



City of Blue Earth

BLUE EARTH CITY COUNCIL REGULAR COUNCIL MEETING AGENDA FOR MONDAY, JULY 1, 2019 @ 5:00 P.M. COUNCIL CHAMBERS

1. Call To Order by the Mayor.

- 1.1 Roll Call.
- 1.2 Determination of a Quorum.
- 1.3 Pledge of Allegiance.

2. Meeting opened to the Public.

- 2.1

3. Approval of the Minutes.

- 3.1 Minutes from the Work Session and Council Meeting of Monday, June 17, 2019.

4. Licenses and Permits.

- 4.1 Thrivent Event Request.
- 4.2 Transient Merchant Permit Faribault County Special Olympics Team.

5. Correspondence.

- 5.1

6. Public Hearings.

- 6.1 Questions and Acceptance of 2018 Audit

7. Reports from Staff Members.

- 7.1 Police Chief Fletcher, Jake Braking Review
- 7.2 City Attorney, Frundt, Lundquist, & Gustafson. (Frundt)
 - a. Ordinance 19-07, Sales Tax 1st Reading
 - b. Ordinance 19-08, Amendment of Section 820, regarding Boulevard Regulation
 - c. Pilcher Report for Abatement Order
- 7.3 City Engineer, Bolton & Menk, Inc. (Brown).
 - a. Project Updates

8. Reports from Boards and Commissions. (See attachment in Committee report section).

- 8.1 Library Board Liaison (Cole). **Meeting 7-8-19**
- 8.2 Economic Development Authority Liaison (Scholtes & J. Huisman). **Meeting 7-11-19**
- 8.3 Housing and Redevelopment Authority Liaison (Scholtes). **Meeting 7-8-19**
- 8.4 Senior Center Board Liaison (Cassem). **Meeting 7-9-19**
- 8.5 Faribault County Fitness Center Board Liaison (Erichsrud).
- 8.6 Board of Public Works Liaison (Warner).
- 8.7 Other Boards and Commissions.

- a. Joint Fire Service Advisory Board (Erichsrud).
- b. Planning Commission (Scholtes). Meeting 7-10-19**
- c. Charter Commission (Scholtes).
- d. Board of Zoning Adjustments and Appeals (City Council).
- e. Animal Control Joint Powers. (Fletcher/Ibisch) **TBD**
- f. Joint Airport Zoning Board (Gaylord).
- g. Blue Earth Airport Advisory Commission (Warner).
- h. Board of Review (City Council).
- i. Fire Relief Association Board (Scholtes/Ibisch) **Minutes 3-20-19**

9. Reports from Standing Committees of the Council.

- 9.1. Parks & Recreation Subcommittee (Gaylord-Chair). **Meeting 7-16-19**
- 9.2. Street Improvement Subcommittee (Erichsrud)

10. Consent Agenda.

- 10.1

11. Old Business.

- 11.1 Closed Session for Discussion of Potential Real Estate Transaction

12. New Business.

- 12.1 Resolution 19-09, Jake Braking

13. Transfer of Funds and Other Budgetary Matters.

- 13.1 Investment Schedule

14. Payment of Claims and Approval of Claims and Appropriations.

- 14.1. Consideration of payment of the bills

15. City Administrator's Report.

- 15.1 Payroll summary
- 15.2 Administrator Report
 - a. Next Work Session Agenda Items-**Open House Wastewater Plant**

16. Adjournment.

By Order of the Blue Earth City Council
Timothy Ibisch, City Administrator
Post @ City Hall-Friday, Friday, June 28, 2019 through Monday, July 1, 2019.
Distribute to Mayor & Councilmembers-Media & file

**CITY OF BLUE EARTH MINUTES
CITY COUNCIL WORKSESSION
Monday, June 17, 2019 @ 4:30 P.M.**

Call to order.

Mayor Scholtes called the Work Session to order at 4:30 P.M.

Roll call.

Mayor Scholtes noted that Councilmembers Huisman, Erichsrud, Cassem, Warner and Cole were present. Absent Councilmember Gaylord

Staff present: City Administrator Timothy Ibisch, Intern Connor LaPointe and City Attorney David Frundt

Public Present: Chuck Hunt-Faribault County Register.

New Business

Scholtes addressed Intern Connor LaPointe to make the Performance Appraisal Software presentation to the Council. LaPointe had researched and reviewed different types of online software systems and standard tools for consideration of possible purchase. The current review process is done annually and is entirely paper based and filed. LaPointe indicated most of these systems cost between \$3,000-\$4000 annually, he feels that PrimaLogik, is much more affordable than others, with this software it included fewer features than other systems and is priced based on the total amount of users. The system would streamline the current process and make this more accessible to managers and employees.

Huisman questioned if there would be a staff training needed. LaPointe mentioned the system is user friendly compared to other systems. Scholtes indicated that the system LaPointe is describing is similar to the same system that BevComm uses and when it comes to review time, everyone does the review at the same time by sending out an email. The part that is nice is you have the ability to track goals and performance standards. Ibisch mentioned that he felt that if this is implemented, they would be doing a similar type presentation to staff for training. The goal today is to introduce the system and see if the Council would show an interest in pursuing it and if so the thought would be to send it down to the Personal Committee to test the product and see if they feel it's a method and model we would like to follow, they would then bring it to the Council. back with the recommendation.

Ibisch indicated a discussion with Light & Water on the possibility of sharing a system because the more employees you have the more cost effective it is because it is a scalable system, at this time the city has 30-40 full time employees. Warner inquired about the tracking ability and feedback; he feels that this won't fix the accountability of it getting done. The system could make it easier but on the other hand it could be a waste. Scholtes mentioned sending it to the Personal Committee and doing further research with LaPointe. After further discussion the

Council advised LaPointe to continue his research and asked Mayor Scholtes and Councilmember Cole to review these in more depth and bring a recommendation back to the Council at a future meeting.

Mayor Scholtes adjourned the Work Session at 4:52 P.M.

1 CITY OF BLUE EARTH MINUTES
2 CITY COUNCIL MEETING
3 Monday, June 17, 2019 5:00 P.M.
4

5 **CALL TO ORDER**

6 Mayor Scholtes called the meeting to order at 5:00 P.M.
7

8 **ROLL CALL**

9 Councilmembers Huisman, Cassem, Warner, Cole, Erichsrud, and
10 Mayor Scholtes Present. Councilmembers Absent Gaylord.
11

12 Staff members present: City Attorney David Frundt, City Engineer
13 Wes Brown, and City Administrator Timothy Ibisch.
14

15 **DETERMINATION OF A QUORUM**

16 Quorum present.
17

18 **PLEDGE OF ALLEGIANCE**

19 Mayor Scholtes led the pledge of allegiance.
20

21 **MEETING OPEN TO THE PUBLIC**

22 Public Present: Chuck Hunt-Faribault County Register, Norm Hall-
23 KBEW, Ann Hanna.
24

25 **APPROVAL OF MINUTES**

26 *Motion by Cassem, second by Erichsrud to approve the minutes*
27 *from the Work Session and Council Meetings of Monday, June 3,*
28 *2019. The motion was approved unanimously.*
29

30 **LICENCES AND PERMITS**

31 Mayor Scholtes brought forth the Eagles Temporary Liquor License.
32 Scholtes abstained from the motion asking Councilmember Huisman
33 to proceed. Ibisch mentioned that the city staff would be asking
34 for the insurance to be filed. Scholtes suggested Lars Bierly is
35 addressing the insurance for the group.
36

37 *Motion by Cole, second by Erichsrud to approve the Temporary Liq-*
38 *uor License Permit for the Eagles Club. The motion was approved*
39 *unanimously, with Scholtes abstaining.*
40

41 Next, Scholtes addressed The Faribault County Fair Liquor
42 License. Ibisch indicated the insurance is on file.
43

1 *Motion by Huisman, second by Cole to approve the Temporary Liquor*
2 *License Permit for the Faribault County Fair Board. The motion*
3 *was approved unanimously.*

4
5 **Correspondence**

6 Senior Center June Newsletter
7 Veteran's Memorial Acquisition
8 Cyber Security intrusions
9

10 Cassem inquired about the Veteran's Memorial Acquisition. Ibisch
11 noted in early Spring the Council directed the Park and Recrea-
12 tion Board and City staff to acquire the property next to the
13 Adam's Ag building on Main Street. The property has now been ac-
14 quired with the plans moving forward for the new Veteran's
15 Memorial. Erichsrud questioned if the property was donated or
16 purchased. Ibisch indicated the property was donated, in return
17 staff provided Mr. Adams with a charitable donation letter.
18

19 Ibisch addressed Cyber Security intrusions, mentioning that he
20 added the information for the Council to review, signifying that
21 security attacks happen anywhere including small communities.
22 Huisman mentioned that Jake Anderson has an outstanding training
23 session on security attacks. Ibisch affirmed that in May the
24 staff had gone through a training session with Midwest IT, part
25 of the training was a phishing attack to test staff after the
26 training session.
27

28 **Public Hearing**

29 N/A
30

31 **REPORTS FROM STAFF**
32

33 **City Attorney David Frundt:** Frundt addressed the first reading of
34 the Ordinance 19-07, Chapter 13 Sales and Tax Revenue. Ibisch
35 indicated that this would become chapter 13 of the city code.
36 This is a requirement for instituting the new Sales Tax. Huisman
37 thanked Ibisch for his continuous follow up with the Legislators
38 and staff. Ibisch mentioned that once the ordinance is passed
39 then the packet is sent to the Department of Revenue and at that
40 time the clock starts for October 1st.
41

42 Frundt Requested a closed session towards the end of the meeting
43 for a possible real estate property transaction.
44

1 Frundt and Ibisch reviewed boulevard regulations which are a
2 standing policy of the city. The policy indicates that any trees
3 or bushes that are in the boulevard are the responsibility of the
4 property owner to maintain. The City Code, however, does not di-
5 rectly say this and there have been questions from some
6 residents. Ibisch's recommendation is to outline it directly into
7 the code. This would be in Chapter 8 and section 20. Frundt added
8 that this is a standing tradition under American Municipal Law
9 that the boulevard is considered private property for the mainte-
10 nance of trees and bushes. The code currently has a separate pro-
11 cedure for planting of trees and shrub, this would formulize the
12 policy into the ordinance. Scholtes suggested that there maybe
13 some additional policies the Council would like to review for
14 changes, and if so to address those with Ibisch and Frundt.

15
16 **City Engineer Wes Brown:** Brown reviewed the penultimate pay es-
17 timate for the 13th & Moore Street project, the estimate indi-
18 cates it's the final pay estimate, forever Brown informed the
19 Council it should not be considered as the final pay estimate.
20 The retainer withheld will still need payment, leaving 1 remain-
21 ing pay estimate to process to complete this payment in full.
22 The project is close to being finalized and he doesn't believe
23 there are any other items to pay for, just finalizing the re-
24 tainer with that needing to happen later. Ibisch questioned the
25 sod, one of the residents came to him asking about watering,
26 there have been several reminders to the residents in that area
27 that the watering program has been put in place. Notices have
28 been sent and Lapointe walked notices to households reminding
29 people of this. Brown noted that photos have been taken of a
30 number of lots where residents had scalped the sod very severe-
31 ly. After discussion,

32
33 ***Motion by Huisman, second by Erichsrud to approve the pay esti-***
34 ***mate \$85,019.71 for the 13th and Moore Street project. The motion***
35 ***was approved unanimously.***

36
37 Brown brought forth Resolution 19-08 the call for the public
38 hearing for the final assessment for the 13th and Moore street
39 project for July 15th at the Public Safety Center.

40
41 ***Motion by Warner, second by Cole to approve Resolution 19-08***
42 ***calling of the Public Assessment hearing. The motion was***
43 ***approved unanimously.***

1
2 Brown updated the Council regarding the housing development, he
3 indicated the base course is paved, with a few Items that are
4 remaining to complete. Light and Water will be putting in the
5 light poles in and complete the boring for the conduit and in-
6 stalling wire placement, this won't be completed until July. The
7 recommendation is for final paving would be waiting until mid-
8 July letting Light & Water complete the utility installation
9 work.

10
11 Next, the Wastewater Plant has been paved with the finishing of
12 the grading and seeding. Brown and Jamie Holland are recommend-
13 ing July 15th for the open house Worksession.

14
15 Brown attended the State ATP Board meeting for the SRTS, the
16 meeting is a formality to approve the additional funding that
17 the city received and the changing of the project scope. Blue
18 Earth could also be in the position with this project to receive
19 additional funds that become available from other projects with
20 the state considering possibly looking at shifting some over to
21 the city.

22
23 Finally, the contractors for Sailor Street will be moving in.
24 Temporary water lines have been put in place with bacteria test-
25 ing and hook ups started. 1st Street road removals and replacing
26 the sanitary sewer will start next week. Warner question if the
27 natural gas line work was complete. Brown indicated that they
28 have been working on it, no with status update at this time.

29
30 **Liquor Store Sales Report**

31
32 **2019 May Police Incident Analysis**

33 Ibisch reported that Chief Fletcher will be attending the next
34 Council meeting to discuss Jake Breaking on July 1st.

35
36 **REPORTS FROM BOARDS AND COMMISSIONS**

37 Economic Development Authority **Minutes 5-9-19**

38 Housing and Redevelopment Authority **Minutes 5-13-19**

39 Senior Center Board Liaison **Minutes 5-14-19**

40 Blue Earth Airport Advisory Commission **Minutes 10-22-2018**

41 Board of Public Works Liaison **Minutes March 2019**

42 Planning Commission **Meeting 7-10-19**

43 Parks & Recreation Subcommittee **TBD**

44

1 **Motion by Huisman, second by Erichsrud to approve reports from**
2 **Boards and commissions. The motion was approved unanimously.**

3
4 **Old Business**

5 Scholtes addressed Resolution 19-07, Authorizing the Sales Tax
6 Law Implementation. Ibisch reviewed the final process mentioning
7 that the results of last year's elections, certificate that gov-
8 erning body, Street project items and affidavit will be forward-
9 ed on to the Secretary of State and the Department of Revenue.

10
11 **Motion by Huisman, second by Cole to approve Resolution 19-07**
12 **Authorizing the Sales Tax Law Implementation. The motion was ap-**
13 **proved unanimously.**

14
15 **New Business**

16 Scholtes brought forth the airport acquisition of new tractor.
17 Ibisch mentioned the financing process, indicating that each
18 year the airport receives allotments from the FFA with it
19 typically being funded \$150,000.00. This year we are working on
20 paying back Filmore County Airport and the purchase of a new
21 tractor. The airport has seen some challenges in the purchase of
22 the tractor, the purchase needed to show the Buy America
23 requirement, after some discussion and showing they were able to
24 overcome the challenge, the determination of Buy America is
25 possible from John Deere locally. The Local share from the city
26 is 5% of the total cost with the city share total amount of
27 \$8,495.00 The Airport Board recommends the Council authorize the
28 purchase.

29
30 **Motion by Warner, second by Huisman to approve the city purchase**
31 **for the airport the John Deere 8245 tractor with the city share**
32 **of \$8,495.00. The motion was approved unanimously.**

33
34 Ibisch addressed the approval of the sealcoat bids. The city
35 received 3 bids; Low bidder was Pearson Brothers. The
36 recommendation is to go with the low bid Pearson Brothers.
37 Warner inquired if this would be for the South half of East
38 Street south of the bridge. Brown agreed with the project area
39 also including 2nd Street, Smith & Circle area.

40
41 **Motion by Cassem, second by Erichsrud to approve the seal coat**
42 **bid with the low bid of \$59,645.60 Pearson Brothers Inc. The**
43 **motion was approved unanimously.**

44
45 **Transfer of Funds and Other Budgetary Matters.**

1 Investment Schedule Included.

2

3 **Payment of Claims and Approval of Claims and Appropriations.**

4 Consideration of payment of the bills

5

6 ***Motion by Warner, second by Cole to pay the bills. The motion***
7 ***was approved unanimously.***

8

9 **City Administrator's Report.**

10

11 Payroll summary

12

13 Brushsite hours increased due to storm. No branch curbside
14 pickup is schedule. If there is a need from elderly or disabled
15 people having problems the Public Works Department will try to
16 get them the help needed for removal of branches.

17

18 Ibisch indicated that it is that time again to start preparing
19 the city budget. The Audit report has been scheduled for the
20 July 1st Council Meeting.

21

22 HR Training in New Ulm with Wendy Cole & Echo Roggenkamp. The
23 training covered many different topics with a lot of information
24 covered. Ibisch will forward info on to Chief Fletcher and Mayor
25 Scholtes.

26

27 Ibisch will be attending the League Conference Wednesday after-
28 noon through Friday next week.

29

30 Warner inquired about the wastewater plant and how the treatment
31 plant handled the latest storm. Ibisch indicated that Holland
32 discussed that there were only a few issues and things seem to be
33 running well. The surge of stormwater was handled efficiently

34

35 Cole inquired about the liquor store interest for the 2 open po-
36 sitions. Ibisch mentioned talking with Olson as the application
37 deadline is approaching on Friday.

38

39 ***Motion by Huisman, second Erichsrud to go into closed session to***
40 ***discuss land sale 5:39 P.M. The motion was approved unanimously.***

41

42 ***Motion by Huisman, second Erichsrud to close the closed session***
43 ***6:03 P.M. The motion was approved unanimously.***

1
2 *Motion by Cassem, second Gaylord by to adjourn the meeting. The*
3 *motion was approved unanimously. Scholtes adjourned the City*
4 *Council Meeting at 6:05 P.M.*



City of
Blue Earth

the earth so rich the city grows
Request for an event

Name: Brandon Sahr and/or

Organization: Thrivent

Address: 216 N Main St

Home Phone: _____ Business Phone 507-526-2348

Cell phone _____

Emergency Phone Numbers and contact names if applicable:

Name: Brandon Sahr phone/cell 507-383-0832

Name: _____ phone/cell _____

E-mail Address/web site: brandon.sahr@thrivent.com

Date: 6-13 Time: from 8 AM to 6 PM

Additional details of event (please attach diagram of street closure) lawn where ~~is~~ vet. memorial
will be. use area for fundraiser for youth for christ and
Riding light. Bounce houses, cotton candy, shared Ice and horse
rides

Plans for garbage disposal we will take care of

Plans for porta-potty None needed

[Signature]

Applicant Signature

Shaded Area Below For Office Use Only

Approvals	
Police Chief: _____	Clerk-Administrator: _____
Date: ___/___/___	Date: ___/___/___

Fee: Solicitor - no fee(need application filled)
Peddler - \$60.00 up to five days, \$115.00 annual
Transient Merchant - \$60.00 up to five days, \$115.00 annual

Date Application Received:
6-26-19

CITY OF BLUE EARTH
APPLICATION FOR SOLICITOR, PEDDLER, OR TRANSIENT MERCHANT LICENSE

ORGANIZATION NAME: Faribault County Giants Special Olympics Team
Mailing Address: PO Box 266 Telephone: 507-525-4489
City: Elmore State: MN Zip Code: 56027
ORGANIZATION REPRESENTATIVE'S FULL NAME: Sheryl K. Aukes / Brenda Smith
Mailing Address: Sheryl - PO Box 266 City: Elmore State/Zip Code: MN 56027
Telephone: 507-525-4489 DOB: 2-17-67 DL# Q277104621316 State/Zip Code: MN 56027
DESCRIPTION OF PRODUCTS AND MEANS OF SALE: Sunshine Suzy's Crunchy Corn Nibbles, & Water bottles
Start date: 6-12-19 End date: 6-12-19

OTHER MEMBERS REPRESENTING THE ORGANIZATION

1. _____ 2. _____
3. _____ 4. _____
5. _____ 6. _____
7. _____ 8. _____

List all vehicles/color/license plate & state:

1. 2017 Ford Escape (white) 2. _____
3. _____ 4. _____

As authorized representative of the organization listed above, I assume full responsibility for the actions of the organization's representatives listed above. I understand and have explained to each organization's representatives the provisions of the City of Blue Earth Ordinance, Section 310, and hereby agree to abide in good faith with all provisions included therein.

Signature of Authorized Representative Sheryl Aukes Date: 6-26-19

(FOR OFFICE USE ONLY)

RECOMMENDATION OF POLICE CHIEF: GRANTED DENIED

DATE: _____ SIGNATURE OF POLICE CHIEF: _____

Signature of City Clerk - Administrator _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/21/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Specialty Insurance & Risk Services, Inc. 7609 W. Jefferson Blvd., Suite 100 Fort Wayne IN 46804	CONTACT NAME: PHONE (A/C, No. Ext): 260-969-5203	FAX (A/C, No.): 260-969-4729
	E-MAIL ADDRESS:	
INSURED Special Olympics, Inc. 1133 19th Street NW Washington DC 20036	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Philadelphia Indemnity Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		NAIC # 18058

COVERAGES

CERTIFICATE NUMBER: 1001622050

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: OTHER			PHPK1921784	12/31/2018	12/31/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1921784	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ NON-OWNED/HIRED AUTO \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Coverage applies to the following: SPECIAL OLYMPICS MINNESOTA, 900 2ND AVENUE S, STE 300, MINNEAPOLIS, MN 55402.

- Named Insured (cont'd): All Special Olympics Accredited U.S. Programs

CERTIFICATE HOLDER

Special Olympics Minnesota

900 2nd Avenue S., Suite 300

Minneapolis

MN 55402

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

AGENCY American Specialty Insurance & Risk Services, Inc.		NAMED INSURED Special Olympics, Inc. 1133 19th Street NW Washington, DC 20036	
POLICY NUMBER PHPK1921784		EFFECTIVE DATE: 12/31/2018	
CARRIER Philadelphia Indemnity Insurance Company	NAIC CODE 18058		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE - Certificate #1001622050

- The Hired Auto Physical Damage limit contains a \$1,000 collision deductible and a \$100 other than collision deductible (for commercially rented vehicles only). Nonowned and Hired Auto (NOHA) liability is excess of any valid and collectible insurance.
- Coverage for property you rent or occupy, property loaned to you and property in the care, custody, or control of the Insured, \$100,000 limit subject to a \$2,500 deductible per loss, excluding watercraft, aircraft, and autos.

CHAPTER 13: SALES AND USE TAX

SALES AND USE TAX

CHAPTER 13: SALES AND USE TAX

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§13.01 AUTHORITY

(A) At the general election held November 6, 2018, the voters of the City of Blue Earth approved the imposition of a one-half of one percent sales and use tax to pay the costs of collecting and administering the tax and to finance the capital and administrative costs of constructing and funding sewer plant improvements, street reconstruction projects, and recreational amenities.

(B) The Minnesota legislature has, by the laws of Minnesota for 2019, 1st Special Session chapter 6, Article 6, Section 14, authorized the City to impose an additional sales and use tax within the City to pay the costs of collecting and administering the tax and to finance the capital and administrative costs of constructing and funding sewer plant improvements, street reconstruction projects, and recreational amenities. The aggregate principal amount of bonds issued may not exceed \$5,000,000, plus an amount applied to the payment of costs of issuing the bonds. The City approved the act in accordance with applicable law.

§13.02 DEFINITIONS.

The words, terms and phrases used in this chapter shall have the meaning ascribed to them in Minnesota Statutes § 297A except where the context clearly indicates otherwise. In addition, the following definitions shall apply:

ACT means the laws of Minnesota for 2019, chapter 6, article 6, section 14, or as may be amended.

SALES AND USE TAX

CHAPTER means this chapter in its present form and as subsequently codified in the city code.

CITY means the City of Blue Earth.

COMMISSIONER means the commissioner of revenue for the state acting under the authority of an agreement entered into between the city and the state pursuant to the act, or such other person or entity designated to administer and collect the city's sales and use tax.

ADMINISTRATOR means the City Administrator of the City.

RETAILER MAINTAINING A PLACE OF BUSINESS IN THE CITY OR ANY LIKE TERM means any retailer having or maintaining within the City, directly or by a subsidiary or an affiliate, an office, place of distribution, sales or sample room or place, warehouse or other place of business, or having any representative, including an affiliate, agent, sales person, canvasser or solicitor operating in the City under the authority of the retailer or its subsidiary, for any purpose, including the repairing, selling delivering, installation, or soliciting of order of the retailer's goods or services, or the leasing of tangible personal property located in the City, whether the place of business or agent, representative, affiliate, sales person, canvasser, or solicitor, is located in the City permanently or temporarily, or whether or not the retailer or subsidiary is authorized to do business within the City.

BLUE EARTH SALES AND USE TAX means the sales and use tax imposed and collected pursuant to this chapter.

§13.03 SALES AND USE TAX.

Except as otherwise provided in this chapter, there is hereby imposed an additional sales and use tax in the amount of one-half of one percent of the gross receipts from the sales at retail, and the storage, use, distribution or consumption of goods or services which are taxable, pursuant to Minnesota Statutes, Chapter 297A and occur within the City. The imposition, administration, collection and enforcement of this tax shall be governed by the provisions of Minnesota Statute Chapters 297A, 270C, and 289A.

§13.04. SEPARATE STATEMENT; COLLECTION FROM PURCHASER, ADVERTISING NO TAX, MINIMUM UNIFORM TAX COLLECTION METHODS.

The Blue Earth sales and use tax shall be stated and charged separately from the sales price or charge for service insofar as practical and should be a debt from the purchaser to the seller recoverable at law in the same manner as other debts. In computing the tax to be collected as a result of any transaction, any amount of tax less than one-half of one cent may be disregarded and amounts of tax one-half cent or more may be considered an additional cent. If the sales price of any sale at retail is ninety-nine cents or less, no tax shall be collected.

SALES AND USE TAX

§13.05. EXEMPTION CERTIFICATES.

A fully completed exemption certificate taken from a purchaser to the effect that the property purchased is for resale or that the sale is otherwise exempt from the application of the tax imposed by this chapter will conclusively relieve the retailer from collecting and remitting the tax to the extent the seller is also relieved of liability for the sales and use tax under Minnesota Statutes § 297A.665. A person who has obtained from the Commissioner an exemption certificate pursuant to the Minnesota Statute § 297A may use such exemption certificate for the purposes of the sales tax imposed by the City.

§13.06. PRESUMPTION OF PURPOSE OF SALE.

For the purpose of the proper administration and enforcement of §13.03 of this chapter, it shall be presumed that all retail sales for delivery in the City are for storage, use, or other consumption in the City until the contrary is established.

§13.07. COLLECTION OF SALES AND USE TAX AT TIME OF SALE.

(A) Any retailer making deliveries within the City, any retailer maintaining a place of business in the City, or any other retailer otherwise doing business within the City, upon making sales of any items described in §13.03 which are not exempted from the sales tax imposed under that section and which are to be delivered or caused to be delivered within the City to the purchaser, shall at the time of making such sales collect the sales and use tax from the purchaser. The tax collected by such retailer shall be remitted to the Commissioner on behalf of the City.

(B) Any retailer required to collect the Blue Earth sales and use tax and remit such tax to the Commissioner pursuant to this section shall register with the Commissioner and provide such other information as the Commissioner may require.

§13.08. AGENT OF RETAILER.

When in the opinion of the Commissioner it is necessary for the efficient administration of the tax, the Commissioner may regard any salesman, representative, trucker, peddler or canvasser as the agent of the dealer, distributor, supervisor, employer or other person under whom such salesman, representative, trucker, peddler or canvasser operated or from whom the tangible property is being sold is obtained, and may regard the dealer, distributor, supervisor, employer or other person as a retailer for the purposes of this chapter.

§13.09. EFFECTIVE DATE, TRANSITIONAL SALES.

Except as otherwise provided herein, the Blue Earth sales and use tax authorized by this chapter shall apply to sales made on or after January 1, 2018 and shall be in addition to all other taxes now in effect. The Blue Earth sales and use tax is governed by Minnesota Statute 297A regarding sales that occur during the transition.

SALES AND USE TAX

§13.10. COLLECTION AND ENFORCEMENT.

The Blue Earth sales and use tax imposed by the City pursuant to this chapter shall be subject to the same interests, penalties, and other rules as are applicable to the State general sales tax imposed by Minnesota Statutes Chapter 289A and 297A. The Blue Earth sales and use tax imposed by the City pursuant to this chapter may be collected by the State on behalf of the City as provided by an appropriate agreement with the Minnesota Commissioner or Revenue. The Blue Earth sales and use tax imposed by the City pursuant to the chapter shall expire at the when the City Council determines that \$5,000,000 have been received from the tax to pay for the cost of the projects, plus an amount sufficient to pay the costs related to the issuance of the bonds, including interest on any bonds. Any funds remaining after payment of all such costs and retirement or redemption of the bonds shall be placed in the general fund of the city. The tax imposed may expire at any earlier time if the City so determines by ordinance.

§13.11. TAX CLEARANCE; ISSUANCE OF LICENSES.

The City may not issue or renew a license for the conduct of trade or business in the City if the Commissioner notifies the City that the applicant for such license owes delinquent Blue Earth sales and use taxes as provided in this chapter, or penalties or interest due on such taxes. For the purposes of this section, the following terms have the following meanings:

(A) Blue Earth sales and use taxes include sales and use tax as provided in this chapter including all penalties and interest due on said sales and use taxes.

(B) Delinquent taxes do not include a tax liability if:

(1) in administrative or court action which contests the amount or validity of the liability has been filed or served;

(2) the appeal period to contest tax liability has not expired; or

(3) the applicant has entered into a payment agreement and is current with the payments.

(C) Applicant means an individual if the license is issued to or in the name of an individual or the corporation, partnership or other entity if the license is issued to or in the name of a corporation, partnership or other entity.

(D) A copy of the notice of delinquent taxes given to the City shall also be sent to the applicant taxpayer. In the case of renewal of a license, if the applicant requests a hearing in writing, within thirty (30) days of the receipt of the notice of delinquent taxes, then a contested case hearing shall be held by the Commissioner under the same procedures as provided in Minnesota Statutes, Section 270C.72 for the State sales and use tax imposed under Minnesota Statutes, Chapter 297A, provided that if a hearing must be held on the State sales and use tax, hearings may be combined.

SALES AND USE TAX

Section 2. Effective Date. The effective date of this ordinance shall be the 1st day of August, 2019.

THIS ORDINANCE was introduced on the 17th day of June 2019, and adopted by the City Council of the City of Blue Earth, Minnesota on the 1st day of July 2019 by the following vote:

AYES:

NAYS:

ATTEST:

APPROVED:

City Administrator

Mayor

CITY SEAL

Published in the Faribault County Register on July 8, 2019.

Section 820 - Boulevard Regulation

820.01. **Boulevard Planting.** Trees, herbaceous plants or shrubs shall be located within the first three feet of the boulevard measured from the property line and shall be planted in a manner consistent with the terms of this Ordinance. Boulevard is defined as that part of the public right-of-way which exists between the edge of the street and the beginning of a private landowner's property line. Planting shall be permitted by permit only.

A. The owner of a lot fronting on or adjacent to any portion of a street shall maintain any trees, shrubs, hedges or other landscaping along said street or within the street right-of-way adjacent to his or her property in such nondangerous condition that the trees, shrubs, hedges or other landscaping will not interfere with the public convenience or safety in the use of the streets and sidewalks. Owners shall maintain such street trees so that there is a minimum nine-foot (9) vertical pedestrian clearance from the top of the sidewalk and a minimum sixteen-foot (16) vertical vehicular clearance from the top of the curb, to any part of a street tree. All plantings shall be reviewed to address future utility improvement conflict avoidance.

B. For purposes of this part, maintenance of trees, shrubs, hedges and other landscaping includes but is not limited to deep root watering, root pruning, installing root barriers, clearance and structural trimming, fertilizing, pest control, and removal of branches, leaves and other debris. In the case of removal due to utility/street construction impacts, the City Engineer shall dictate and transmit a final removal plan to the City Council.

C. Property owners required by this section to maintain trees, shrubs, hedges and other landscaping shall owe a duty to members of the public using public streets and sidewalks to maintain such trees, shrubs, hedges or other landscaping in compliance with provisions under this title and city-adopted pruning guidelines, in a safe and nondangerous condition for users of the public streets and sidewalks.

D. If any fronting or adjacent property owner fails to maintain any adjacent trees, shrubs, hedges or other landscaping in a nondangerous condition as required by this section, and any person suffers damage or injury to person or property, the fronting or adjacent property owner shall be liable for all damages or injuries caused by the failure of the owner to maintain these areas.

906 Valley Drive Report

After going through the house at 906 Valley Drive, I found these items to be in poor condition and need of repair.

1. Roof has leaked so long that the house has extreme water damage from the roof to the basement floor. -\$20,000.00
2. The ceilings and walls have water damage that is leading to mold & mildew damage. -\$10,000.00
3. All the walls & ceiling will need the plaster, lath and insulation removed. -\$20,000.00
4. Wiring would have to be gone over because of water, this includes switches, light fixtures, receptacles and the electrical panel to assess any damages.
5. Electrical needs to be brought to code (knob & tube existing). -\$10,000.00
6. Entrance doors don't fit properly. -\$1000.00
7. Windows are in poor shape. -\$5,000.00
8. Back deck needs repair. -\$5,000.00
9. Front Porch in need of repair. -\$5,000
10. Siding needs repair. -\$10,000.00
11. Roof needs to be shingled. -\$15,000.00-\$20,000.00
12. Hardwood floors have considerable damaged with warping due to water damage.

In order to save this house, someone would need to invest \$80,000.00 to \$100,000.00 to fix all that the water has damaged and that maybe a very low estimate.

It is too bad because in its day it was a solid home. The foundation is all that is worth saving. Please contact me with any questions you may have.

Sincerely,

Steve Pilcher

Steve Pilcher

Blue Earth Fire Department Relief Association Meeting Minutes

March 20th, 2019

I. Call to order

President Steve Brown called to order the meeting of the Blue Earth Fire Department Relief Association at 5:30pm on March 20th, 2019 at the Blue Earth Fire Hall.

II. Roll call

Secretary Dan Ristau conducted a roll call. The following persons were present: Steve Brown, Corey Survis, Dan Ristau, Roger Davis, Jeff Eckles, Tim Ibisch, Chris Mathews (7 members).

III. Approval of minutes from last meeting

Secretary Dan Ristau read the minutes from the last meeting. The minutes were approved as read.

IV. Approval to Pay Bills

N/A

V. Unfinished business

N/A

VI. New business

- 1) Chris Mathews gave the financial report
 - a. Investment Checking balance: \$12,394.23; General Checking balance: \$17,613.98; First Bank CD: \$20,000; Wells Fargo Investments: \$1,407,539.80.
 - b. Chris will start working on the audit and will touch base with Gary Brakke sometime in the next week on next steps.
- 2) Had discussion on how to proceed with purchase of new jaws unit and how much the Relief will want to contribute. Two new tools would cost around \$25k. It was decided to table until a later date.
- 3) Had discussion on moving to a full-volunteer department. Pay would be \$20/call and \$15/training, resulting in around \$6,000-\$7,000 variance from the current model. Tim Ibisch mentioned that he would want to avoid that there be two different rates. Upon further discussion it was decided that Jeff Eckles would send Tim additional information and we would table until next meeting.
- 4) Corey Survis attended Relief Association training at the State Fire School in Mankato and brought up the following points he took away from the class:
 - a. Keep by-laws up-to-date

- b. Posting rules on by-law changes and meeting notices
 - c. Dropping vesting to the 10-year level for retention and attracting younger individuals
 - d. By-laws becoming policy and policy is easier to change
 - e. Check bonding (Chris Mathews will follow-up on Lars Bierly on this)
 - f. Putting funds into buckets and not intermingling
- 5) Had discussion on implementing pull-tab gambling. It was decided that we will suggest to the department to form a committee to explore this and then report back to the Relief in 6-months.
- 6) Had discussion on doing a raffle for next year's dance. Will table until a later date.

VII. Adjournment

Having no further business Steve Brown made a motion to adjourn the meeting, seconded by Jeff Eckles.
Meeting adjourned at 6:10pm

Minutes submitted by: Dan Ristau, Secretary



City of
Blue Earth

the earth so rich the city grows

Date: 6/12/2019
To: City Council
From: Mn DOT
Subject: Jake Braking

Thank you for your interest in Vehicle Noise law signing.

Signs for “no engine braking” are allowed when the community commits, by adopting a site-specific resolution, to enforce Minnesota Statutes Sections 169.69 (MUFFLER) and 169.693 (MOTOR VEHICLE NOISE LIMITS) with local law enforcement, MnDOT would need a copy of the passed resolution prior to the sign installation. There also needs to be adequate spacing for each sign as determined by the local MnDOT Traffic Office.

Signs are furnished, installed and maintained by MnDOT forces on an independent structure at the expense of the community. Their expected lifespan is 15 years, and there will be an application process to be completed by the local community.

Costs per installation of a 36” x 42” VEHICLE NOISE LAWS ENFORCED sign is \$965.95. Included is Minnesota Statutes 169.69 & 169.693, a copy of the sign design, and an example of a resolution passed by the city of Windom. Let me know if you have any additional questions.

Thanks,

Adam Schendel
Senior Engineering Specialist
Traffic Operations
MnDOT District 7 East
2151 Bassett Drive
Mankato, MN 5600

CITY OF BLUE EARTH
RESOLUTION 19-09 OF THE CITY OF BLUE EARTH, MINNESOTA
Handling of Excessive Vehicle Noise

WHEREAS, the City Council of the City of Blue Earth, MN is interested in maintaining a peaceful and livable community; and

WHEREAS, a number of City residents have reported that they have been continually disturbed by excessive noise from large trucks on the Highway 169 corridor in the City of Blue Earth; and

WHEREAS, the City desires to properly empower local law enforcement;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Blue Earth, Minnesota as follows,

1. The Blue Earth City Council hereby formally states it will enforce Minnesota Statutes 169.9 (Muffler) and 169.693 (Motor Vehicle Noise Limits).
2. The Blue Earth City Council requests that the Minnesota Department of Transportation erect signs in the Hwy 169 Corridor entrances that declare “*Vehicle Noise Laws Enforced*” as per Minnesota Statutes 169.9 and 169.693.

Adopted by the council this 1st day of July 2019.

BY:

ATTEST:

Richard Scholtes
Mayor

Timothy P. Ibisch
City Administrator

(Seal)

2017 Minnesota Statutes

Authenticate

169.69 MUFFLER.

Every motor vehicle shall at all times be equipped with a muffler in good working order which blends the exhaust noise into the overall vehicle noise and is in constant operation to prevent excessive or unusual noise, and no person shall use a muffler cutout, bypass, or similar device upon a motor vehicle on a street or highway. The exhaust system shall not emit or produce a sharp popping or crackling sound. Every motor vehicle shall at all times be equipped with such parts and equipment so arranged and kept in such state of repair as to prevent carbon monoxide gas from entering the interior of the vehicle.

No person shall have for sale, sell or offer for sale or use on any motor vehicle any muffler that fails to comply with the specifications as required by the commissioner of public safety.

History: (2720-258) 1937 c 464 s 108; 1939 c 430 s 20; 1953 c 306 s 1; 1971 c 491 s 25

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2017 Minnesota Statutes

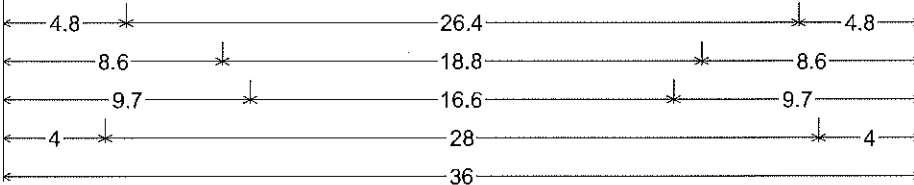
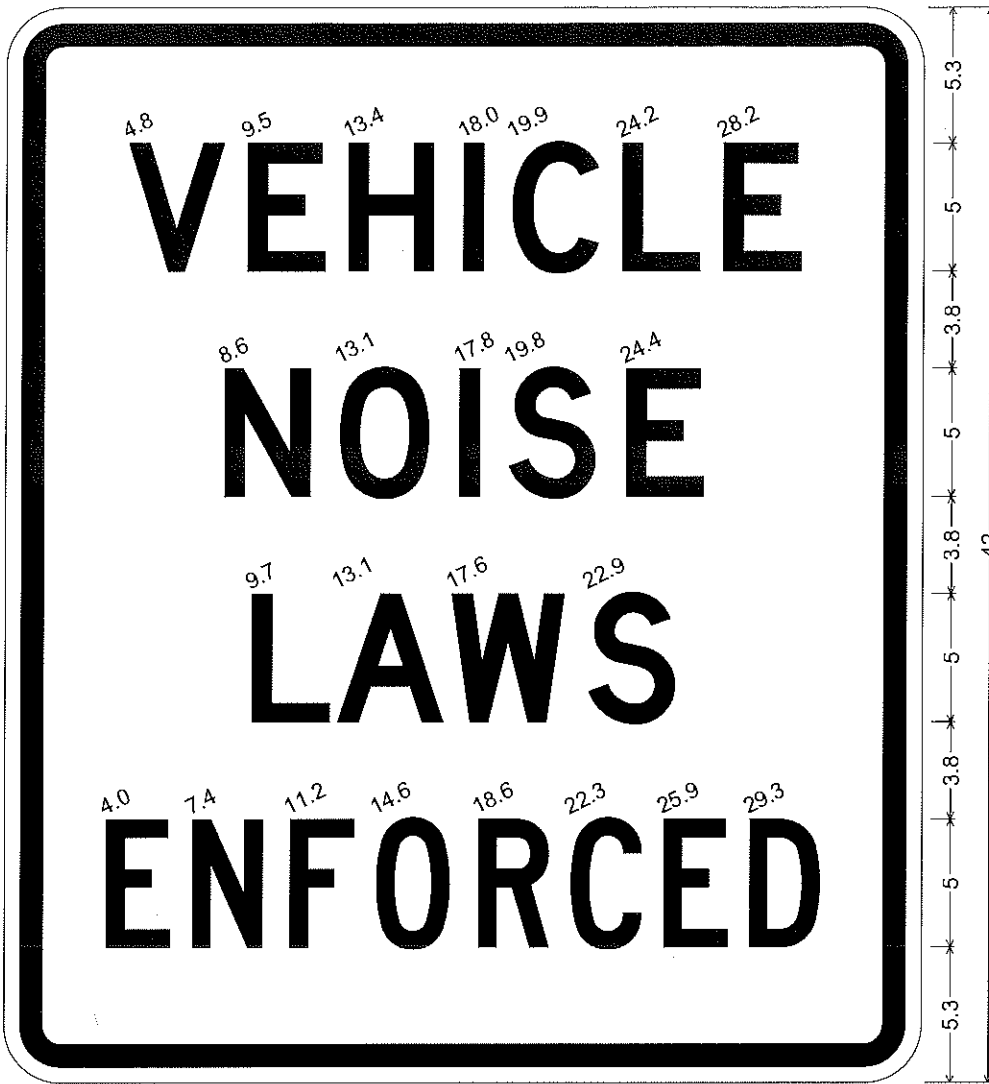
Authenticate

169.693 MOTOR VEHICLE NOISE LIMITS.

It is unlawful to operate a motor vehicle in violation of motor vehicle noise rules adopted by the Pollution Control Agency.

History: 1974 c 500 s 1; 1985 c 248 s 70

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Identifier : R16-X13_36x42;

2.3" Radius, 0.9" Border, 0.6" Indent, Black on White;

"VEHICLE" D specified length; "NOISE" D specified length; "LAWS" D specified length;

"ENFORCED" C specified length;

INVESTMENT SCHEDULE
CITY OF BLUE EARTH
JULY 1, 2019

CURRENT INVESTMENTS

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
FIRST BANK OF BE	GENERAL CHECKING ACCT#415017300	2.34%	6/26/2019	\$ 6,174,752

LONG TERM INVESTMENTS

<i>INSTITUTION</i>	<i>INSTRUMENT</i>	<i>INTEREST</i>	<i>MATURITY</i>	<i>CURRENT</i>
1 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	10/31/2020	\$ 100,000
2 NORTHLAND SECURITIES	FEDERAL SECURITY	GENERAL INVESTMENT	5/24/2024	\$ 175,000
3 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	9/9/2019	\$ 100,000
4 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	9/9/2020	\$ 100,000
5 NORTHLAND SECURITIES	CERT. OF DEPOSIT	STREET FUND RESERVE	9/9/2024	\$ 200,000
6 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	1/11/2021	\$ 200,000
7 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	8/23/2021	\$ 200,000
8 NORTHLAND SECURITIES	CERT. OF DEPOSIT	GENERAL INVESTMENT	12/26/2019	\$ 125,000
TOTAL				\$ 1,200,000

LONG TERM INVESTMENTS DETAILS

- 1 Certificate of Deposit. Wells Fargo Bank Sioux Falls, SD. 2.950% interest rate paid monthly. Call date 10/12/2018 and maturity date 10/13/2020.
- 2 Federal Home Loan Banks fixed interest rate of 2.18% paid semi annual on 5/24 and 11/24. Call date 5/24/2017 and maturity date 5/24/2024.
- 3 Certificate of Deposit. Goldman Sachs New York. 2% interest rate paid semi annual on March 9th and September 9th. Maturity 9/9/2019.
- 4 Certificate of Deposit. Goldman Sachs New York. 2.25% interest rate paid semi annual on March 9th and September 9th. Maturity 9/9/2020.
- 5 Certificate of Deposit. HSCB Bank USA NA MC Lean VA FID. 2% interest paid semi annual on March 9th and September 9th each year. Maturity date 9/9/2024
- 6 Certificate of Deposit. Capital One Bank Glen Allen VA. 2.05% interest paid semi annual on January and July 11th each year.
- 7 Certificate of Deposit. MS Bank Salt Lake City, UT. 3.00% interest paid semi annual on February & August 23rd each year. Maturity date 8/23/2021.
- 8 Certificate of Deposit. Safra National Bank New York. 2.750% interest paid at maturity. Maturity date 12/26/2019.

BILL SHEET FOR COUNCIL MEETING OF JULY 1, 2019

PREPAID BILLS:	\$53.56
UNPAID BILLS:	\$126,295.51
BONDS PAYABLE:	<u>\$0.00</u>
<u>TOTAL BILLS PAID & UNPAID:</u>	\$126,349.07

CITY OF BLUE EARTH

Check Register by Dept.

FUND	PAYABLE TO	CHECK #	CHECK DATE	AMOUNT	COMMENTS
FUND 101 GENERAL FUND					
	FURTHER	055679	7/1/2019	\$1,387.50	HRA 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
			TOTAL	\$1,387.50	
ADMINISTRATION					
	CGMC	055671	7/1/2019	\$260.00	LABOR & EMPLOYEE RELATION SEMINAR
	FURTHER	055679	7/1/2019	\$2,312.50	ADMIN 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
	HEARN, STACY	055685	7/1/2019	\$50.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
	INNOVATIVE OFFICE SOLUTIONS	055688	7/1/2019	\$14.64	ADMIN ENVELOPES
	ROGGENKAMP, ECHO	055710	7/1/2019	\$78.07	TRAVEL REIMBURSEMENT- HR TRAINING @ NEW ULM
	WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$63.15	ADMIN STAMP SUPPLIES
	WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$117.99	ADMIN STAMPS REFILL & SERVICE CHARGE
			TOTAL	\$2,896.35	
CITY HALL MAINTENANCE					
	INNOVATIVE OFFICE SOLUTIONS	055688	7/1/2019	\$28.09	CITY HALL CLEANING SUPPLIES
	INNOVATIVE OFFICE SOLUTIONS	055688	7/1/2019	\$23.08	CITY HALL SUPPLIES
	SCHILLING PAPER COMPANY	055714	7/1/2019	\$878.59	CITY HALL RESTROOM SUPPLIES
			TOTAL	\$929.76	
FIRE DEPT					
	BE AUTO & TRUCK STOP	055664	7/1/2019	\$97.56	FIRE DEPT FUEL
	BE AUTO & TRUCK STOP	055664	7/1/2019	\$55.01	FIRE DEPT FUEL
	BE AUTO & TRUCK STOP	055664	7/1/2019	\$34.03	FIRE DEPT FUEL
	EMERGENCY APPARATUS MAINT.,INC	055673	7/1/2019	\$667.43	FIRE DEPT ENGINE 332 REPAIRS
	EMERGENCY APPARATUS MAINT.,INC	055673	7/1/2019	\$636.13	FIRE DEPT TANKER 343 REPAIRS
	FASTENAL COMPANY	055676	7/1/2019	\$296.80	FIRE DEPT SUPPLIES
	SAFETY & SECURITY CONSULT.,LLC	055713	7/1/2019	\$1,500.00	FIRE DEPT HOUSE BURN
	SAFETY & SECURITY CONSULT.,LLC	055713	7/1/2019	\$400.00	FIRE DEPT CNG POWERED VEHICLES
	WAL-MART	055723	7/1/2019	\$417.65	FIRE DEPT SUPPLIES
			TOTAL	\$4,104.61	
LEGAL SERVICES					
	FRUNDT, LUNDQUIST & GUSTAFSON,	055678	7/1/2019	\$3,465.00	JULY LEGAL SERVICES
			TOTAL	\$3,465.00	
LIBRARY					
	CENTER POINT PUBLISHING	055669	7/1/2019	\$46.74	LIBRARY BOOK PURCHASES
	FURTHER	055679	7/1/2019	\$462.50	LIBRARY 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
	GALE GROUP	055681	7/1/2019	\$48.73	LIBRARY BOOK PURCHASES
	GALE GROUP	055681	7/1/2019	\$76.47	LIBRARY BOOK PURCHASES
	GALE GROUP	055681	7/1/2019	\$151.95	LIBRARY BOOK PURCHASES
	HEARN, STACY	055685	7/1/2019	\$30.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
	HORIZON COMMERCIAL POOL SUPPLY	055688	7/1/2019	\$71.40	POOL SUPPLIES
	KITTLESON, LISA	055694	7/1/2019	\$56.91	LIBRARY BOOK PURCHASES
	TRAVERSE DES SIOUX LIBRARY SYS	055719	7/1/2019	\$6,753.54	FIRST HALF 2019 LIBRARY CONTRACT SERVICES
	WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$9.39	LIBRARY SUPPLIES
	WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$52.23	LIBRARY POOL PARTY SUPPLIES
	WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$134.97	LIBRARY WALL ST JOURNAL REVEWAL
			TOTAL	\$7,894.83	
MAYOR AND COUNCIL					
	CGMC	055671	7/1/2019	\$130.00	LABOR & EMPLOYEE RELATION SEMINAR
			TOTAL	\$130.00	
POLICE DEPT					
	CENTRAL FARM SERVICE	055670	7/1/2019	\$784.79	POLICE DEPT FUEL
	FURTHER	055679	7/1/2019	\$4,162.50	POLICE DEPT 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION

ID AMERICA	055687	7/1/2019	\$30.41	POLICE DEPT CUSTOM BADGE
NETWORKFLEET INC.	055702	7/1/2019	\$37.90	POLICE DEPT MONTHLY SERVICE
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$107.25	POLICE DEPT SUPPLIES
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$132.53	T. FLETCHER CLOTHING ALLOWANCE
		TOTAL	\$5,255.38	

PUBLIC WORKS/MAINTENANCE

BARNICK ELECTRIC	055663	7/1/2019	\$1,848.00	PWD TENNIS CT LIGHT REPAIRS
BE AUTO & TRUCK STOP	055664	7/1/2019	\$88.00	PWD TRUCK INSPECTION & REPAIRS
BE AUTO & TRUCK STOP	055664	7/1/2019	\$88.00	PWD TRUCK INSPECTION & REPAIRS
BE AUTO & TRUCK STOP	055664	7/1/2019	\$207.04	PWD TRUCK INSPECTION & REPAIRS
BOMGAARS	055667	7/1/2019	\$32.99	PWD SUPPLIES
EZ RENTAL& PARTY SERVICE, LLC	055674	7/1/2019	\$155.00	CAMPGROUND PORTA RENTAL (6/17-7/15)
FURTHER	055679	7/1/2019	\$2,312.50	PWD 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
GRAINGER INC.	055682	7/1/2019	\$169.11	PWD TENNIS CT LIGHT BULBS
HEARN, STACY	055685	7/1/2019	\$100.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
MORE THAN MOWING	055701	7/1/2019	\$7,405.20	PMT #3 OF 6 CITY LAWN CARE
MORE THAN MOWING	055701	7/1/2019	\$1,128.00	MOWING ADDITIONAL CITY PROPERTIES
MORE THAN MOWING	055701	7/1/2019	\$292.00	MOWING CITY WEED NOTICES
MORE THAN MOWING	055701	7/1/2019	\$75.00	COMMERICAL SPRAYING CAMPGROUND
OLSON RENTALS INC.	055704	7/1/2019	\$160.50	PWD BOOM LIFT RENTAL FOR TENNIS CT LIGHT REPAIRS
RHOMAR INDUSTRIES INC.	055709	7/1/2019	\$521.42	PWD ASPHALT RELEASE
STATE CHEMICAL	055716	7/1/2019	\$524.86	PWD PEST REPELLENT
W.W. BLACKTOPPING, INC.	055722	7/1/2019	\$1,274.12	PWD STREET REPAIR MATERIALS
W.W. BLACKTOPPING, INC.	055722	7/1/2019	\$645.54	PWD STREET REPAIR MATERIALS
W.W. BLACKTOPPING, INC.	055722	7/1/2019	\$634.84	PWD STREET REPAIR MATERIALS
W.W. BLACKTOPPING, INC.	055722	7/1/2019	\$655.61	PWD STREET REPAIR MATERIALS
WEAVER S LEATHER STORE	055724	7/1/2019	\$152.95	B. BELL SAFETY BOOTS
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$366.06	PWD CAMPGROUND HYDRANT REPAIR PARTS
ZIEGLER INC.	055728	7/1/2019	\$2,033.09	PWD 140H GRADER CYLINDER REPAIRS
ZIEGLER INC.	055728	7/1/2019	\$731.02	PWD 140H GRADER CYLINDER REPAIRS
		TOTAL	\$21,600.95	

SANITATION & HEALTH

EZ RENTAL& PARTY SERVICE, LLC	055674	7/1/2019	\$110.00	BRUSH SITE PORTA RENTAL (6/17-7/15)
		TOTAL	\$110.00	

SENIOR CENTER

FURTHER	055679	7/1/2019	\$462.50	SENIOR CNTR 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
HEARN, STACY	055685	7/1/2019	\$20.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
INNOVATIVE OFFICE SOLUTIONS	055688	7/1/2019	\$8.67	SENIOR CNTR HANDICAP SIGN
LAMPERTS	055695	7/1/2019	\$380.00	SENIOR CNTR EXTERIOR PAINT
MIDWEST IT SYSTEMS	055698	7/1/2019	\$969.30	SENIOR CNTR COMPUTER REPLACEMENT
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$397.72	SENIOR CNTR SECURITY GATE
		TOTAL	\$2,238.19	

SWIMMING POOL

GAYDON, MADALYN	055657	6/17/2019	\$53.56	POOL PAYROLL CHECK TO REPLACE DIRECT DEPOSIT - ACCOUNT WAS CLOSED
A H HERMEL CANDY CO.	055658	7/1/2019	\$304.31	POOL CONCESSION STAND SUPPLIES
A H HERMEL CANDY CO.	055658	7/1/2019	\$213.63	POOL CONCESSION STAND SUPPLIES
A H HERMEL CANDY CO.	055658	7/1/2019	\$695.13	POOL CONCESSION STAND SUPPLIES
AMERICAN PEST CONTROL, INC.	055660	7/1/2019	\$60.00	POOL MONTHLY PEST CONTROL
AMERICAN RED CROSS-HEALTH/SAFE	055661	7/1/2019	\$1,072.00	LIFEGUARD TRAINING 2019
AMERICAN RED CROSS-HEALTH/SAFE	055661	7/1/2019	\$304.00	LIFEGUARD REVIEW - HEARN
BE GRAPHICS	055665	7/1/2019	\$74.81	POOL PVC BOARD SIGN REPAIRS
DOLLAR GENERAL	055672	7/1/2019	\$32.97	POOL CONCESSION STAND SUPPLIES
FIRST SUPPLY LLC	055677	7/1/2019	\$1,021.34	POOL SHOWER CONTROLS
HAWKINS, INC.	055684	7/1/2019	\$37.81	POOL SUPPLIES
HEARN, STACY	055685	7/1/2019	\$200.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19

INNOVATIVE OFFICE SOLUTIONS	055688	7/1/2019	\$28.09	POOL CLEANING SUPPLIES
J & J UPHOLSTERY	055689	7/1/2019	\$48.22	POOL STRAPS & BUCKLE REPAIRS
MATT S TILE INSTALLATION, LLC	055697	7/1/2019	\$180.00	POOL TILE REPAIRS
MIDWEST IT SYSTEMS	055698	7/1/2019	\$171.00	POOL COMPUTER REPLACEMENT
PEPSI-COLA OF MANKATO INC.	055706	7/1/2019	\$242.78	POOL CONCESSION STAND SUPPLIES
RONS PLUMBING, HVAC, & ELEC.	055711	7/1/2019	\$400.95	POOL FAUCET REPAIRS
VINNIES MINN. SNOW	055720	7/1/2019	\$178.50	POOL CONCESSION STAND SUPPLIES
VINNIES MINN. SNOW	055720	7/1/2019	\$204.90	POOL CONCESSION STAND SUPPLIES
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$94.04	POOL CASH REGISTER
		TOTAL	\$5,618.04	

GENERAL FUND TOTAL \$65,630.61

FUND 207 ECONOMIC DEVELOPMENT FUND

FURTHER	055679	7/1/2019	\$462.50	EDA 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
HEARN, STACY	055685	7/1/2019	\$10.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
JETTER CLEAN INC.	055690	7/1/2019	\$317.00	AG CNTR COMMERCIAL DRAIN CLEANING
RONS PLUMBING, HVAC, & ELEC.	055711	7/1/2019	\$128.55	AG CNTR TOILET REPAIRS
		TOTAL	\$918.05	

FUND 210 AIRPORT FUND

BOLTON & MENK INC.	055666	7/1/2019	\$2,900.00	AIRPORT SRE EQUIPMENT ENGINEERING
KIBBLE EQUIPMENT	055693	7/1/2019	\$15.95	AIRPORT TRACTOR REPAIR PARTS
KIBBLE EQUIPMENT	055693	7/1/2019	\$15.95	AIRPORT TRACTOR REPAIR PARTS
STEIER, LUKE	055717	7/1/2019	\$1,176.83	JULY AIRPORT MAINTENANCE AGREEMENT
WESTMOR FLUID SOLUTIONS, LLC	055726	7/1/2019	\$1,382.98	AIRPORT FUEL PUMPS SAFETY INSPECTION & SERVICE
		TOTAL	\$5,491.69	

FUND 224 HOUSING FUND

FARIBAULT COUNTY RECORDER	055675	7/1/2019	\$46.00	TO RECORD DOC.# 380772 - REPAYMENT AGREEMENT
FARIBAULT COUNTY RECORDER	055675	7/1/2019	\$46.00	TO RECORD DOC. # 380771 - SATISFACTION OF MORTGAGE
		TOTAL	\$92.00	

FUND 418 STREET IMPROVEMENT PROJECTS

AMERICAN ENGINEERING TEST, INC	055659	7/1/2019	\$1,724.50	13TH & MOORE - CONSTRUCTION MATERIAL TESTING
		TOTAL	\$1,724.50	

FUND 602 WASTE WATER TREATMENT PLANT

FURTHER	055679	7/1/2019	\$1,387.50	WWTP 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
G & S DRAINAGE&EXCAVATIN, INC.	055680	7/1/2019	\$151.90	WWTP DRAIN
HACH COMPANY	055683	7/1/2019	\$156.73	WWTP LAB SUPPLIES
HAWKINS, INC.	055684	7/1/2019	\$1,725.14	WWTP SUPPLIES
HEARN, STACY	055685	7/1/2019	\$30.00	BLOODBORNE PATHOGENS SAFETY TRAINING 6/19/19
MIDWEST IT SYSTEMS	055698	7/1/2019	\$43.76	WWTP VIDEO CABLE ADAPTER
MIDWEST IT SYSTEMS	055698	7/1/2019	\$819.20	WWTP COMPUTER REPLACEMENT
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$86.10	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$131.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$118.70	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$58.10	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$131.30	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$113.40	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$145.25	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$106.10	WWTP TESTING
MN VALLEY LABORATORIES INC.	055699	7/1/2019	\$145.25	WWTP TESTING
NORTH CENTRAL LABORATORIES	055703	7/1/2019	\$1,405.65	WWTP LAB SUPPLIES
		TOTAL	\$6,755.38	

FUND 604 STORM WATER UTILITY

MOORE CONSTRUCTION, INC.	055700	7/1/2019	\$1,547.55	CATCH BASIN REPAIRS W. 7TH & N. NICOLLET ST.
		TOTAL	<u>\$1,547.55</u>	

FUND 605 LIQUOR FUND

A H HERMEL CANDY CO.	055658	7/1/2019	\$990.08	JUNE LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	055658	7/1/2019	\$235.34	JUNE LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	055658	7/1/2019	-\$153.51	CREDIT ON JUNE LIQUOR STORE INVENTORY
ARTISON BEER COMPANY	055662	7/1/2019	\$36.90	JUNE LIQUOR STORE INVENTORY
ARTISON BEER COMPANY	055662	7/1/2019	\$161.50	JUNE LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	055668	7/1/2019	\$122.75	JUNE LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	055668	7/1/2019	\$30.00	JUNE LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	055668	7/1/2019	\$332.00	JUNE LIQUOR STORE INVENTORY
BREAKTHRU BEVERAGE	055668	7/1/2019	\$1,463.35	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$3,696.48	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$1,044.65	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$659.80	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$45.98	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$19.00	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	-\$13.79	CREDIT ON JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$21.00	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$122.50	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$791.02	JUNE LIQUOR STORE INVENTORY
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$45.98	JUNE LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	055696	7/1/2019	\$30.00	JUNE LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	055696	7/1/2019	\$33.75	JUNE LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	055696	7/1/2019	\$7,537.33	JUNE LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	055696	7/1/2019	-\$30.00	CREDIT ON JUNE LIQUOR STORE INVENTORY
LOCHER BROTHERS, INC	055696	7/1/2019	\$94.00	JUNE LIQUOR STORE INVENTORY
PAUSTIS WINE COMPANY	055705	7/1/2019	\$451.00	JUNE LIQUOR STORE INVENTORY
PAUSTIS WINE COMPANY	055705	7/1/2019	\$97.60	JUNE LIQUOR STORE INVENTORY
PEPSI-COLA OF MANKATO INC.	055706	7/1/2019	\$132.31	JUNE LIQUOR STORE INVENTORY
PEPSI-COLA OF MANKATO INC.	055706	7/1/2019	-\$15.16	CREDIT ON JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$58.00	JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$4,842.30	JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$585.00	JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$28.00	JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	-\$20.00	CREDIT ON JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$2,415.80	JUNE LIQUOR STORE INVENTORY
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$28.00	JUNE LIQUOR STORE INVENTORY
RED BULL DISTRIBUTION CO,INC.	055708	7/1/2019	\$180.00	JUNE LIQUOR STORE INVENTORY
ROUND LAKE VINEYARDS & WINERY	055712	7/1/2019	\$837.00	JUNE LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$24.05	JUNE LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$372.00	JUNE LIQUOR STORE INVENTORY
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$2,995.19	JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	\$10,998.25	JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	-\$212.10	CREDIT ON JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	\$85.55	JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	\$21.10	JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	\$8,491.30	JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	-\$105.07	CREDIT ON JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	-\$30.00	CREDIT ON JUNE LIQUOR STORE INVENTORY
TOW DISTRIBUTING	055718	7/1/2019	\$111.30	JUNE LIQUOR STORE INVENTORY
VINOCOPIA, INC.	055721	7/1/2019	\$120.00	JUNE LIQUOR STORE INVENTORY
VINOCOPIA, INC.	055721	7/1/2019	\$306.50	JUNE LIQUOR STORE INVENTORY

VINOPIA, INC.	055721	7/1/2019	\$112.00	JUNE LIQUOR STORE INVENTORY
WINE MERCHANTS	055727	7/1/2019	\$606.00	JUNE LIQUOR STORE INVENTORY
WINE MERCHANTS	055727	7/1/2019	\$20.00	JUNE LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	055658	7/1/2019	\$41.28	LIQUOR STORE INVENTORY
A H HERMEL CANDY CO.	055658	7/1/2019	\$4.95	JUNE LIQUOR STORE INVENTORY SUPPLIES
BREAKTHRU BEVERAGE	055668	7/1/2019	\$25.90	JUNE LIQUOR STORE INVENTORY SHIPPING
FURTHER	055679	7/1/2019	\$1,387.50	LIQUOR STORE 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
HEARN, STACY	055685	7/1/2019	\$10.00	BLOODBORNE PATHOGENS SAFETY TRAINING 8/19/19
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$70.00	JUNE LIQUOR STORE INVENTORY SHIPPING
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$6.76	JUNE LIQUOR STORE INVENTORY SHIPPING
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$12.18	JUNE LIQUOR STORE INVENTORY SHIPPING
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$21.97	JUNE LIQUOR STORE INVENTORY SHIPPING
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$23.66	JUNE LIQUOR STORE INVENTORY SHIPPING
JOHNSON BROTHERS LIQUOR	055691	7/1/2019	\$1.89	JUNE LIQUOR STORE INVENTORY SHIPPING
KADUCE PLUMBING & HEATING, INC.	055692	7/1/2019	\$280.64	LIQUOR STORE RTU COOLING SERVICE CALL
PAUSTIS WINE COMPANY	055705	7/1/2019	\$2.25	JUNE LIQUOR STORE INVENTORY SHIPPING
PAUSTIS WINE COMPANY	055705	7/1/2019	\$7.00	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$3.38	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$1.69	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$1.89	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$35.49	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$29.88	JUNE LIQUOR STORE INVENTORY SHIPPING
PHILLIPS WINE & SPIRITS	055707	7/1/2019	\$58.30	JUNE LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$68.55	JUNE LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$0.45	JUNE LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$1.80	JUNE LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$14.40	JUNE LIQUOR STORE INVENTORY SHIPPING
SOUTHERN GLAZERS WINE & SPIRIT	055715	7/1/2019	\$1.80	JUNE LIQUOR STORE INVENTORY SHIPPING
VINOPIA, INC.	055721	7/1/2019	\$18.00	JUNE LIQUOR STORE INVENTORY SHIPPING
WINE MERCHANTS	055727	7/1/2019	\$6.74	JUNE LIQUOR STORE INVENTORY SHIPPING
WINE MERCHANTS	055727	7/1/2019	\$1.69	JUNE LIQUOR STORE INVENTORY SHIPPING
		TOTAL	\$52,973.63	

FUND 610 FITNESS CENTER FUND

AMERICAN PEST CONTROL, INC.	055680	7/1/2019	\$60.00	FITNESS CNTR MONTHLY PEST CONTROL
FURTHER	055679	7/1/2019	\$925.00	FITNESS CNTR 3RD QTR. 2019 EMPLOYER VEBA CONTRIBUTION
WELLS FARGO ELITE CARD PAYMENT	055725	7/1/2019	\$230.66	FITNESS CNTR SUPPLIES
		TOTAL	\$1,215.66	

NAME	GROSS PAY	NET PAY
ANDERSON, STEVE	3,099.68	2,203.43
ANKENY, BONNIE L.	1,764.00	991.85
ASKELAND, DOMINIC W.	164.05	145.87
BADGE, CARL G.	217.36	186.92
BELASKI, AMBER M.	52.20	28.20
BELL, BODEY G.	1,538.40	1,076.76
BELL, WESLEY H.	2,176.68	1,364.31
BROOKS, LESTER J.	1,212.20	997.15
BROWN, JARED M.	1,610.51	1,125.28
CHILDS, DAVID R.	1,547.20	1,089.28
CROFTON, JOSHUA A.	2,217.40	1,491.31
DAVIS, TAMMY	1,772.46	1,282.13
DAVIS, TERRY L.	1,270.11	863.00
DOUGLAS, WAYLEN J.	102.77	94.91
DUTTON, MCKENNA M.	208.83	192.85
ECKHARDT, CORINNE A.	550.66	437.73
FELION, MELISSA K.	2,283.20	1,375.62
FENSKE, KIMBERLY J.	130.52	120.54
FERING, ANDERS H.	396.58	349.82
FERING, GUNNAR J.	613.08	489.75
FLETCHER, THOMAS W.	3,105.40	1,813.39
FRANTA, MARY P.	62.40	17.63
FRUNDT, JOHN H.	297.18	248.39
GAYDON, EVA C.	2,420.80	1,491.17
GAYDON, JUSTINA F.	367.55	302.56
GAYDON, MADALYN T.	348.97	288.26
GAYLORD, JANET	320.86	260.08
GJERSTAD, MURIEL E.	173.70	153.31
HAASE, MARK D.	187.92	173.55
HALL, MICHELLE J.	2,501.96	1,438.41
HALVORSON, BRYAN W.	250.56	195.10
HAUGH, THAREN R.	2,432.15	1,683.18
HEARN, STACY L. FUCHS	884.34	816.69
HEENAN, MARK W.	1,901.53	1,383.49
HOLLAND, JAMISON R.	3,119.20	2,308.81
HOUGEN, BRITA L.	263.44	242.88
HUSE, JORDAN B.	1,206.52	962.96
IBISCH, TIMOTHY	3,824.80	1,838.30
JAHNKE, LINDA J.	1,473.76	1,114.16
JOHNSON, HANNAH L.	293.47	271.01
KENNEDY, JARED T.	829.98	652.42
KITTLESON, LISA F.	562.09	476.86
LAMONT, JEFFREY T.	886.27	714.02
LAPOINTE, CONNOR M.	576.00	461.94
LEGRED, KARSON W.	405.30	331.63
LEYVA, CARLA E.	130.55	120.57
LINDSEY, THOMAS N.	68.92	63.65
NAUMANN, OWEN B.	305.47	282.10
NORMAN, ALISSA J.	796.82	627.56
NORMAN, LINDSEY J.	688.12	546.03

NORMAN, LUKE R.	208.92	180.42
O'BRIEN, KEEGAN W.	140.06	126.80
OLSON, DAVID L.	1,964.25	1,303.07
PASSER, CHRISTINE	26.52	24.50
PAUKERT, JORDAN R.	1,739.20	1,098.61
PAUSEWANG, BARBARA A.	187.02	163.55
RIPLEY, ALYSSA P.	506.71	467.94
ROGGENKAMP, ECHO M.	1,768.88	1,236.17
SANDERS, CAELAN B.	738.23	583.61
SANDERS, CRYSTAL J.	177.48	132.37
SKAARE, KEVIN	2,057.58	1,154.95
SONNICKSEN, STEVE D.	1,744.39	1,283.10
SPEAR, BROOKE N.	282.61	242.62
STEVERMER, CALLIE J.	182.23	159.87
STEVERMER, MACIE N.	253.69	214.90
SURVIS, ELLA C.	162.12	149.72
WELLS, CRAIG	2,481.31	1,787.14
WIRTH, SERINA E	288.96	265.07
TOTALS	68,524.08	47,761.23



City of Blue Earth

To: City Council

Date: 7/1/19

Agenda Heading: City Administrator's Report

“Independence Day: freedom has its life in the hearts, the actions, the spirit of men and so it must be daily earned and refreshed – else like a flower cut from its life-giving roots, it will wither and die.” – **Dwight D. Eisenhower**

- **Fireman's Relief Association Meeting.** Last week I met with the Fire Relief Association, they are reviewing the 2018 audits results and hope to provide that information to me soon. In addition, we discussed the charitable contribution policy and they indicated that they were planning of restricting general giving to directly affected firefighters. Otherwise they end up with way too many requests for support. Most recently they have worked to help the family of Ryan Manwarren, who sadly passed away earlier this month.
- **2019 Law Summaries.** The 2019 legislative session brought new laws on a variety of city issues, and you'll find them all outlined in the LMC Law Summaries. In addition to new laws that may impact city operations, the Law Summaries publication provides information on bills that didn't survive the legislative process. The publication highlights relevant new laws but is not intended to be comprehensive legal advice. New laws deal with a range of city-related issues, including taxes, transportation, pensions, and more. In addition, cities received funding increases in several areas, including:
 - Local government aid
 - Elections
 - Housing
 - Broadband
 - Water and wastewater infrastructure

With any questions about new laws or legislation summarized in the 2019 Law Summaries, let me know and we can contact a member of the League's HR or Government Department.
<https://www.lmc.org/media/document/1/lmclawsummaries19.pdf?ssl=true&inline=true>

- **14th Street Ball Diamond Complaints.** PWD Jamie Holland received some complaints about the ball diamonds and restrooms at 14th street after a tournament held in June.

It seems there was a tournament hosted for the 12 and 13-year-old teams, involving 13 teams and 450+ people (estimates from attendees). Sounds like the original plan was for 8 (a manageable number) but the Association chose to increase it to 13 teams late in the week. Some complaints were regarding the trash, overly busy restrooms were continually plugged, the number of picnic tables down there, the concession stand, and the amount of parking available. I am relaying Jamie's concerns with these bullet points:

- 1) **Toilets** – those are standard flush toilets – perfectly capable of handling groups up to 100 people. With this estimated number of attendees, it's likely that we'd need a

commercial flush toilet or at least try to retrofit the tanks/bowls to jet flush units. Jamie has done some online looking and have called David Ehrich to see if there's a retrofit kit. The commercial toilets are in the \$500 - \$750 range each + installation. The retrofit kits are from \$150 - \$300 + installation if we can find one compatible with our fixtures. So approximately \$1000 per fixture.

- 2) Toilet paper dispensers torn off the wall** – we've reinstalled the dispensers but they're only 3 roll dispensers. With a group that size, the restrooms would need to be maintained 2-3 times each day – not in the budget or in our current staffing's capabilities. This sort of vandalism is unacceptable, and parents should be policing their children to a much greater degree.
 - 3) Excessive Trash** – we've provided a dumpster and it was emptied on Thursday before the tournament. By Monday, the dumpster was completely full, and the trash was overflowing. Not sure what else we can provide for them – two dumpsters seem disproportionate. We receive no financial assistance from these groups, and we end up subsidizing teams from the whole county. In some cases, no BE teams are even playing.
 - 4) Ball tournament directors** have requested more tables in previous years for their events. We try to accommodate them by, if time, moving more tables to the 14th street site or offering our trailer for their organization to move them and we move them back afterward. We never heard from them or knew about the tournament.
 - 5) The concession stand/shelter** belongs to the school and we don't maintain or clean it. We do supply the picnic tables and trash cans. The softball group has always cleaned it when they have events, but the baseball association does not. We could add it to our list to power wash and clean weekly but that's more labor/more money.
 - 6) Parking** – the lot we own is only so big and more than adequate to handle regular participation.
- **2020 Census Update.** Cities play a critical role in helping to get an accurate count by forming and participating in Complete Count Committees. Information on training opportunities and other resources to prepare cities for the 2020 Census are below.

Free LMC Webinar: What You Need to Know for the 2020 Census

During this recorded webinar, which was presented live on Nov. 19, 2018, you can hear from Minnesota State Demographer Susan Brower about cities' role with the upcoming census. Learn what a Complete Count Committee is and the best strategies for organizing one in your community. Walk away with concrete best practices, tools, and action ideas to mobilize every resident in your jurisdiction to be counted.

State Training Sessions-

The Minnesota Demographic Center invites officials to participate in a series of conference calls dedicated to answering questions about forming and managing a Complete Count Committee. This is a chance for participants to ask questions, learn from each other, and let Census staff know what cities need to succeed for a complete count in 2020.

Date: Third Thursday of every month

Time: 12-1 p.m.

If you are interested in learning more, please let me know.

- **2019 Regional LMC Meetings Scheduled.**

- September 26—Perham
- October 9—Benson
- **October 10—Sleepy Eye**
- October 16—Waite Park
- **October 30—Spring Valley**

Meetings and Events Attended

- June 3 Pool Ribbon Cutting
Worksession
- June 4 Regular Council
EDA meeting with Entrepreneur
Kiwanis
Faribault County Loan Review Committee
Animal Control Building Committee
- June 5 City Attorney
Veteran’s Memorial Subcommittee
City Engineer
Airport Board
- June 6 Blue Earth Ride and Drive sponsored by BE Light & Water
- June 10 HRA
Library Board
American Legion Meeting
- June 11 Kiwanis
Senior Board
City Engineer
- June 12 Fair board Meeting – Darryl Murray
Midwest IT updates
Active Living-Dave Kittleson
- June 13 BE EDA
HR Training in New Ulm (Wendy Cole/Echo Roggenkamp)
Pool Party Splash event @ Aquatic Center
- June 17 Worksession
Regular Council
- June 18 Kiwanis
- June 19 City Attorney
City Engineer
Firefighter Relief Association
- June 20 Chamber Director Meet-and-Greet
- June 21 Senior Center Potluck
- June 25 Kiwanis
Personnel Committee
Chamber of Commerce
Eagles Club
- June 26-28 LMC Conference (Duluth, MN)
- June 30 Community Foundation
- July 1 Worksession (2018 Audit)
Regular Council