

**Blue Earth Community Library  
Library Board Minutes  
July 8, 2019 - 4:30 pm**

Members present: Chuck Hunt, Wilma Bittinger, Wendy Cole, Director Eva Gaydon and City Administrator Tim Ibsch, Connor. Absent: Ruth McNerney, Bonita Zimmer

**Minutes:** May 13, 2019 minutes were reviewed and approved on a motion by Wendy C, second by Wilma B.

**Bills:** Expense report reviewed & approved on motion by Wilma B., second by Wendy.

**Director's Report:**

- 1) The city of Kiester formed a nine person library board. The board is in charge of moving the library from the old school building to the former clinic building on main street. Other board duties include maintaining budget and hiring library staff.
- 2) The Faribault county library board has agreed to pay for the increase in fees for Overdrive. \$3000 for the contract, plus \$2000 base increase, plus \$1059 library increase.
- 3) Library events in June were Story time, Daycares visits, Lego Club, Monthly Scavenger Hunt, Zoomobile, Eat Like an Astronaut and Launch and Light.
- 4) Upcoming events for July and August:
  - July 18th, 1pm, Bruce the Bug Guy
  - July 24th, 1pm, Brodini's Magic Show
  - August 13th, 10:30am, Darcy Miller Book Club
  - August 24th, 1pm, Model Making
  - August 27th, 10:30am, Story Time w/Jeanne Lintner

**Monthly Stats:**

	May	June
<b>Circulation</b>	2738	3613
<b>Patrons Added</b>	11	23
<b>Items Added</b>	124	165
<b>EBook Ck-out</b>	91	60

<b>E-audio Ck-outs</b>	72	74
<b>Interlibrary loan-loaned</b>	45	33
<b>Interlibrary loan-borrowed</b>	22	34
<b>Wireless connections</b>	442	588

**FOL:**

- 1) Book Sale during Giant Days has been cancelled. Next sale will be during City Garage Sales in Sept.
- 2) FOL members will provide snacks for the book club and

**Old Business:**

- 1) TCP Costume Storage: The new lease was signed by City Admin. and sent to Brian Roverud. The lease allows for payment of half the rent in July and the other half in December.
- 2) Water is still a problem in the library basement, probably due to high amount of rain this year. The T&CP will be asked to remove the items that are directly on the floor both for safety reasons and to keep the items dry. The board will take a look at the basement following this meeting and arrange for someone to make appropriate repairs.
- 3) The request for staff to follow a closing procedure list provided by Eva has been implemented and is working well. *only Brooke? should be all of them - others not doing*
- 4) Chuck checked on the availability of a Sprout statue for the library property. BIC members were not in agreement as to whether they would approve one for the library or not.

**New Business:**

- 1) Budget for 2020 will include some work on the parking lot. If changes are to be made in the layout, Eva will need to show cost savings and improved drainage by making part of it into a plaza. Details will probably need to be added to the 2021 budget.
- 2) The library roof was inspected by Kato Roofing and give a grade of C. The membrane on the library roof is shrinking and additional caulking is needed to prevent leakage. It was last repaired 15 years ago. The present repairs are not emergency but will extend the life of the current roof. Kato Roofing's estimate for the repair is \$7644. Eva will get a couple of estimates from area roofing firms that specialize in rubber membrane installation.

Meeting was adjourned at 5:25 on motion by Wendy/Wilma. Next meeting will be Monday, Sept. 9, 2019