.31
<b>6. TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus Line 5 Total)		413,160.40
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>		370,066.09
<b>8. CURRENT PAYMENT DUE:</b>		43,094.31
<b>9. BALANCE TO FINISH:</b> Line 3 - Line 6	62,954.60	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	57,900.00	0.00
Total approved this month	0.00	0.00
<b>TOTALS</b>	57,900.00	0.00
<b>NET CHANGES</b>	57,900.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: APX Construction Group, LLC

By: Matt Polifron Date: 4/13/2021

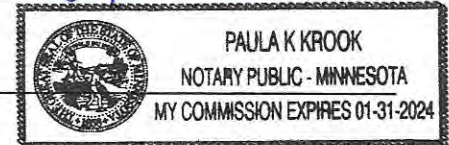
State of: **Minnesota**

County of: **Blue Earth**

Subscribed and sworn to before me this 13<sup>th</sup> day of April 2021

Notary Public: Paula Krook

My Commission Expires: 1-31-2024



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: .....43,094.31

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: EAPC

By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



**PAYMENT APPLICATION DETAILS**

**Customer:** City of Blue Earth  
**Project:** Blue Earth Building B - 416 E 4th Street

**Application Number:** 7  
**For Period Ending:** 03/31/2021

A	B	C	D	E	F	G		H	I
Item Number - Description		Scheduled Value	Work Completed		Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value
			From Previous Application	This Period Value					
01	General Conditions	70,573.88	52930.41	14,114.78	0.00	67045.19	95.00	3,528.69	3,352.26
03	Concrete	63,767.00	63767.00	0.00	0.00	63767.00	100.00	0.00	3,188.37
06	Wood & Plastic Furnishings	77,837.53	70053.78	0.00	0.00	70053.78	90.00	7,783.75	3,502.69
07	Therm & moisture	47,104.03	35328.02	11,776.01	0.00	47104.03	100.00	0.00	2,355.20
08	Openings	23,961.16	17970.87	5,990.29	0.00	23961.16	100.00	0.00	1,198.05
09	Finishes	32,241.40	16120.70	8,060.35	0.00	24181.05	75.00	8,060.35	1,209.06
10	Specialties	1,500.00	750.00	750.00	0.00	1500.00	100.00	0.00	75.00
11	Equipment	4,800.00	2400.00	0.00	0.00	2400.00	50.00	2,400.00	120.00
22	Plumbing	17,400.00	13050.00	870.00	0.00	13920.00	80.00	3,480.00	696.00
23	HVAC	22,740.00	17055.00	1,137.00	0.00	18192.00	80.00	4,548.00	909.60
26	Electrical	26,640.00	19980.00	2,664.00	0.00	22644.00	85.00	3,996.00	1,132.20
31	Earthwork	29,650.00	22237.50	0.00	0.00	22237.50	75.00	7,412.50	1,111.88
CO01	Full basement	57,900.00	57900.00	0.00	0.00	57900.00	100.00	0.00	2,895.00
<b>TOTAL:</b>		476,115.00	389,543.28	45,362.43	0.00	434905.71	91.34	41,209.29	21,745.31

# PAYMENT APPLICATION

**TO:** City of Blue Earth  
125 West Sixth Street  
Blue Earth MN 56013

**PROJECT** 20021  
**NAME AND** Blue Earth Building D - Block 1 Lot 1  
**LOCATION:** Blue Earth MN 56013

**APPLICATION #** 8  
**PERIOD THRU:** 03/31/2021

**Distribution to:**

OWNER

**FROM:** APX Construction Group, LLC  
1020 Innovation Lane  
Mankato MN 56001

**INVOICE #:** 19610  
**ARCHITECT:** EAPC  
114 South Main Ave  
Suite 200  
Sioux Falls SD 57104

**Owner Project #:**

ARCHITECT

**DATE OF CONTRACT:** 5/5/2020

CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached

<b>1. CONTRACT AMOUNT</b>		509,960.00
<b>2. SUM OF ALL CHANGE ORDERS</b>		3,797.64
<b>3. CURRENT CONTRACT AMOUNT</b> (Line 1 + 2)		513,757.64
<b>4. TOTAL COMPLETED AND STORED</b> (Column G on Continuation Page)		506,887.31
<b>5. RETAINAGE:</b>		
A. 5% Of Completed Work (Columns D+ E on Continuation Page)	25,154.51	
B. 0% of Material Stored (Colum F on Continuation Page)	0.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)		25,154.51
<b>6. TOTAL COMPLETED AND STORED LESS RETAINAGE:</b> (Line 4 minus Line 5 Total)		481,732.80
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT:</b>		470,258.28
<b>8. CURRENT PAYMENT DUE:</b>		11,474.52
<b>9. BALANCE TO FINISH:</b> Line 3 - Line 6	32,024.84	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	0.00	0.00
Total approved this month	0.00	0.00
<b>TOTALS</b>	0.00	0.00
<b>NET CHANGES</b>	3,797.64	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: APX Construction Group, LLC

By: Michael Polking Date: 4/13/2021

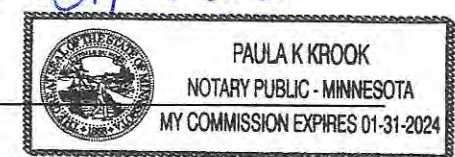
State of: **Minnesota**

County of: **Blue Earth**

Subscribed and sworn to before me this 13<sup>th</sup> day of April 2021

Notary Public: Paula Krook

My Commission Expires: 1-31-2024



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: .....11,474.52

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that changed to match the certified amount.)

ARCHITECT: EAPC

By: \_\_\_\_\_ Date: \_\_\_\_\_

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

**PAYMENT APPLICATION DETAILS**

**Customer:** City of Blue Earth  
**Project:** Blue Earth Building D - Block 1 Lot 1

**Application Number:** 8  
**For Period Ending:** 03/31/2021

A	B	C	D		E	F	G		H	I
Item Number - Description	Scheduled Value	Work Completed			Materials Presently Stored	Completed and Stored To Date	Total %	Balance To Finish	Retainage Value	
		From Previous Application	This Period Value							
01	General Conditions	101,011.60	90910.44	8,080.93	0.00	98991.37	98.00	2,020.23	4,949.58	
03	Concrete	76,575.00	76575.00	0.00	0.00	76575.00	100.00	0.00	3,828.75	
06	Wood & Plastic Furnishings	78,412.22	78412.22	0.00	0.00	78412.22	100.00	0.00	3,920.61	
07	Therm & moisture	49,175.32	49175.32	0.00	0.00	49175.32	100.00	0.00	2,458.76	
08	Openings	23,529.87	23529.87	0.00	0.00	23529.87	100.00	0.00	1,176.49	
09	Finishes	36,273.99	36273.99	0.00	0.00	36273.99	100.00	0.00	1,813.70	
10	Specialties	1,002.00	1002.00	0.00	0.00	1002.00	100.00	0.00	50.10	
11	Equipment	4,802.00	4802.00	0.00	0.00	4802.00	100.00	0.00	240.10	
22	Plumbing	24,680.00	24680.00	0.00	0.00	24680.00	100.00	0.00	1,234.00	
23	HVAC	27,020.00	27020.00	0.00	0.00	27020.00	100.00	0.00	1,351.00	
26	Electrical	38,977.00	38977.00	0.00	0.00	38977.00	100.00	0.00	1,948.86	
31	Earthwork	48,501.00	43650.90	0.00	0.00	43650.90	90.00	4,850.10	2,182.56	
CO01	ADD - Appliances	3,797.64	0.00	3,797.64	0.00	3797.64	100.00	0.00	0.00	
<b>TOTAL:</b>		513,757.64	495,008.74	11,878.57	0.00	506887.31	98.66	6,870.33	25,154.51	

<u>NAME</u>	<u>GROSS PAY</u>	<u>NET PAY</u>
ANDERSON, STEVE	3,160.79	2,331.69
BELASKI, AMBER M.	1,303.20	973.95
BELL, BODEY G.	1,846.79	1,281.45
BELL, WESLEY H.	2,342.64	1,447.52
BERG, LAWRENCE W.	188.64	174.20
BETTIN, DARREN J.	904.00	755.55
BROWN, JARED M.	1,812.80	1,260.45
BRUEGGER, TRENT A.	131.04	121.02
CROFTON, JOSHUA A.	2,412.80	1,619.83
DAVIS, TAMMY	2,001.76	1,450.09
ECKHARDT, CORINNE A.	381.76	307.74
FELION, MELISSA K.	2,412.80	1,443.05
FLETCHER, THOMAS W.	3,262.40	2,219.76
FRANTA, MARY P.	64.28	19.37
GAYDON, EVA C.	2,556.00	1,502.61
GJERSTAD, MURIEL E.	222.91	194.70
GREENSIDE, DEVIN R.	1,310.65	1,002.47
HALL, MICHELLE J.	1,933.60	1,082.22
HALVORSON, MOLLY A.	359.27	308.43
HANEVIK, RAYNE R.	1,562.36	1,144.15
HAUGH, THAREN R.	2,501.81	1,623.77
HEARN, STACY L. FUCHS	94.69	87.45
HEENAN, MARK W.	2,008.55	1,465.97
HOLLAND, JAMISON R.	3,505.09	2,515.79
JAHNKE, LINDA J.	1,678.50	1,265.01
KENNEDY, MARY E.	3,169.23	2,131.42
MYERS, ERIKA M.	211.66	148.41
OLSON, DAVID L.	2,250.11	1,501.33
PAUKERT, JORDAN R.	2,115.20	1,416.83
PAUSEWANG, BARBARA A.	138.72	119.09
ROGGENKAMP, ECHO M.	1,983.20	1,390.67
SKAARE, KEVIN	2,136.12	1,254.06
SONNICKSEN, STEVE D.	1,928.29	1,438.43
SPEAR, BROOKE N.	349.69	300.21
SPELLMAN, KEN W.	1,303.20	932.12
STEPHENS, DEVIN J.	1,577.60	1,121.80
WELLS, CRAIG	119.90	100.73
<u>TOTAL</u>	<u>57,242.05</u>	<u>39,453.34</u>



**TO:** Mayor and City Council  
**FROM:** Mary Kennedy, City Administrator  
**SUBJECT:** Administrator's Report  
**DATE:** 3 May 2021

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## ECONOMIC DEVELOPMENT & HOUSING

The EDA staff has been busy working directly with Dr. Bogan of Makotah Vet Center to address the veterinary shortage in rural America, which has a deep impact locally in Faribault County. After several years of succession planning, advertisement and promotion of the clinic seeking a qualified veterinarian to take over the practice, Dr. Bogan and Amy Schaefer have come up with an excellent recruitment package. A 1<sup>st</sup> year vet student will be working with Dr. Bogan this summer through an internship that was spearheaded by the EDA's work and Dr. Bogan's succession plan. This is a very impressive project, and I am excited for the City Council to hear more about it in the coming months. The EDA and HRA staff have been busy collaborating on a grant application which was submitted last week requesting over \$1 million dollars from MN Housing through the POHP grant which would support critical needs upgrades at Crescent Apartments.

## AMERICAN RESCUE PLAN (ARP)

We are preparing to receive our first allocation of the ARP funds which will be distributed to cities from the state. The National League of Cities is advising cities to prepare for the receipt of these funds by keeping the following principles at the forefront of discussions. 1. Assess government operations AND community needs to develop a plan for recovery; 2. Use each revenue source strategically; 3. Prioritize fiscal stability and returning to work; 4. Maintain records and document impact; 5. Your congressional delegation is part of your success. The preliminary estimations of the allocation to the City of Blue Earth is roughly \$350,000.

## COMMUNITY SERVICE OFFICER

The CSO position has been posted in the newspaper, on the League of MN Cities Careers page, Facebook, the City website, and an advertisement is playing on the radio. Applications for this position will be accepted until the end of the day May 23<sup>rd</sup>.

## LEGISLATIVE UPDATE

The Senate Omnibus tax bill will be considered on the Senate floor. The bill includes several items of note for cities, including housing tax credit contribution fund, public safety facility sales tax exemption, fire protection districts, 4d low-income rental tax treatment, childcare provider property tax credit, business tax relief, energy improvement special assessments, LGA, affordable housing funding, and local sales tax. <https://www.lmc.org/news-publications/news/all/senate-omnibus-tax-bill-upate/> In other news, the State of MN is now offering rent and utility assistance. RentHelpMN is a program that was established in the midst of Covid-19 to provide rental assistance to eligible renters. Renters in Blue Earth can go to [renthelpmn.org](http://renthelpmn.org) or call 211 for updated information.