



# City of Blue Earth

## BLUE EARTH CITY COUNCIL REGULAR COUNCIL MEETING AGENDA FOR MONDAY, MAY 4, 2020 @ 5:00 P.M. COUNCIL CHAMBERS

### **1. Call To Order by the Mayor.**

- 1.1 Roll Call.
- 1.2 Determination of a Quorum.
- 1.3 Pledge of Allegiance.

### **2. Meeting opened to the Public, welcome by Mayor Scholtes.**

- 2.1

### **3. Approval of the Minutes.**

3.1 Minutes from the Special Council Meeting of Monday, April 13<sup>th</sup>, 2020 and the Work Session and Council Meeting of Monday, April 20,2020 and the Special Council Meeting of Monday, April 27,2020.

### **4. Consent Agenda, License, and Permits.**

- 4.1 Hansen Sanitation garbage license application.

### **5. Correspondence.**

### **6. Public Hearings.**

### **7. Reports from Staff Members.**

- 7.1 City Attorney, FLG Law, Ltd. (Frundt).
  - a.
- 7.2 City Engineer, Bolton & Menk, Inc. (Brown).
  - a. Project Updates

### **8. Reports from Boards and Commissions. (See attachment in Committee report section).**

All Meetings Cancelled COVID-19

### **9. Reports from Standing Committees of the Council.**

All Meetings Cancelled COVID-19

**10. Old Business.**

- 10.1 Ordinance 19-10 Relating to Keeping Chickens review.
  - a. Update on Eckmann chicken permit.
  - b. Theresa Brunette chicken coop no permit.
- 10.2 Pool & Public Works summer hiring.
- 10.3 Boards of Commissions & Committee Meetings.
- 10.4 COVID -19 Updates
  - a. Blue Earth Area High School Request.
- 10.5 Police Department Spring Sweep Update.
- 10.6 Airport bids discussion.

**11. New Business.**

**12. Transfer of Funds and Other Budgetary Matters.**

- 12.1 Investment Schedule

**13. Payment of Claims and Approval of Claims and Appropriations.**

- 13.1. Consideration of payment of the bills.

**14. City Administrator's Report.**

- 14.1 Payroll summary 4-22-2020
- 14.2 Administrator Report
  - a. Next Work Session Agenda Items.

**15. Adjournment.**

By Order of the Blue Earth City Council

Kim Moore City Administrator

Post @ City Hall-Friday, Friday, May 1, 2020 through Monday, May 4, 2020

Distribute to Mayor & Councilmembers-Media & file.

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**CITY OF BLUE EARTH  
SPECIAL COUNCIL MINUTES  
CITY COUNCIL MEETING  
Monday, April 13,2020 5:00 P.M.**

**CALL TO ORDER**

Mayor Scholtes called the meeting to order at 5:00 P.M.

**ROLL CALL**

Councilmembers Gaylord, Huisman, Erichsrud, Cassem, Cole, Warner and Mayor Scholtes Present.

**Staff members present:** City Administrator Kim Moore.

**DETERMINATION OF A QUORUM**

Scholtes noted that there was a Quorum present.

**PLEDGE OF ALLEGIANCE**

Mayor Scholtes led the pledge of allegiance.

**Meeting open to the Public:**

Police Chief Fletcher, Jamie Holland-Public Works Department, Michelle Hall, Dave Olson, Chuck Hunt- Faribault County Register and Norm Hall-KBEW.

**COVID-19**

Scholtes addressed the COVID-19 and the opening of the pool. Currently the plan to open the swimming pool stands at June 4<sup>th</sup>, no other plans have been made to change that date at this point and will continue with the hiring process. Davis indicated that the reasoning for this being brought forth was due to some of the other nearby cities had called questioning the City of Blue Earth plans on pool opening date due to the virus, suggesting it was a talking point. Next, Scholtes addressed the foot clinic and Senior Center. Moore discussed this with Linda Dusek, suggesting bringing this forth to the Council for approval. Dusek's plan is to do single appointments with her clients for their foot care, most foot care that she sees is for diabetics, waiting is not an option for those type of medical care issues.

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**Motion by Cole, second by Gaylord to approve the use of the senior Center 1 day per month 1 appointment allowed at a time for foot care by Linda Dusek, RN. The motion was approved unanimously.**

Councilmember Huisman address Little Giants Daycare. The daycare is down from 60 kids to 6. The daycare did close for the COVID-19, with attendance so low that the choice had been made to save on running cost, the city at this time has not heard from the daycare and if they are needing assistance, Huisman is questioning a USDA loan. Cassem inquired who owns that part of the building that Little Giants is in, Scholtes indicated that the school owns that part of the building. Gaylord questioned if they where given relief if the same requirements would apply as the Serenity Massage agreement. Scholtes indicated that he felt that it would be under the same requirements.

Scholtes brought forth that he has had several people asking if they are able to use the tennis courts, addressing Fletcher if he has had any issues with kids congregating at the tennis courts. Fletcher didn't feel there have been any problems and he also has had several people asking if it would be okay. Scholtes suggested keeping the numbers down to 2 people per side of each court.

Next, Scholtes addressed the request from Dave Olson Blue Earth Wine & Spirits, requesting a motion for the hiring of 1 full-time employee.

**Motion by Gaylord, second by Cole to hire 1 full-time employee for the Blue Earth Wine & Spirits Liquor Store. The motion was approved unanimously.**

Olson Questioned the hiring of a second full-time employee. Scholtes indicated that the Council had okayed the hiring of 2-30-hour week employees to equal 1 full time employee. Olson didn't feel that had worked out well because the 2<sup>nd</sup> employee was never hired due to that position not being full-time. Scholtes indicated that this position wasn't something that was budgeted for. The Council recommended sending it back to the hiring committee for review.

Scholtes addressed the Loma Roggenkamp fence permit. Scholtes reviewed the Council's decision of approving the fence with the requirement that the property be surveyed. Roggenkaamp indicated that she didn't feel that this was justified, she did not take

1 the cost of a survey into account when planning her project.  
2 Scholtes reviewed the property with the Council reminding them  
3 that the Beacon is not a 100% accurate. Scholtes recommended  
4 having Roggenkamp come up with lines drawn, measurement picture  
5 and pictures taken and having the neighbor sign to the South  
6 that he is ok with the fence, Council at that time would be able  
7 to approve the fencing as long as the neighbor agrees.

8 ***Motion by Cole, second by Gaylord to approve the recommendations***  
9 ***for the fencing of Loma Roggenkamp. The motion was approved***  
10 ***unanimously.***

11

12 **ADJOURNMENT**

13

14 ***Motion by Gaylord, second by Huisman to adjourn the Special***  
15 ***Council Meeting. The motion was approved unanimously. Mayor***  
16 ***Scholtes adjourned the City Council Meeting at 5:51 P.M.***

1 **CITY OF BLUE EARTH MINUTES**  
2 **CITY COUNCIL MEETING**  
3 **Monday, April 20, 2020 5:00 P.M.**  
4

5 **CALL TO ORDER**

6 Mayor Scholtes called the meeting to order at 5:00 P.M.  
7

8 **ROLL CALL**

9 Councilmembers Gaylord, Huisman, Erichsrud, Cassem, Warner, Cole  
10 and Mayor Scholtes Present.  
11

12 Staff members present: City Administrator Kim Moore, City Attor-  
13 ney David Frundt. Phone attendance City Engineer Wes Brown.  
14

15 **DETERMINATION OF A QUORUM**

16 Quorum present.  
17

18 **PLEDGE OF ALLEGIANCE**

19 Mayor Scholtes led the pledge of allegiance.  
20

21 **MEETING OPEN TO THE PUBLIC**

22 Public Present by phone: Chuck Hunt Faribault County Register,  
23 Norm Hall KBEW, Dave Olson, Mary Kennedy, Jamie Holland, Police  
24 Chief Tom Fletcher, Ann Hanna, Tim Stoner Blue Earth Light &  
25 Water and Sarah Oberloh.  
26

27 **APPROVAL OF MINUTES**

28 ***Motion by Gaylord, second by Huisman to approve the minutes from***  
29 ***the Special Council meeting of Monday, March 30, 2020, Work Session***  
30 ***and Council Meeting of Monday, April 6, 2020 and the Special Coun-***  
31 ***cil Meeting of Monday, April 13, 2020. The motion was approved***  
32 ***unanimously.***  
33

34 **CONSENT OF AGENDA, LICENCES AND PERMITS:**

35 Scholtes brought forth The Lemon request, Deb and Randy Olson's Ped-  
36 dler trailer permit. Cassem questioned parking of the trailer at the  
37 Green Giant Park. Scholtes indicated that in the past they have  
38 parked out there and has been approved in the past.

39 ***Motion by Gaylord, second by Cole to approve The Lemon stand re-***  
40 ***quest with the recommendations that they park in the west area of***

1 **parking lot and be responsible for their own trash cleanup. The**  
2 **motion approved unanimously.**

3 Next, Scholtes addressed the Chicken permit request for Corey &  
4 Stephanie Walter. This being the first permit request for the  
5 chicken's city staff felt it prudent to bring it forward to the  
6 Council. The application is complete and has been reviewed by  
7 staff for city code restrictions. Huisman questioned numbers of  
8 chicken permits that have been requested. Davis indicated that  
9 this would be the first actual permit request. Erichsrud ques-  
10 tioned Eckmann's. Scholtes mentioned that they have not come in  
11 for the permit. Erichsrud indicated that the Eckmann's still  
12 have chickens and ducks as well and the ducks are not allowed  
13 within the city. Scholtes suggested sending a letter to the Eck-  
14 mann's and if they do not respond then the city would send an  
15 officer down to the property to site them. Cole suggested that  
16 follow up needs to be done. Huisman inquired how long it would  
17 it take to shut the Eckman's down if the paperwork is not turned  
18 in. Warner questioned inspections. Scholtes alluded that some-  
19 things had been put in the code, requesting bringing the code  
20 back for review.

21 **Motion by Warner, second by Cole to approve the Corey & Stepha-**  
22 **nie Walter chicken permit request with the payment and review of**  
23 **the site requested. The motion approved unanimously.**

24 Huisman inquired how long it would it take to shut the Eckmann's  
25 down if the paperwork is not turned in. Moore felt that sending  
26 a letter and giving the Eckmann's a week to respond would be ap-  
27 propriate, and if the Eckmann's don't respond then Moore sug-  
28 gested she would go to the property owner for further discus-  
29 sion.

30

### 31 **Correspondence**

32 Scholtes brought forth the Terry Davis Resignation effective May  
33 1<sup>st</sup>, Scholtes reviewed Davis's job description. Scholtes requested  
34 an authorization for advertising for the position. Huisman  
35 questioned the reasoning that he is leaving. Moore suggested that  
36 Davis's had given reasoning with the feeling that the job is  
37 bigger then one person can handle, recommending that the Council  
38 look at consider splitting the job so that 1 person do the Ag  
39 Center and the other person do other city buildings and offices.  
40 Huisman agreed that it is too much for 1 person to handle.  
41 Scholtes indicated that Davis did a good job, taking everyone's  
42 concerns to heart.

43 **Motion by Cole, second by Gaylord to approve posting for the Ag**  
44 **Center position opening.**

1 Huisman suggested that the Personnel Committee take a close look  
2 at this position. Gaylord suggested taking a closer look at the  
3 equipment that is needed to do the job. Huisman indicated that  
4 Davis requested items and was always turned down on certain item  
5 from the previous City Administrator. Scholtes indicated that  
6 another personnel committee meeting will be held this week and  
7 discussion will take place regarding the job and expectations.

8 ***The motion approved unanimously.***

9

10 Scholtes requested Mary Kennedy for the update on Little Giants  
11 Day Care. Kennedy informed the Council that she had spoke with  
12 Dar Holmseth and Lynn Anderson. The request came in that the  
13 city assist in relief. The little Giants did apply for a grant  
14 from Child Care Aware, the anticipation is that they will be no-  
15 tified of receiving funds. The Little giants only other request  
16 of the EDA is that they are kept up to date with programs as  
17 they become available.

18 Moore reviewed the FDA Loan with the Council suggesting that the  
19 facility has paid Aprils rent, going forward the request would  
20 be to defer payments until the COVID-19 subsidies and they can  
21 re-open the facility. Scholtes questioned Frundt if the same  
22 agreement that was made for Serenity Massage could be used for  
23 Little Giants. Frundt indicated that the circumstances are dif-  
24 ferent but arrangements and altering of the agreement can be  
25 made.

26 ***Motion by Huisman, second by Cassem to have Frundt work on the***  
27 ***loan payment schedule for Little Giant rent forgiveness for the***  
28 ***COVID-19.*** Cassem questioned the difference in loan payment vs  
29 rent. Frundt suggested that regardless they would be required to  
30 pay back the city eventually for the forgiveness at some point.

31 ***The motion was approved unanimously.***

32

### 33 **Public Hearing**

34 Scholtes addressed Kennedy for the 8<sup>th</sup> & Rice Street HRA variance  
35 request explaining that the HRA variance request is asking for an  
36 additional 1ft setback on west side and a 5ft front setback of  
37 the property for a fourplex HRA unit.

38 ***Motion by Huisman, second by Gaylord to approve the HRA 8<sup>th</sup> &***  
39 ***Rice Street HRA variance request. The motion was approved unani-***  
40 ***mously.***

41

42 Next, Scholtes addressed the Christian Obanion fence variance  
43 request. The request is for a fence, the information includes a  
44 letter from the Roseau's the adjoining property that abuts the



1 east side of the property tying into the Rosenau fence. The  
2 variance request is for a 3ft rear yard setback.

3 **Motion by Erichsrud, second by Cole to approve the Christian**  
4 **Obanion fence 3ft rear yard setback variance request. The motion**  
5 **was approved unanimously.**

6  
7 Scholtes brought forth the Morgan Wilkins Subd Lot Split  
8 Kriewall Oil Co. request. Kriewall's have a person with interest  
9 in the purchase of just the carwash wanting that split off. The  
10 paperwork and the survey splitting the lot has been completed  
11 for the sale of that lot.

12 **Motion by Erichsrud, second by Gaylord to approve the lot split**  
13 **by the request of Kriewall's. The motion was approved unanimous-**  
14 **ly.**

15

16 **REPORTS FROM STAFF**

17 **City Attorney David Frundt:** Frundt indicated that he did not have  
18 anything pacific to report, addressing the COVID-19 with the gov-  
19 ernor passing through the legislation and senate authorizing the  
20 off-sale of liquor to bars with limitation. Frundt is in the pro-  
21 cess getting the restriction suggesting that the sales of alcohol  
22 must be with food, pick up only, the original containers and only  
23 certain types and amounts can be sold. Scholtes explained that  
24 this would expire at the end of the executive order.

25

26 Cole questioned a property on 925 South Galbraith, the property  
27 has been abandoned and in the ownership of a bank. Scholtes di-  
28 rected Frundt to start the process of obtaining a warrant to en-  
29 ter the house to see what kind of water damage has taken place.

30

31 **City Engineer Wes Brown:** Brown addressed the 2020 Sailor Street  
32 summary of bids, receiving bids from Dirt Merchants and Minnesota  
33 paving & Materials with the Dirt Merchants bid base being the  
34 lower bid. Gaylord questioned city parking lot plans with  
35 the alley on the east side and why would it be paved. Scholtes  
36 first wanted to inquire the city parking lot plans and the drain-  
37 age of the rainwater on the east side of the Legion and where it  
38 would drain to. Brown suggested that it would drain north and  
39 then south. Scholtes addressed Gaylord with his question indicat-  
40 ing that the Legion is getting water in the basement and by fix-  
41 ing the runoff issue it would fix the problem by building a curb  
42 along the legion wall. Gaylord explained that at one time we were  
43 estimated for \$180,000.00 for the city lot and now it is over  
44 \$207,000.00 feeling it's taking on much more then what had been  
45 planned for this year. Scholtes suggested that the Sailor street

1 came in lower than what had been thought being \$226,000.00 below  
2 its estimate, adding the 3 projects together it came in at  
3 206,000.00 below the estimate for all 3 parts of the project.  
4 Warner questioned the contractor's schedule. Brown indicated that  
5 the contractor has an aggressive schedule wanting to get the pro-  
6 ject started as soon as Monday, April 27<sup>th</sup>. Gaylord advised that  
7 he does not want to see us do too much now and later we cannot  
8 proceed with our street plan projects.

9

10 2020-04-15 119772 Recommendation Letter

11

12 Resolution 20-10 Accepting Bid 2020 Sailor Street Reconstruction.  
13 **Motion by Warner, second by Huisman to approve resolution 20-10**  
14 **accepting the bid with Dirt Merchants bid for the base bid and**  
15 **alternate A & B.** Huisman questioned the company and if Brown had  
16 worked with them prior. Brown indicated that the company had done  
17 half of the work on 2<sup>nd</sup> Street during sailor Street phase #1.  
18 Scholtes inquired a finish date. Brown indicated that everything  
19 on sailor including city lot would be completed by October 15<sup>th</sup>  
20 and then overlays and ware course on sailor for next summer.

21 **The motion was approved unanimously.**

22 Brown requested the signatures of the ward bid documents to be  
23 signed and be sent as soon as possible.

24

25 Brown addressed Addendum #2 requesting an approval.

26 **Motion by Huisman, second by Cole to approve Addendum #2 the con-**  
27 **struction Services agreement. The motion was approved unanimous-**  
28 **ly.**

29

30 Brown reviewed the COVID-19 Field Staff and Construction Site  
31 Guidance-External. Scholtes questioned if the information had  
32 been sent to property owners on the project. Brown advised that  
33 it was intended for more intended for staff to be aware of but he  
34 could address it further with Bolten & Menk.

35

36 Brown addressed the Readyng for Stimulus Funding flier, mention-  
37 ing that it's a \$2 Trillion Dollar stimulus funding package for  
38 infrastructure that might come out of the legislature and is  
39 starting to look it over and what potential project the City may  
40 want to consider getting ready for this. The funding is more  
41 geared towards water & wastewater or transportation projects.  
42 Cassem questioned if Bolton & Menk would apply for the grant.  
43 Brown suggested that Bolton & Menk would do that on the behalf of  
44 the city. Scholtes directed Brown to look into the grant ques-  
45 tioning Holland his recommendations for suggestions, Holland in-  
46 dicated that there are some manholes that are in bad shape. Brown

1 brought up that the FFA added some additional funding towards the  
2 Airport project, picking up 100% of the project adding an addi-  
3 tional \$30,000.00 for operating cost through the current funding  
4 package that had been passed. The understanding that since the  
5 project had been approved would go to the 100% funding vs. the  
6 typical 80%.

7 Warner questioned the activity with Micheals and Center Point on  
8 the sailor street project and if anything would affect the tie  
9 over to individual properties. Brown indicated that they had re-  
10 ceived notice 3 weeks ago shortly after the COVID-19 started that  
11 Center Point indicated that they would not be doing the service  
12 into homes and would not be sending their employee to connect  
13 those services as a safety precaution. Brown suggested that he  
14 would be contacting CenterPoint to discuss this.

15  
16 Scholtes addressed the Monthly Liquor Sales and new formatting  
17 showing the sales and expenses.

18  
19 **REPORTS FROM BOARDS AND COMMISSIONS**

20 All meeting cancelled due to the COVID-19

21  
22 Scholtes addressed the Board of Equalization meeting, indicating  
23 the meeting had gone well with only with 1 change to a property  
24 tax.

25 Holland requested a discussion of the campgrounds. Scholtes ad-  
26 dressed advertising for the position of a Campground host. This  
27 person would be able to park their camper out at that site for  
28 the summer, this position would require answering of questions,  
29 responsible for collecting payments, cleaning of the restrooms,  
30 bath house and the 14<sup>th</sup> street restroom facilities. Holland rec-  
31 ommended advertising the position. Scholtes reviewed the cost  
32 from having someone do each facility individually, for the 4-  
33 month commitment the city would offer the campsite, \$20.00 a  
34 day. Gaylord questioned the host having to leave during the  
35 fair. Holland suggested talking with the fair board and allowing  
36 that person to stay during the fair and offering their assis-  
37 tance with the restrooms, at that time it would be the fair  
38 boards responsibility. Scholtes suggested that the Council will  
39 keep working forward with the discussions to hire the attendant.

40  
41 **Old Business New Business**

42 Gaylord addressed the Green Giant Park, indicating that some  
43 additional items have come forth through the process of the  
44 Hedberg musical equipment and during the process Dave Kittleson  
45 and Dar Holmseth have come forth with some additional ideas for

1 the park. Kittleson and Holmseth through a grant have purchased  
2 a Kiosk for the trail maps, city information and a purchase of a  
3 Bike parking station that would allow for bike repairs with tool  
4 attachments. Gaylord reviewed the meeting that took place  
5 earlier and the plan is to add additional cement to allow for  
6 the extra items. Holland suggested that having done the  
7 additional items the idea would be doing them together and  
8 saving the additional money. Kittleson explain that the active  
9 coalition between counties had applied for the grants within  
10 those funds they were given the opportunity to purchase these  
11 items. Huisman indicated that the need to expand the hard  
12 surface and the need for some additional funds with the  
13 recommendation of request to increase the funding \$2,000.00 from  
14 the prior request of \$3000.00 for the total of \$5000.00.  
15 Scholtes recommended bring the numbers back to the Council for  
16 final approval.

17  
18 Scholtes updated the Council on the COVID-19 updates that the  
19 governor has re-opened golfing, fishing, and hunting. The city  
20 will continue to follow the governor's recommendations.

21  
22 Police Department Spring Sweep, Davis Spoke with Police Chief  
23 Fletcher and received the update of the Spring Sweep that will  
24 be take place at the end of May. The police department will pro-  
25 vide more information.

26  
27 **New Business**  
28 Mayor Scholtes addressed the Blue Earth Light and Water 2020  
29 Audit with Sarah Oberloh of Oberloh and Oberloh Certified  
30 Accountants and Tim Stoner, the Light & Water Superintendent.  
31 Stoner indicated that they were able to get everything completed  
32 and reviewed the report. Oberloh indicated that from the Light &  
33 Water standpoint the audit went extremely well. Oberloh reviewed  
34 the 2020 layout of the audit, opinion statement, total assets,  
35 outflows, liabilities, and total worth of the utilities.

36 ***Motion by Gaylord, second by Huisman to accept the Blue Earth***  
37 ***Light & Water financial statements. The motion was approved***  
38 ***unanimously.***

39  
40 **Transfer of Funds and Other Budgetary Matters.**

41 Investment Schedule  
42 1st Qtr. 2020 Donations for Council Approval.  
43 ***Motion by Huisman, second by Gaylord to accept the 1st Qtr. 2020***  
44 ***Donations. The motion was approved unanimously.***

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46

1 Payment of Claims and Approval of Claims and Appropriations.  
2 Consideration of payment of the bills.  
3 *Motion by Cassem, second by Erichsrud to pay the bills. The mo-*  
4 *tion was approved unanimously.*  
5  
6 City Administrator's Report.  
7 Payroll Summary 4-8-20  
8 Administrator Report.  
9  
10 *Motion by Gaylord, second by Huisman to adjourn the meeting. The*  
11 *motion was approved unanimously. Scholtes adjourned the City*  
12 *Council Meeting at 6:40 P.M.*

**CITY OF BLUE EARTH MINUTES  
CITY COUNCIL WORKSESSION  
Monday, April 20, 2020 @ 4:30 P.M.**

**Call to order.**

Scholtes called the meeting to order at 4:30 P.M

**Roll call.**

Mayor Scholtes noted that Councilmembers Gaylord, Huisman, Cassem, Erichsrud, Cole, and Warner were present.

**Staff present:** City Attorney David Frundt.

**Public present by phone:** Chuck Hunt County Register and Norm Hall KBEW, Echo Roggenkamp Jacqui Drew, Professor Rueder.

**Old Business**

N/A

**New Business**

Mayor Scholtes brought forth Jacqui Drew to address pollinator-friendly yards. Drew introduced Professor Rueder to the Council for the presentation on honeybees. Rueder indicated that he is a beekeeper for the U of M Minnesota Bee Labs and has been working with bees for 20 years advocating that people keep bees for a hobby, peaceful endeavor, and honey crops. Rueder suggested that some people don't like bees and bees hold a stigma, indicating that people are not getting stung by the bees unless upsetting their hives, mentioning that bees will sting for defense protecting the hive and are not targeting and chasing people, people would be more likely to be stung by a wasp than a honeybee. Bees will go for miles pollinating to protect the hives from predators. Huisman inquired if the type of flower mattered, Rueder suggested that some flowers do have higher pollen counts but a bee will go from flower to flower. Huisman questioned an ordinance allowing beehives within the city. Rueder didn't feel he would have any problems helping in the efforts to establish an ordinance, he indicated he helped other cities within the metro establish ordinances allowing beehives within city limits. Scholtes questioned mosquito spraying and the effects on hives. Rueder indicated that mosquito spraying does not affect hives, at dusk bees return to the hive, damage would be done if sprayed directly on the hives and mosquito spraying done at dusk will have little to

no effect on bees and their hives. Rueder recommended that additional question or concerns if they come up, he would be available for them. Huisman suggested that the Bee Committee meet and review the information and bring recommendations back to the Council.

**Mayor Scholtes adjourned the Work Session at 5:58.**

1 CITY OF BLUE EARTH  
2 SPECIAL COUNCIL MINUTES  
3 CITY COUNCIL MEETING  
4 Monday, April 27,2020 5:00 P.M.  
5

6 **CALL TO ORDER**

7 Mayor Scholtes called the meeting to order at 5:00 P.M.  
8

9 **ROLL CALL**

10 Councilmembers Huisman, Erichsrud, Cassem, Cole, Warner and  
11 Mayor Scholtes Present. Absent Councilmember Gaylord.  
12

13 **Staff members present:** City Administrator Kim Moore.  
14

15 **DETERMINATION OF A QUORUM**

16 Scholtes noted that there was a Quorum present.  
17

18 **PLEDGE OF ALLEGIANCE**

19 Mayor Scholtes led the pledge of allegiance.  
20

21 **Meeting open to the Public:**

22 Chuck Hunt- Faribault County Register, Norm Hall-KBEW, Ann Hanna  
23 and Mary Kennedy.  
24

25 **COVID-19**

26 Scholtes addressed city park rental for events, Marcella Mejia  
27 Annual Vasquez family reunion is scheduled for the 2<sup>nd</sup> week in  
28 July with between 100-200 guest and is inquiring if the city  
29 will be opening the park and if they can continue with their  
30 event plans. Scholtes indicated that currently the city is con-  
31 tinuing to follow the state guidelines, at this time the parks  
32 are still closed with the hope that some of these items will  
33 open back up, recommending that the city will make more deci-  
34 sions hopefully by June 1<sup>st</sup>.  
35

36 Next, Scholtes reviewed the Double Play and El Tio limited  
37 off sale liquor agreement, the agreement of the limited sales  
38 with takeout only will rescind at the time the governor reo-  
39 pens bars and restaurants. Councilmember Huisman alluded that  
40 the city can be proactive supporting the business questioning  
41 types of sales. Scholtes reviewed the agreement with 1 change  
42 that business owner Karen Naïve brought up, the sale of indi-  
43 vidual cans or bottles up to 72 oz could be sold.  
44



1 Moore brought forth the Little Giants rent forgiveness agree-  
2 ment with the city. Cassem questioned if this will be repaya-  
3 ble. Moore indicated that once the facility reopens and has  
4 had had time to bring in revenue or receives a grant it will  
5 at that time be expected to repay its agreement.

6 ***Motion by Huisman, second by Cole to approve the agreement to***  
7 ***defer rent for the Little Giants Daycare. The motion was ap-***  
8 ***proved unanimously.***

9  
10 Huisman questioned if the committees and commissions could  
11 starting having meetings again, suggesting the possibility  
12 starting virtual meeting like the Council meeting are being  
13 held, the feeling is that the committees are getting behind  
14 and are not approving the things that are needing to be ad-  
15 dressed. Scholtes suggested that this would be a good idea,  
16 recommending further discussion at the next regular Council  
17 meeting.

18 Next, Huisman inquired the housing development and the deliv-  
19 ery of an item to that area, questioning the time frame for  
20 building. Kennedy indicated that currently the wait is for a  
21 TIFF hearing as a requirement of receiving the housing grant.

22  
23 ***Motion by Cole, second by Gaylord to approve the recommendations***  
24 ***for the fencing of Loma Roggenkamp. The motion was approved***  
25 ***unanimously.***

26  
27 **ADJOURNMENT**


28  
29 ***Motion by Huisman, second by Cole to adjourn the Special Council***  
30 ***Meeting. The motion was approved unanimously. Mayor Scholtes ad-***  
31 ***joined the City Council Meeting at 5:15 P.M.***

*State of Minnesota*  
County of Faribault  
CITY OF BLUE EARTH

Application for a Garbage License

**TO THE CITY COUNCIL OF THE CITY OF BLUE EARTH**

I, Greg Hansen, hereby make application to your Honorable Body the license to be issued to *Hansen Sanitation, Inc. to pickup refuse* in the *City limits of the City of Blue Earth* subject to the laws of the State of Minnesota and the Ordinances and the regulations of said City of Blue Earth pertaining thereto, and herewith deposit of *\$120.00* in payment of the fee therefore.

Dated 4-23-20 Signature 

**PAID**  
\$120.<sup>00</sup> CK # 29672



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

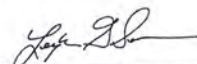
PRODUCER Ross Nesbit Agencies, Inc. 30502 Henderson Station Road P.O. Box 165 Le Sueur MN 56058	CONTACT NAME: Sherry Miller	FAX (A/C, No): (507) 665-6532	
	PHONE (A/C, No, Ext): (507) 665-6364	E-MAIL ADDRESS: smiller@nesbitagencies.com	
INSURED Hansen Sanitation, Inc. PO Box 9 Kasota MN 56050	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: United Fire Group		
	INSURER B: Midwest Ins Co		10895
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: CL1991767125 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			60465580	08/11/2019	08/11/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			60465580	08/11/2019	08/11/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB			60465580	08/11/2019	08/11/2020	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	0101WP104271400	08/11/2019	08/11/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER  City of Blue Earth 125 W. 6th. St.  Blue Earth MN 56013	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

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**ORDINANCE NO. 2019-10**

**CITY OF BLUE EARTH**

**AN ORDINANCE RELATING TO THE KEEPING OF  
CHICKENS IN THE CITY OF BLUE EARTH**

The City Council of the City of Blue Earth does ordain:

**SECTION I.**

That a new Subsection 360.15 of the Blue Earth City Code is hereby adopted, stating the following:

**360.15 Urban Chickens.**

Subd. 1. Definitions.

- A. Brooding means the period of chicken growth when supplemental heat must be provided, due to the bird's inability to generate enough body heat.
- B. Chicken means a domesticated bird that serves as a source of eggs or meat.
- C. Coop means the structure for the keeping or housing of chickens permitted by the subsection.
- D. Exercise yard means a larger fenced area that provides space for exercise and foraging for the birds when supervised.
- E. Hen means a female chicken.
- F. Officer means any person designated by the city as an enforcement officer.
- G. Poultry means domesticated birds that serve as a source of eggs or meat and that include among commercially important kinds, chickens, turkeys, ducks, geese, peafowl, pigeons, pheasants and others.
- H. Rooster means a male chicken.
- I. Run means a fully enclosed and covered area attached to a coop where the chickens can roam unsupervised.

Subd. 2. Investigation and Enforcement. Officers designated by the City Council shall have authority in the investigation and enforcement this subsection, and no person shall interfere with, hinder or molest any such officer in the exercise of such powers. The officer shall make

investigations as is necessary and may grant, deny or refuse to renew any application for permit, or terminate an existing permit under this article.

Limitations for each single dwelling residential unit:

(A) No more than five (5) chicken hens shall be housed or kept on any one (1) residential lot in any area of the city with a permit as outlined below.

(B) Roosters are prohibited.

(C) Slaughtering of chickens in the City limits is prohibited except at a licensed processing facility.

(D) Leg banding of all chickens is required. The bands must identify the owner and the owner's address and telephone number.

(E) A separate coop is required to house the chickens. Coops must be constructed and maintained to meet the following minimum standards:

1. Located in the rear or side yard.
2. Setback at least five (5) feet from the rear or side property lines.
3. Interior floor space – four (4) square feet per bird.
4. Interior height – four (4) to six (6) feet to allow access for cleaning and maintenance.
5. Doors – one (1) standard door to allow humans to access the coop and one (1) for birds (if above ground level, must also provide a stable ramp).
6. Windows – one (1) square foot window per ten (10) square feet floor space. Windows must be able to open for ventilation.
7. Climate control – adequate ventilation and/or insulation to maintain the coop temperature between 32-85 degrees Fahrenheit.
8. Nest boxes – one (1) box per every three (3) hens.
9. Roosts – one and one-half (1 ½ ) inch diameter or greater, located eighteen (18) inches from the wall and two (2) to three (3) inches above the floor.
10. Rodent proof – coop construction and materials must be adequate to prevent access by rodents.
11. Coops shall be constructed and maintained in a workmanlike manner.

(F) A run or exercise yard is required.

1. Runs must be constructed and maintained to meet the following minimum standards:

- (a) Location: rear or side yard.
- (b) Size: Ten (10) square feet per bird, if access to a fenced exercise yard is also available; sixteen (16) square feet per bird, if access to an exercise yard is not available. If the coop is elevated two (2) feet so the hens can access the space beneath, that area may count as a portion of the minimum run footprint.
- (c) Height: Four (4) to Six (6) feet in height to allow access for cleaning and maintenance.
- (d) Gate: One gate to allow human access to the run.
- (e) Cover: Adequate to keep hens in and predators out.
- (f) Substrate: Composed of material that can be easily raked or regularly replace to reduce odor and flies.

2. Exercise yards must be fenced and is required if the run does not provide at least (16) sixteen square feet per bird. Exercise yards must provide a minimum of one-hundred seventy-four (174) square feet per chicken.

(G) Chickens must not be housed in a residential house or an attached or detached garage, except for brooding purposes only.

(H) All premises on which chicken hens are kept or maintained shall be kept clean from filth, garbage, and any substances which attract rodents. The coop and its surrounding must be cleaned frequently enough to control odor. Manure shall not be allowed to accumulate in a way that causes an unsanitary condition or causes odors detectible on another property. Failure to comply with these conditions may result in the officer removing chickens from the premises or revoking a chicken permit.

(I) All grain and food stored for the use of the hens on a premise with a chicken permit shall be kept in a rodent proof container.

(J) Chicken Hens shall not be kept in such a manner as to constitute a nuisance to the occupants of adjacent property.

(K) Dead chickens must be disposed of according to the Minnesota Board of Animal Health rules which require chicken carcasses to be disposed of as soon as possible after death, usually within forty-eight (48) to seventy-two (72) hours. Legal forms of chicken carcass disposal include offsite burial, offsite incineration or rendering, or offsite composting.

Subd. 3. Permit Required. No person shall own, keep, harbor or have custody of any live chicken without first obtaining a permit in writing from the City. The City shall grant a permit for chicken hens after the applicant has sought the written consent of one hundred (100) percent of the owners or occupants of privately or publicly owned real estate that are located adjacent (i.e., sharing property lines) on the outer boundaries of the premises for which the permit is being requested, or in the alternative, proof that the applicant's property lines are one hundred fifty (150) feet or more from any house.



Where an adjacent property consists of a multiple dwelling or multi-tenant property, the applicant need obtain only the written consent of the owner or manager, or other person in charge of the building. Such written consent shall be required on the initial application and as often thereafter as the officer deems necessary.

Subd. 4. Application. Any person desiring a permit required under the provisions of this article shall make written application to the city administrator upon a form prescribed by and containing such information as required by the city administrator and officer. Among other things, the application shall contain the following information:

(A) A description of the real property upon which it is desired to keep the chickens.

(B) The breed and number of chickens to be maintained on the premises.

(C) A site plan of the property showing the location and size of the proposed chicken coop and run, setbacks from the chicken coop to property lines and surrounding buildings (including houses and buildings on adjacent lots), and the location, style, and height of fencing proposed to contain the chickens in a run or exercise area. Portable coops and cages are allowed, but portable locations must be included with the site plan.

(D) Statements that the applicant will at all times keep the chickens in accordance with all of the conditions prescribed by the officer, or modification thereof, and that failure to obey such conditions will constitute a violation of the provisions of this chapter and grounds for cancellation of the permit.

(E) Such other and further information as may be required by the officer.

Subd. 5. Permit Conditions.

(A) If granted, the permit shall be issued by the city administrator and officer and shall state the conditions, if any, imposed upon the permitted for the keeping of chickens under this permit.

(B) The permit shall specify the restrictions, limitations, conditions and prohibitions which the officer deems reasonably necessary to protect any person or neighboring use from unsanitary conditions, unreasonable noise or odors, or annoyance, or to protect the public health and safety. Such permit may be modified from time to time or revoked by the officer for failure to conform to such restrictions, limitations, prohibitions. Such modification or revocation shall be effective after ten (10) days following the mailing of written notice thereof by certified mail to the person or persons keeping or maintain such chickens.

(C) The granting of a permit under this Subsection does not entitle the permit holder to any other rights as may be granted to farmers or commercial entities relating to equipment used in the course of conducting animal husbandry business.

Subd. 6. Fees/Issuance. For each residential site the fee for a permit is as may be imposed, set, established and fixed by the City Council, by resolution, from time to time.

Subd. 7. Term. The permit period under this section shall expire one (1) year from the date the permit is issued. Permits must be renewed on an annual basis.

Subd. 8. Revocation. The city may revoke any permit issued under this ordinance if the person holding the permit refuses or fails to comply with this ordinance, with any regulations promulgated by the city council pursuant to this ordinance, or with any state or local law governing cruelty to animals or the keeping of animals. Any person whose permit is revoked shall, within ten (10) days thereafter, humanely dispose of all chickens being owned, kept or harbored by such person, and no part of the permit fee shall be refunded.

Subd. 9. Violations/Penalty.

(A) Any person violating any of the sections of this ordinance shall be deemed guilty of a petty misdemeanor.

(B) If any person is found guilty by a court for violation of this section, their permit to own, keep, harbor, or have custody of chickens shall be deemed automatically revoked and no new permit may be issued for a period of one (1) year.

(C) Any person violating any conditions of this permit shall reimburse the city for all costs borne by the city to enforce the conditions of the permit including but not limited to the pickup and impounding of chickens.

### SECTION III.

This Ordinance becomes effective from and after its passage and publication.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BLUE EARTH  
ON THIS 21<sup>st</sup> DAY OF OCTOBER 2019.**

BY:

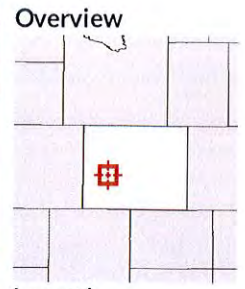
ATTEST:

\_\_\_\_\_  
Richard Scholtes  
Mayor

\_\_\_\_\_  
Timothy Ibisch  
City Administrator

Seal





- Legend**
-  Railroad Centerline
  -  Road Centerline
  -  Interstate/US/MN
  -  CSAH
  -  County
  -  Township
  -  Municipal
  -  Other
  -  Parcels
  -  Road ROW
  -  RR ROW

Parcel ID	212000810	Alternate ID	n/a	Owner Address	BRUNETTE,THERESA R
Sec/Twp/Rng	--	Class	201 - RESIDENTIAL		617 NORTH GALBRAITH STREET
Property Address	617 GALBRAITH ST N BLUE EARTH	Acreage	0.31		BLUE EARTH, MN 56013
District	2101 BLUE EARTH CITY				
Brief Tax Description	ORIGINAL PLAT OF BLUE EARTH Block-009 .31 AC ALL S OF RR OF 1, 2, 3 & ALL OF 4 EX W16'				
	<i>(Note: Not to be used on legal documents)</i>				

Date created: 4/30/2020  
 Last Data Uploaded: 4/30/2020 11:28:04 AM

Developed by  **Schneider**  
 GEOSPATIAL

The Blue Earth Area High School is requesting approval from the City Council.

1.) June 7<sup>th</sup> would like 2020 Graduation Class Ceremony at 2pm with social distancing with a parade follow the commencement. The parade will be 68 vehicles starting at the football field on 14<sup>th</sup> street to Main Street to 2<sup>nd</sup> street back to Rice Street and returning to the football field on 14<sup>th</sup> Street.

2.) June 20<sup>th</sup> The school would like to host 2020 Grand March starting from inside the school to outdoors to the football field 2-3 pm 25 Couples.

Rob Norman did say he has put his request into the MN Department of Health and is waiting for confirmation if they would be able to proceed with their request.

	1040.03 Refuse	1040.02 Exterior Storage	520.05 Abandoned, Junk, Unauthorized & Illegally Parked Motor Vehicles	510.02 Unusable & Dangerous Furniture, Household Furnishings & Appliances Stored on Public or Private Property	500.04 Public Nuisances Affecting Peace & Safety	630.03 Boat, Trailer & Recreational Vehicle Parking
<i>Letters sent 4-28-20 with deadline of 5-12-20</i>						
Property #1 (rental)				X		
Property #2				X		
Property #3			X			
Property #4			X			
Property #5			X			
Property #6		X	X			
Property #7 (rental)			X			
Property #8 (rental)			X			
Property #9 (rental)			X			
Property #10 (rental)			X			
Property #11			X			
<i>Letters sent 4-28-20 with deadline of 5-18-20</i>						
Property #12			X			
Property #13			X	X		
Property #14		X		X		
Property #15		X	X			
Property #16			X			
Property #17			X			X
Property #18				X		
Property #19	X	X				

Property #20	X		X		
Property #21	X		X		
Property #22 (owner will have it taken care of by June 1st)			X		
<b>Letters sent 4-30-20 with deadline of 5-18-20</b>					
Property #23 (rental)			X		
Property #24			X		
Property #25	X		X		
Property #26 (rental)		X	X		X
Property #27 (rental)			X		
<b>Spoke directly to owner and issue will be resolved</b>					
Property #28			X		
Property #29		X		X	
Property #30			X		
Property #31					X
Property #32	X				





## Kim Moore

---

**From:** Ronald Roetzel <Ronald.Roetzel@bolton-menk.com>  
**Sent:** Wednesday, April 29, 2020 5:10 PM  
**To:** Kim Moore; luke steier  
**Cc:** Wes Brown; Jason Malecha  
**Subject:** Blue Earth Airport Bid Results  
**Attachments:** BLUE Bid Results.pdf

Kim and Luke,

Attached are the bid results for the crack repair, panel replacement and joint maintenance for the Blue Earth Municipal Airport. We had 3 bids, all were higher than the available FAA Grant funds. As you know you have \$150,000 in NPE funds available (this also accounts for the snowblower). With the low bid from Hoffman, you will need \$53,014 in additional FAA funds. You can approach it in two ways:

1. Cut back on the overall project by reducing the amount of Seal Concrete Joint item. The bid included the Apron and Connecting Taxiway. The quantity would need to be cut roughly in half.
2. Borrow NPE from another airport (Fillmore Co has funds to borrow) and pay back next year in 2021. This would also be covered at 100%. I would need to confirm with Nick at FAA and with Fillmore Co. if you choose this option.

Please let me know which way you would like to proceed and we will make the recommendation accordingly.

Thank you!  
Ron

**Ronald A Roetzel P.E.**  
Aviation Group Manager  
**Bolton & Menk, Inc.**  
12224 Nicollet Avenue  
Burnsville, MN 55337-1649  
Phone: 952-890-0509 ext. 2050  
Mobile: 612-770-6012  
**Bolton-Menk.com**

INVESTMENT SCHEDULE  
CITY OF BLUE EARTH  
MAY 4, 2020

**CURRENT INVESTMENTS**

<b>INSTITUTION</b>	<b>INSTRUMENT</b>	<b>INTEREST</b>	<b>MATURITY</b>	<b>CURRENT</b>
FIRST BANK OF BE	GENERAL CHECKING ACCT#415017300	0.33%	4/29/2020	\$ 4,878,120

**LONG TERM INVESTMENTS**

<b>INSTITUTION</b>	<b>INSTRUMENT</b>	<b>INTEREST</b>	<b>MATURITY</b>	<b>CURRENT</b>
1 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	10/31/2020	\$ 100,000
2 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	9/9/2020	\$ 100,000
3 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	9/9/2024	\$ 200,000
4 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	1/11/2021	\$ 200,000
5 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	8/23/2021	\$ 200,000
6 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	1/3/2023	\$ 125,000
7 FIRST BANK BLUE EARTH	CERT. OF DEPOSIT	GENERAL INVESTMENT	6/13/2021	\$ 175,000
			<b>TOTAL</b>	<b>\$ 1,100,000</b>

**LONG TERM INVESTMENTS DETAILS**

- 1 Certificate of Deposit. Wells Fargo Bank Sioux Falls, SD. 2.950% interest rate paid monthly. Call date 10/12/2018 and maturity date 10/13/2020.
- 2 Certificate of Deposit. Goldman Sachs New York. 2.25% interest rate paid semi annual on March 9th and September 9th. Maturity 9/9/2020.
- 3 Certificate of Deposit. HSCB Bank USA NA MC Lean VA FID. 2% interest paid semi annual on March 9th and September 9th each year. Maturity date 9/9/2024.
- 4 Certificate of Deposit. Capital One Bank Glen Allen VA. 2.05% interest paid semi annual on January and July 11th each year.
- 5 Certificate of Deposit. MS Bank Salt Lake City, UT. 3.00% interest paid semi annual on February & August 23rd each year. Maturity date 8/23/2021.
- 6 Certificate of Deposit. Goldman Sachs New York. 1.85% interest paid semi annual on January & July 2nd each year. Maturity date 01/02/2023 .
- 7 Certificate of Deposit. First Bank Blue Earth. 1.55% interest paid every 12 months and at maturity . Maturity date 6/13/2021.



**BILL SHEET FOR COUNCIL MEETING OF MAY 4, 2020**

<b>PREPAID BILLS:</b>	<b>\$4,388.23</b>
<b>UNPAID BILLS:</b>	<b>\$202,273.05</b>
<b>BONDS PAYABLE:</b>	<b><u>\$0.00</u></b>
<b>TOTAL BILLS PAID &amp; UNPAID:</b>	<b>\$206,661.28</b>

## CITY OF BLUE EARTH

### Check Register by Dept.

FUND	PAYABLE TO	CHECK #	CHECK DATE	AMOUNT	COMMENTS
<b>FUND 101 GENERAL FUND</b>					
	MN CHILD SUPPORT PAYMENT CENTR	057257	4/21/2020	\$192.00	GAYDON MONTHLY CHILD SUPPORT PMT.
		<b>TOTAL</b>		<b>\$192.00</b>	
<b>ADMINISTRATION</b>					
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$19.22	ADMIN SERVICE CHARGE
		<b>TOTAL</b>		<b>\$19.22</b>	
<b>CITY HALL MAINTENANCE</b>					
	CENTERPOINT ENERGY	057266	5/4/2020	\$202.41	CITY HALL MONTHLY NATURAL GAS
	SCHILLING PAPER COMPANY	057285	5/4/2020	\$815.23	CITY HALL RESTROOM SUPPLIES
		<b>TOTAL</b>		<b>\$1,017.64</b>	
<b>ENGINEERING</b>					
	BOLTON & MENK INC.	057263	5/4/2020	\$294.00	MARCH GENERAL ENGINEERING
		<b>TOTAL</b>		<b>\$294.00</b>	
<b>FINANCIAL SERVICES</b>					
	FURTHER	057270	5/4/2020	\$79.65	APRIL ADMIN FEES
		<b>TOTAL</b>		<b>\$79.65</b>	
<b>FIRE DEPT</b>					
	BE LIGHT & WATER DEPT	057260	5/4/2020	\$569.00	FIRE HALL WATER HEATER
	CENTERPOINT ENERGY	057266	5/4/2020	\$188.28	FIRE DEPT MONTHLY NATURAL GAS
	HEIMAN FIRE EQUIPMENT INC.	057274	5/4/2020	\$784.03	FIRE DEPT REPIAR OF COATS & PANTS
	MIDDLE NINE MUTUAL FIRE AID	057278	5/4/2020	\$50.00	FIRE DEPT 2020 DUES
	SOUTH CENTRAL REGIONAL FIRE	057286	5/4/2020	\$50.00	2020 BLUE EARTH FIRE DUES
		<b>TOTAL</b>		<b>\$1,641.31</b>	
<b>LEGAL SERVICES</b>					
	FRUNDT, LUNDQUIST & GUSTAFSON,	057269	5/4/2020	\$3,465.00	MAY LEGAL SERVICES
		<b>TOTAL</b>		<b>\$3,465.00</b>	
<b>LIBRARY</b>					
	CENTERPOINT ENERGY	057266	5/4/2020	\$111.31	LIBRARY MONTHLY NATURAL GAS
	GALE GROUP	057272	5/4/2020	\$90.37	LIBRARY BOOK PURCHASES
	GALE GROUP	057272	5/4/2020	\$25.49	LIBRARY BOOK PURCHASES
	GALE GROUP	057272	5/4/2020	\$77.22	LIBRARY BOOK PURCHASES
	GALE GROUP	057272	5/4/2020	\$91.17	LIBRARY BOOK PURCHASES
	STAR TRIBUNE	057288	5/4/2020	\$552.76	LIBRARY NEWSPAPER SUBSCRIPTION
	STEP, INC.	057290	5/4/2020	\$312.00	MARCH LIBRARY JANITORIAL SERVICES
		<b>TOTAL</b>		<b>\$1,260.32</b>	
<b>POLICE DEPT</b>					
	CENTERPOINT ENERGY	057266	5/4/2020	\$77.83	POLICE DEPT MONTHLY NATURAL GAS
	PAUL S EXHAUST & AUTO SERVICE	057283	5/4/2020	\$107.00	POLICE DEPT 300-1 OIL CHANGE & TIRE REPAIRS
	STREICHERS	057291	5/4/2020	\$56.99	M. FELION CLOTHING ALLOWANCE
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$219.10	T. FLETCHER CLOTHING ALLOWANCE
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$70.79	POLICE DEPT PPE GLOVES AND FACE SHEILDS
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$433.56	PT CLOTHING ALLOWANCE

	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$102.30	POLICE SHIPPING CHARGES
	WEX BANK	057296	5/4/2020	\$359.92	POLICE DEPT FUEL
			<b>TOTAL</b>	<b>\$1,427.49</b>	
<b>PUBLIC WORKS/MAINTENANCE</b>					
	POLLARD, ROSS	57255	4/20/2020	\$ 150.00	PARK MAINTENANCE - MAIN & 6TH STREET
	ARMON DECORATING	057259	5/4/2020	\$2,875.00	PWD OFFICE/BREAKROOM FLOORING DEPOSIT
	BOMGAARS	057264	5/4/2020	\$44.85	PWD LANDSCAPING MULCH
	CENTERPOINT ENERGY	057266	5/4/2020	\$602.19	PWD MONTHLY NATURAL GAS
	MIDWEST IT SYSTEMS	057279	5/4/2020	\$128.88	PWD TV INSTALLATION
	MORE THAN MOWING	057281	5/4/2020	\$250.00	PRE-EMERGENT CONTROL @ BALLFEILDS
	MORE THAN MOWING	057281	5/4/2020	\$7,553.30	PMT #1 OF 6 CITY LAWN CARE
	SCHILLING PAPER COMPANY	057285	5/4/2020	\$144.30	PWD RESTROOM SUPPLIES
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$57.32	PWD FUEL CARD KEYCHAIN HOLDERS
			<b>TOTAL</b>	<b>\$11,805.84</b>	
<b>SENIOR CENTER</b>					
	CENTERPOINT ENERGY	057266	5/4/2020	\$155.50	SENIOR CNTR MONTHLY NATURAL GAS
			<b>TOTAL</b>	<b>\$155.50</b>	
<b>SWIMMING POOL</b>					
	HORIZON COMMERCIAL POOL SUPPLY	057256	4/21/2020	\$4,046.23	POOL FUNBRELLA PMT #2
	CENTERPOINT ENERGY	057266	5/4/2020	\$123.78	POOL MONTHLY NATURAL GAS
	WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$55.16	POOL CPR SUPPLIES
			<b>TOTAL</b>	<b>\$4,225.17</b>	
			<b>GENERAL FUND TOTAL</b>	<b>\$25,583.14</b>	
<b>FUND 207 ECONOMIC DEVELOPMENT FUND</b>					
	CENTERPOINT ENERGY	057266	5/4/2020	\$542.50	AG CNTR MONTHLY NATURAL GAS
	ELECTRIC SERVICE, INC.	057268	5/4/2020	\$120.00	AG CNTR DEIBEL LABS ROOFTOP UNIT SERVICE CALL
	G & 5 DRAINAGE&EXCAVATION, INC.	057271	5/4/2020	\$285.00	AG CNTR APRIL SNOW REMOVAL
			<b>TOTAL</b>	<b>\$947.50</b>	
<b>FUND 210 AIRPORT FUND</b>					
	BENCO ELECTRIC	057261	5/4/2020	\$38.70	AIRPORT SRE BLDG MONTHLY UTILITIES
	BENCO ELECTRIC	057261	5/4/2020	\$320.75	AIRPORT HANGER MONTHLY UTILITIES
	BENCO ELECTRIC	057261	5/4/2020	\$484.80	AIRPORT AIRSTRIP MONTHLY UTILITIES
	BLUE EARTH FLYING SERVICE, LLC	057262	5/4/2020	\$1,265.55	1ST QTR 2020 SNOW REMOVAL
	BOLTON & MENK INC.	057263	5/4/2020	\$11,670.00	AIRFIELD PAVEMENT CRACK ENGINEERING
	ELECTRIC SERVICE, INC.	057268	5/4/2020	\$230.54	AIRPORT GENERATOR SERVICE
	MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$121.50	AIRPORT STORM WATER TESTING
	STEIER, LUKE	057289	5/4/2020	\$1,204.58	MAY AIRPORT MAINTENANCE AGREEMENT
			<b>TOTAL</b>	<b>\$15,336.42</b>	
<b>FUND 418 STREET IMPROVEMENT PROJECTS</b>					
	BOLTON & MENK INC.	057263	5/4/2020	\$70,140.50	S. SAILOR STREET ENGINEERING
	BOLTON & MENK INC.	057263	5/4/2020	\$3,040.00	N. SAILOR STREET ENGINEERING
	BOLTON & MENK INC.	057263	5/4/2020	\$13,957.00	LELAND PKWY CSAH 16 ENGINEERING
			<b>TOTAL</b>	<b>\$87,137.50</b>	

**FUND 602 WASTE WATER TREATMENT PLANT**

CENTERPOINT ENERGY	057266	5/4/2020	\$827.95	WWTP MONTHLY NATURAL GAS
HAWKINS, INC.	057273	5/4/2020	\$1,604.08	WWTP CHEMICALS
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$58.10	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$118.70	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$118.70	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$58.10	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$131.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$131.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$145.25	WWTP TESTING
MN VALLEY LABORATORIES INC.	057280	5/4/2020	\$173.25	WWTP TESTING
MORE THAN MOWING	057281	5/4/2020	\$120.00	WWTP SLIT SEEDING
OVERHEAD DOOR COMPANY, INC.	057282	5/4/2020	\$1,518.00	WWTP DOOR SPRING REPLACEMENTS
USA BLUE BOOK	057294	5/4/2020	\$56.07	WWTP NITRILE GLOVES
ZIEGLER INC.	057297	5/4/2020	\$47.41	WWTP MASSEY TRACTOR REPAIR PARTS
		<b>TOTAL</b>	<b>\$5,108.21</b>	

**FUND 604 STORM WATER UTILITY**

ELECTRIC SERVICE, INC.	057268	5/4/2020	\$40.00	169 LIFT STATION SERVICE CALL
		<b>TOTAL</b>	<b>\$40.00</b>	

**FUND 605 LIQUOR FUND**

A H HERMEL CANDY CO.	057258	5/4/2020	\$982.32	APRIL LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	057265	5/4/2020	\$281.40	APRIL LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	057265	5/4/2020	\$360.00	APRIL LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	057265	5/4/2020	\$3,660.70	APRIL LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	057265	5/4/2020	\$122.75	APRIL LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	057265	5/4/2020	-\$119.00	CREDIT ON APRIL LIQUOR STORE INVENTORY
COCA-COLA ATLANTIC	057267	5/4/2020	\$110.80	APRIL LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$14,254.25	APRIL LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$134.00	APRIL LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$41.00	APRIL LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$5,784.61	APRIL LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$548.40	APRIL LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	057277	5/4/2020	-\$40.00	CREDIT ON APRIL LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	057277	5/4/2020	-\$68.40	CREDIT ON APRIL LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	057277	5/4/2020	\$6,978.75	APRIL LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	057277	5/4/2020	\$6,894.70	APRIL LIQUOR STORE INVENTORY
PEPSI-COLA OF MANKATO INC.	057284	5/4/2020	\$180.87	APRIL LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$2,228.46	APRIL LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$208.00	APRIL LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$3,893.57	APRIL LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$1,914.15	APRIL LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$524.00	APRIL LIQUOR STORE INVENTORY

THE AMERICAN BOTTLING CO.	057292	5/4/2020	\$167.10	APRIL LIQUOR STORE INVENTORY
THE AMERICAN BOTTLING CO.	057292	5/4/2020	\$20.00	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	-\$114.17	CREDIT ON APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$115.70	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$30.00	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	-\$17.46	CREDIT ON APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$520.00	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$55.40	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	-\$26.65	CREDIT ON APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$39.20	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$10,447.05	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$66.35	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$10,819.45	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	\$76.80	APRIL LIQUOR STORE INVENTORY
TOW DISTRIBUTING	057293	5/4/2020	-\$10.56	CREDIT ON APRIL LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	057258	5/4/2020	\$6.95	APRIL LIQUOR STORE INVENTORY SHIPPING
A H HERMEL CANDY CO.	057258	5/4/2020	\$45.03	LIQUOR STORE SUPPLIES
BREAKTHRU BEVERAGE	057265	5/4/2020	\$48.87	APRIL LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	057265	5/4/2020	\$11.10	APRIL LIQUOR STORE INVENTORY SHIPPING
BREAKTHRU BEVERAGE	057265	5/4/2020	\$24.05	APRIL LIQUOR STORE INVENTORY SHIPPING
CENTERPOINT ENERGY	057266	5/4/2020	\$283.94	LIQUOR STORE MONTHLY NATURAL GAS
JOHNSON BROTHERS LIQUOR	057275	5/4/2020	\$383.50	APRIL LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$61.20	APRIL LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$7.20	APRIL LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$27.00	APRIL LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$14.40	APRIL LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	057287	5/4/2020	\$46.80	APRIL LIQUOR STORE INVENTORY SHIPPING
	<b>TOTAL</b>		<b>\$72,023.58</b>	

**FUND 610 FITNESS CENTER FUND**

CENTERPOINT ENERGY	057266	5/4/2020	\$228.06	FITNESS CNTR MONTHLY NATURAL GAS
KBEW RADIO, INC.	057276	5/4/2020	\$109.65	FITNESS CNTR RADIO ADS
KBEW RADIO, INC.	057276	5/4/2020	\$109.65	FITNESS CNTR RADIO ADS
WELLS FARGO ELITE CARD PAYMENT	057295	5/4/2020	\$37.57	FITNESS CNTR DIGITAL CONVERTER
	<b>TOTAL</b>		<b>\$484.93</b>	

NAME	GROSS PAY	NET PAY
ANDERSON, STEVE	3,034.46	2,278.83
ANKENY, BONNIE L.	1,764.13	1,038.23
BELASKI, AMBER M.	682.50	536.36
BELL, BODEY G.	1,722.32	1,196.81
BELL, WESLEY H.	2,263.72	1,414.31
BROWN, JARED M.	1,738.02	1,208.76
CROFTON, JOSHUA A.	2,304.80	1,544.39
DAVIS, TAMMY	1,991.91	1,439.51
DAVIS, TERRY L.	1,299.87	877.92
FELION, MELISSA K.	2,347.20	1,397.66
FENSKE, KIMBERLY J.	115.50	106.67
FLETCHER, THOMAS W.	3,168.00	2,134.26
GAYDON, EVA C.	2,481.60	1,333.73
GJERSTAD, MURIEL E.	238.31	205.09
HALL, MICHELLE J.	1,877.60	1,053.19
HALVORSON, BRYAN W.	115.50	79.90
HALVORSON, MOLLY A.	532.12	448.10
HAUGH, THAREN R.	2,347.20	1,506.33
HEENAN, MARK W.	1,977.89	1,439.76
HOLLAND, JAMISON R.	3,078.78	2,213.14
HUBER, MELISSA A.	180.40	160.51
JAHNKE, LINDA J.	1,629.00	1,225.33
MOORE, KIMBERLAI A.	3,333.33	2,200.76
MYERS, ERIKA M.	130.52	97.06
OLSON, DAVID L.	2,025.47	1,359.15
PAUKERT, JORDAN R.	1,966.40	1,350.69
PETERSON, ATHENA M.	200.00	177.46
ROGGENKAMP, ECHO M.	1,744.00	1,214.56
SANDERS, CRYSTAL J.	126.00	88.91
SKAARE, KEVIN	2,082.57	1,225.03
SONNICKSEN, STEVE D.	1,800.45	1,343.39
WELLS, CRAIG	70.00	55.01
<b>TOTALS</b>	<b>50,369.57</b>	<b>33,950.81</b>

## City Administrator Updates for Week 4 /27/20

**925 Galbraith Street:** Spoke with the Chief about this property. He said we would need a warrant to go inside but since it is up for sale, I wondered if we would need a warrant to look inside. I called David and he said probably not but he would feel better if the City had warrant to go inside.

**906 Valley Drive:** I was to meet Chief Tom at this house Monday morning but warrant expired at 10am. David will issue another warrant for 906 Valley Drive, too. In doing some research on this property, I found that this property is being listed on realtor.com with an estimated value of \$111,200. While the exterior looks terrible, the inside photos presented on this website show a very beautiful home. In talking with the Chief, he said that the inside needs lots of work because the roof leaked and has wrecked the woodwork. The basement also filled with water and is full of mold. The public records show that this is a 4-bedroom house with 3 bathrooms, 2 stories, attic, a fireplace lots of original woodwork. The house was originally built in 1916. In April, 2018 it was listed for \$38,400. I tried to contact someone at realtor.com to see if who is the contact for this property. Realtor.com is acting as a selling agent but had no information on the owner.

**2020 Sailor Street Preconference:** Prep works begins tomorrow with the relocation of electrical pole at 5<sup>th</sup> and Sailor. The work will continue and planning to hit the first construction milestone by 9/1 and work will continue north by 10/1. The wear course and overlay done 6/30/21. The City parking lot is to be 100% completed by August or early September. Billing cutoff date to be the last Monday of the month so that it can be on the City Council's agenda for the first meeting of the month.

**TIF/Tax Abatement Discussions with the School District and the County:** I talked with Lexi at the County to put Rick on the County's meeting agenda to discuss with the County Commissioners the City's HRA plans for a housing development project proposes to construct multiple-family housing in Blue Earth. She has Rick on the agenda for **Tuesday, May 5<sup>th</sup> at 9:00am.**

I have also contacted Mandy at the school by email (4/23) and by phone (4/27) to have Rick placed on the School Board meeting agenda for **Monday, May 11 at 6:00 pm** to discuss the proposed housing projects. Mandy returned my call and she will email me the ZOOM link for Rick and whoever else wants to be involved with the meeting.

We also have a Council work session scheduled for May 11<sup>th</sup> at 5:00pm.

**Bee Ordinances in Other MN Cities:** I looked at bee keeping ordinances from several different communities in Minnesota, if that information was available online. Typically, the cities I found with a bee ordinance have an annual bee keeping permit and fee. Fees are generally between \$ and \$40. Generally, "Standards of Practice" are: Honey bee colonies are to be kept in hives with removable frames, which must be kept in sound and useable conditions; there must be a convenient source of water available within 10 feet of each colony at all times when the bees are active outside of the hive; hives are not permitted in a front yard, or in a street side yard; shall be located at least 10 feet from all interior property lines and 10 feet from an alley right of way; shall be at least 25 feet from a principal building on an abutting lot; a flyway must be established and maintained barrier (fence, wall or dense vegetation) 6 feet in height and a fence permit is required; the beekeeper must have prior training and obtain a course completion certification or letter from an education institution that offers a beekeeping course and the beekeeper is required to obtain an annual bee keeping permit for property where bees

will be kept. Some cities require a site plan to be included with a bee keeping application showing the location of hives in relation to any neighboring residences, property lines, sidewalks, alleys, and rights-of-way and the city shall have the right to inspect any apiary at any reasonable time. Some of the many cities that allow beekeeping include: Brainerd, Faribault, Prior Lake, Lonsdale, Eagan and Waconia.

**Fire Dept Meetings:** Generally, the Fire Department meetings are the last Wednesday of the month.

**Fire Truck Update:** Echo informed me that Laurie Balata, Area Specialist from the Faribault Office of Rural Development, will be working on the underwriting of the fire truck this week and stated that the only thing left to do on that is the updating the project cost. Ms. Balata reported that the next step would be to have the loan/grant approved by the State Office and then she would issue the Letter of Conditions for the City sign, a Letter of Intent to Meet Conditions, and a Request for Obligation. She reported to Echo that at that time, the City would need to lock in the interest rate, which is currently 2.375%. Ms. Balata assured Echo that this interest rate would remain in effect until June 30<sup>th</sup>.

**Ideas to Celebrate Graduating Seniors:** I received a call from Rob Norman, Blue Earth Area Schools, who wanted to present some ideas on celebrating the class of 2020 graduating seniors and their accomplishments. He and the parents of these students understand that they cannot celebrate their graduates with a traditional graduation ceremony or allow them to have a prom, Through a series of meetings, they came up with some ideas to celebrate the seniors for their accomplishments and they would like the City Council to consider. They have also contacted the MN Health Department and Department of Education with their ideas and are waiting to hear back from them too.

The first idea would be to have Commencement ceremony on June 7<sup>th</sup> at 2:00 pm either done live or by video ending with a Cap and Gown parade from 3:00 pm to 4:00 pm. The route for the graduated seniors would go north from the football field to 14<sup>th</sup> Street, down to the tennis courts; then North on Main Street to 2<sup>nd</sup> Street; then east to Rice Street and from Rice Street to the football field. It is their hope that the community would stand along the parade route to wish the students well.

The second event would be have a Prom Grand March on Saturday, June 20<sup>th</sup> from 2:00 pm to 3:00 pm with between 20 – 25 couples who will be lined up inside the High School (with proper distancing between each couple) and allowed to march to an outdoor celebration.

Of course, there is a need to celebrate these two special high school events in a way that is as meaningful to these high school seniors as it has been for generations of graduating students before them. Rob said that the parents and the teachers understand the need to do social distancing but at the same time they understand the need for the students to be able to celebrate both their coming of age and their scholastic accomplishments. These events were purposefully set in June so that those students who are joining the military can participate before they leave for boot camp.

**Airport Bid Results:** The bid results for the repair, replacement, and maintenance projects for the Airport came in at Letting Bid Tabulation:

Hoffman Concrete Inc.	\$161,387.08
Fahrner Asphalt Sealers, LLC	\$166,853.65
Nielsen Blacktopping & Concrete, Inc.	\$244,107.05



Luke was happy with how the bids came in, despite the \$53,000 shortfall with the low bidder. He indicated that the Airport could cover the shortfall from either of the two lower bids is accepted, by using \$150,000 that the BE Municipal Airport receives annually from the FAA. I have this item on the Council Agenda for Monday's Council meeting.