City of Blue Earth Coronavirus Relief Fund

Small Business Grant Dollars Application

(Due by October 26th, 2020 to the EDA office or City Hall)

OVERVIEW

The City of Blue Earth has allocated $100,000.00 in CARES Act Funds to be distributed to businesses located within the city limits of the City of Blue Earth, Mn. These grants are designed to provide immediate relief to Businesses affected by the Covid-19 pandemic. These funds are to reimburse businesses for costs due to Covid-19 closures, business interruptions, or other negative impacts to your business due to Covid-19.

PROGRAM POLICIES

Any business located within the city limits of the City of Blue Earth, Mn that was in existence as of March 17th, 2020 is eligible to apply. Grants will be made payable to the applicant in the amount of $1000 to combat business interruption caused by Covid-19, from the period beginning March 17th, 2020 and ending November 15th, 2020. Applicant must be able to show how Covid-19 has impacted their business operations. Upon approval, applicant agrees to a financial audit, as well as submitting a final receipt of purchases made with the grant dollars by, December 31, 2020. Grants will be awarded on a first come, first served basis.

Examples of some possible eligible and ineligible expenses. This is not an all inclusive list, simply examples of possible expenses.

<table>
<thead>
<tr>
<th>ELIGIBLE EXPENSES</th>
<th>INELIGIBLE EXPENSES</th>
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<tbody>
<tr>
<td>• Outdoor Business operations-The cost of constructing outdoor facilities either temporary (i.e. tents) or permanent to allow service to customers with proper social distancing.</td>
<td>• Personal, non business related items.</td>
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<td>• Signage-Acquisition of signage relating to the operation of the business in accordance with the Covid-19 guidelines.</td>
<td>• Items paid for via alternative programs.</td>
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<td>• Checkout counter modifications-Installation of screens, plexi-glass and buffers to allow for social distancing.</td>
<td>• Expenses incurred outside of March 17th-November 15th, 2020.</td>
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<tr>
<td>• Computer Hardware-The cost for required computer hardware necessary to support remote work by employees. You may purchase this now if this will help support remote working.</td>
<td>• Property Taxes</td>
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<tr>
<td>• Software-The costs of software purchased to support remote work by employees or upgrades to existing Internet presence to support expanded e-commerce.</td>
<td>• Any expense not connected directly to COVID-19 response.</td>
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<td>• Sanitation Supplies-Installation of enhanced sanitation equipment for employees or customers. Cost of disinfection supplies as well as supplies necessary for proper hygiene of employees and customers.</td>
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<tr>
<td>• PPE (Personal Protection Equipment)-Cost to purchase necessary masks, gloves, face shields or protective garments.</td>
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<tr>
<td>• Rent, Utilities, Mortgages, Insurance, Inventory</td>
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APPLICATION

Name of Business: ____________________________________________________________

Contact Person: ___________________ Address: ________________________________

Phone Number: _____________________ Email: ________________________________

Reason for Application (select all that apply):

☐ Utility bills, Rent, Mortgage, Insurance, Inventory
  • BEVCOMM | Date__________ Amount $__________
  • Blue Earth Light and Water | Date__________ Amount $__________
  • Other________________________ | Date__________ Amount $__________

☐ Sanitation or PPE supply purchases
  • Date__________ Amount $__________

☐ Expenses of actions to facilitate compliance with Covid 19 related public health measures, i.e.: signage, check out counter modification, outdoor seating or outdoor business operations
  • Date__________ Amount $__________

☐ Expenses related to paid sick and paid family and medical leave to employees to enable compliance with Covid 19 public health measures
  • Date__________ Amount $__________

☐ Computer or Technology upgrades, anything that made it easier or possible for you or your employees to work from home.
  • Date__________ Amount $__________

☐ Other (i.e. specific expense, project)
  • Date__________ Amount $__________

***Please attach copies of receipts for payments already made*** i.e. If you are claiming April’s Blue Earth Light and Water bill, attach a copy of that bill to your application.

INTENT

I intend to use the grant dollars as follows:

________________________________________________________________________

________________________________________________________________________
SIGNATURES

Upon approval of this grant application, I agree to submit receipt of invoices paid proving how the grant dollars have been spent, by December 31, 2020. I also agree to a financial audit by the City of Blue Earth upon request.

I agree to spend the grant dollars as I have outlined above.

__________________________________________  ________________________
Applicant                                           Date

__________________________________________  ________________________
Owner/President                                      Date

__________________________________________  ________________________
Mayor                                               Date

__________________________________________  ________________________
City Administrator                                  Date

Staff Recommendations:

Please Contact Amy Schaefer, Blue Earth EDA Specialist with any questions
Phone: 515-578-0096  email: amy.schaefer@cedausa.com
Or stop in to the AG Center Suite 4