



City of
Blue Earth

**BLUE EARTH CITY COUNCIL
SPECIAL COUNCIL MEETING AGENDA
FOR MONDAY, MAY 11th @ 5:00 P.M.
COUNCIL CHAMBERS**

The Blue Earth City Council will be holding a Special Council Meeting on Monday, May 11, 2020 in the Council Chambers at City Hall at 5:00 P.M

The agenda will consist of the following:

A. Call to order/Pledge of Allegiance.

B. Roll Call

C. COVID- 19

1. Seneca COVID-19 safe practices for employees.

2. Kerry Ingredients COVID-19 Presentation safe practices for employees.

D. Ag Center Lock-Up Discussion

E. Approval of Hiring - Seasonal full-time position.

F. USDA Loan/ Grant for Fire Truck Acquisition discussion

Adjournment.

By Order of the Mayor

Post @ City Hall- Friday, May 8, 2020 to Monday, May 11, 2020

City Administrator Kim Moore

Distribute to- Mayor & Council members- Media & file



City of
Blue Earth

To: Blue Earth City Council

From: City Administrator, Kim Moore & Deputy City Clerk, Echo Roggenkamp

Date: May 7, 2020

Subject: 2020-2023 USDA Loan/Grant Application for BE Fire Engine Purchase

Echo and I held a teleconference with Laurie Balata from USDA on Thursday morning regarding the USDA – Rural Development, Community Facilities loan and grant that the City is interested in securing for the purchase of a Pumper Truck for the Fire Department. Blue Earth's application is almost finished being reviewed by the underwriters. Once this review is completed, it is expected that the USDA will sign off on the final portion of the application, the City's grant amount, and the proposed payment schedule that will be provided by USDA. When the document is received from the USDA, it will be included in the Council's packet for review.

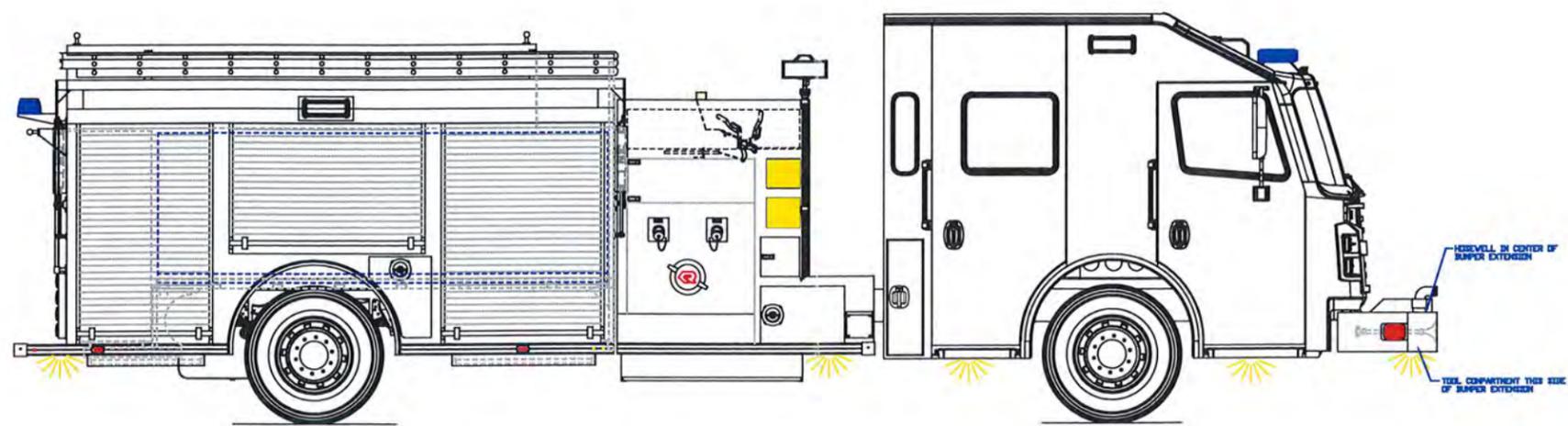
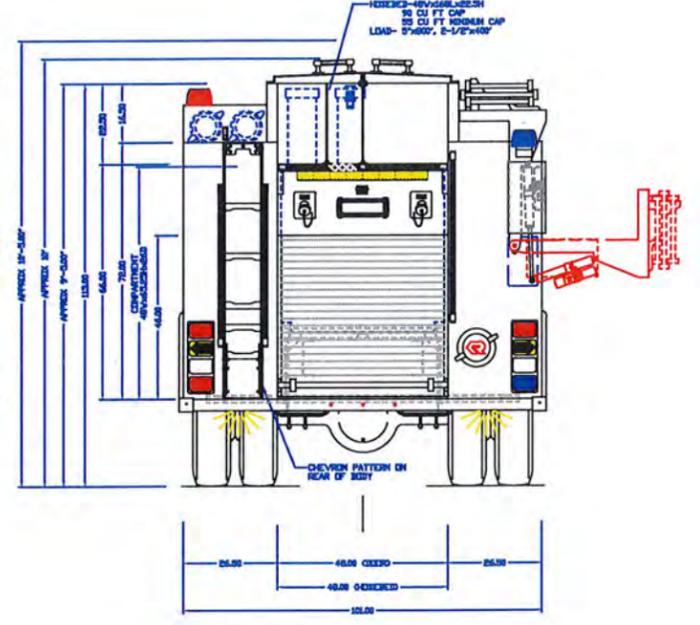
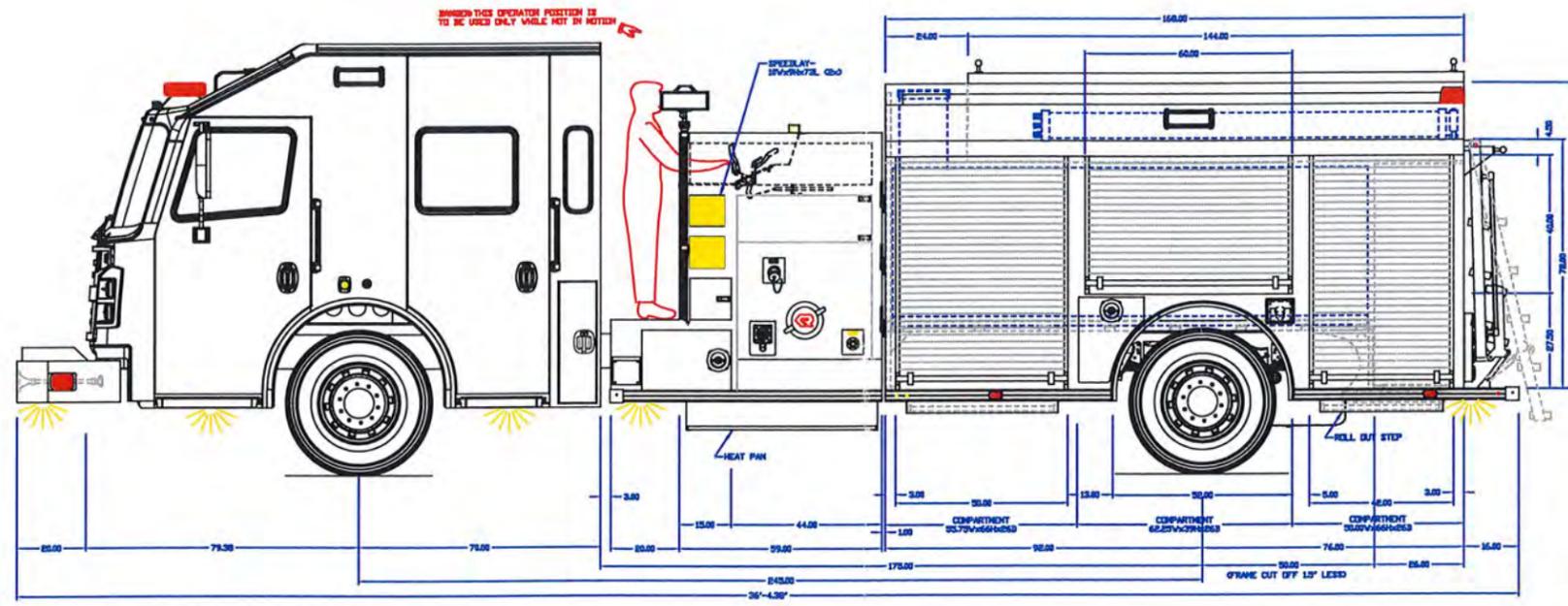
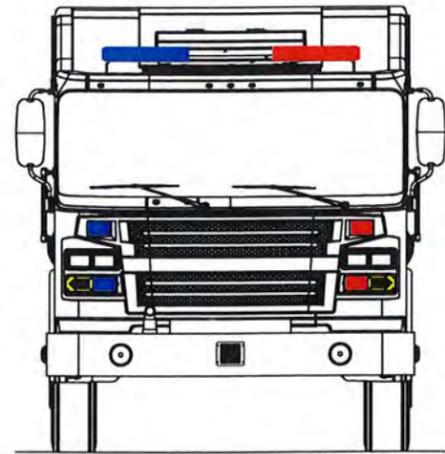
The estimated cost of the body and chassis of the fire truck came in at \$534,000, including the \$20,000 in add-ons. Based on these estimates, the City is eligible for a USDA loan in the amount of \$305,000 at 2.375% (fixed rate) for 20 years and also a \$50,000 grant, again from the USDA, which will be applied directly to the loan amount. The remaining \$200,000 will be available for the balance of the cost will be paid from a reserve fund the City started in as the result of the City's levying of \$80,000 a year, beginning in 2014, for future capital expenditures.

City staff will recommend Council approval of the proposed payment schedule. After today's initial review of the proposed loan repayment budget with Ms. Balata, the repayment schedule that she provided from the USDA closely reflects Staff's proposed repayment budget is for 2020 - 2021.

Next steps in completing the USDA application process for funding will be to provide them with a Letter of Intent, Request for Obligation, and a Resolution for the Approval of the Requested USDA loan.

Once the USDA funding and loan are approved for the fire truck and the documents are signed, the City will need to complete the pre-award compliance review. During this review, the City will provide documentation to the USDA, stating that the City does not discriminate against ethnicity, race, disability, and other factors.

- NOTES:
1. OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 2. DO NOT SCALE DRAWING.
 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 4. DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
 5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.
 6. THE EFFECTIVE DOOR OPENINGS WILL BE APPROX. 2" LESS THAN THE NOTED COMPARTMENT OPENING FOR ROLL UP DOORS AND UP TO APPROX. 4" LESS FOR HINGED DOORS



Heiman FIRE EQUIPMENT SINCE 1947
DAVE BRUNETTE
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 dave@heimanfire.com

CHASSIS:	COMMANDER 7018
PUMP:	ROSENBAUER 1500 GPM
TANK:	POLY/1000/10(FOAM)
PANEL MATL:	STAINLESS STEEL
COMP INTERIOR:	SPATTER PAINTED
MAXIMUM HEIGHT:	NONE
MAXIMUM LENGTH:	NONE
BODY WIDTH:	101"

REVISED MJJ	DATE 04-02-20
REVISED WLH	DATE 03-13-20
DRAWN BVZ	DATE 2/20/20

PROPRIETARY AND CONFIDENTIAL
 THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ROSENBAUER. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF ROSENBAUER IS PROHIBITED.

BLUE EARTH F.D., MN

ROSENBAUER ROSENBAUER **blue earth, mn3** ROSENBAUER FX 3/16" REV -

OPERATING BUDGET

Schedule 1

Name		Address		Blue Earth, MN 56013-				
Blue Earth City Of		125 W 6Th Street						
Applicant Fiscal Year		County		State (Including ZIP Code)				
From		Blue Earth		MN 56013-				
	To	20	20	20	19	20	20	First Full Year
		(1)	(2)	(3)	(4)	(5)	(5)	
OPERATING INCOME								
1.	TOTAL (Too Many Rows to Display)	0	0	3,224,393	3,138,294	3,140,500		
2.								
3.								
4.								
5.	Miscellaneous	0	0	176,734	64,123	64,500		
6.	Less: Allowances and Deductions	()	()	()	()	()		
7.	Total Operating Income (Add Lines 1 through 6)	0	0	3,224,393	3,138,294	3,140,500		
OPERATING EXPENSES								
8.	TOTAL (Too Many Rows to Display)	0	0	3,208,867	2,993,927	3,014,539		
9.								
10.								
11.								
12.								
13.								
14.								
15.	Interest (RD)	0	0	0	0	7,244		
16.	Depreciation	0	0	0	0	0		
17.	Total Operating Expense (Add lines 8 through 16)	0	0	3,208,867	2,993,927	3,014,539		
18.	NET OPERATING INCOME (LOSS) (Line 7 less 17)	0	0	15,526	144,367	125,961		
NONOPERATING INCOME								
19.	TOTAL (Too Many Rows to Display)	0	0	-9,248	-110,000	-111,934		
20.								
21.	Total Nonoperating Income (Add Lines 19 and 20)	0	0	-9,248	-110,000	-111,934		
22.	NET INCOME (LOSS) (Add Lines 18 and 21) (Transfer to Line A Schedule 2)	0	0	6,278	34,367	14,027		

Budget and Projected Cash Flow Approved by Governing Body

Attest: _____
Secretary Date

Appropriate Official Date

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

PROJECTED CASH FLOW

	20	20	20 19	20 20	First Full Year
A. Line 22 from Schedule 1 Income (Loss)	0	0	6,278	34,367	14,027
Add					
B. Items in Operations not Requiring Cash:					
1. Depreciation (Line 16, Schedule 1)	0	0	0	0	0
2. Others: _____	0	0	0	0	0
C. Cash Provided from:					
1. Proceeds from RD loan/grant				355,000	
2. Proceeds from others					
3. Increase (Decrease) in Accounts Payable, Accruals and other Current Liabilities					
4. Decrease (Increase) in Accounts Receivable, inventories and Other Current Assets(Exclude Cash)					
5. Other: _____					
6. _____					
D. Total all A, B and C Items	0	0	6,278	389,367	14,027
E. Less: Cash Expended for:					
1. All Construction, Equipment and New Capital Items (Loan and grant funds)					
2. Replacement and Additions to Existing Property, Plant and Equipment					
3. Principal Payment RD Loan					
4. Principal Payment Other Loans					
5. Other: _____					
6. Total E 1 through 5	0	0	0	0	0
Add					
F. Beginning Cash Balances					
G. Ending Cash Balances (Total of D minus E 6 plus F)	0	0	6,278	389,367	14,027
Item G Cash Balances Composed of:					
Construction Account					
Revenue Account					
Debt Payment Account					
O&M Account					
Reserve Account					
Funded Depreciation Account					
Others: _____					

Total - Agrees with Item G	0	0.00	0.00	0.00	0.00

BUDGET ATTACHMENT

Income Detail

<u>Income Source</u>	<u>Year1_0</u>	<u>Year2_0</u>	<u>Year3_2019</u>	<u>Year4_2020</u>	<u>First Full Year</u>
Other	0.00	0.00	221,918.00	220,180.00	222,000.00
Other	0.00	0.00	10,730.00	9,250.00	9,500.00
Miscellaneous	0.00	0.00	176,734.00	64,123.00	64,500.00
Less: Allowances and	0.00	0.00	0.00	0.00	0.00
Tax Receipts	0.00	0.00	718,971.00	765,393.00	765,500.00
Tax Receipts	0.00	0.00	2,684.00	2,000.00	2,000.00
State	0.00	0.00	2,055,373.00	2,051,970.00	2,051,000.00
Other	0.00	0.00	37,983.00	25,378.00	26,000.00
TOTALS			3,224,393	3,138,294	3,140,500

Expense Detail

<u>Expense Source</u>	<u>Year1_0</u>	<u>Year2_0</u>	<u>Year3_2019</u>	<u>Year4_2020</u>	<u>First Full Year</u>
Administrative/Offic	0.00	0.00	32,368.00	29,900.00	30,000.00
Administrative/Offic	0.00	0.00	352,220.00	357,527.00	358,000.00
Administrative/Offic	0.00	0.00	37,070.84	44,950.00	45,000.00
Public Safety	0.00	0.00	652,962.00	641,155.97	641,400.00
Public Safety	0.00	0.00	8,684.00	4,000.00	4,000.00
Public Safety	0.00	0.00	191,126.00	193,655.00	193,895.00
Public Safety	0.00	0.00	19,025.00	80,000.00	80,000.00
Public Works	0.00	0.00	1,100,476.00	952,398.00	963,000.00
Public Works	0.00	0.00	138,908.00	138,876.00	139,000.00
Other	0.00	0.00	91,817.00	92,137.17	93,000.00
Other	0.00	0.00	204,041.00	204,641.00	205,000.00
Interest	0.00	0.00	0.00	0.00	7,244.00
	0.00	0.00	0.00	0.00	0.00
Other	0.00	0.00	105,345.00	20,000.00	20,000.00
Other	0.00	0.00	43,425.00	50,837.00	51,000.00
Other	0.00	0.00	157,467.00	154,850.00	155,000.00
Public Works	0.00	0.00	73,932.00	29,000.00	29,000.00
TOTALS			3,208,867	2,993,927	3,014,539