



City of
Blue Earth

**CITY OF BLUE EARTH
AGENDA
CITY COUNCIL WORKSESSION
SEPTEMBER 4, 2018 @ 4:30 P.M.**

Call to order.

Roll call.

Old Business.

New Business.

1. 2019 Police Department Budget Request
2. 2019 Fire Department Budget Request

Adjourn.

By Order of the Blue Earth City Council

Timothy Ibisch

City Administrator

Post @ City Hall-Friday, August 31, 2018 through Tuesday, September 4, 2018

Distribute to Mayor & Council members-Media & file

CITY OF BLUE EARTH
Expenditure Budget Worksheet nt
 Current Period: JULY 2018

Account Descr	2016 Budget	2016 Actual Amt	2017 Budget	2017 Actual Amt.	2018 Budget	2018 YTD Amt	2019 Proposed Budget	2019 Budget Request
OBJECT Alt Code 300SERVC	\$56,565.00	\$58,891.97	\$58,975.00	\$62,789.12	\$60,220.00	\$28,856.28	\$0.00	
OBJECT Alt Code 500CAPOU								\$4500
E 101-42100-501 CAPITAL-EXPENSE	\$35,000.00	\$40,468.39	\$3,500.00	\$5,897.00	\$42,500.00	\$39,799.94	\$0.00	
OBJECT Alt Code 500CAPOU	\$35,000.00	\$40,468.39	\$3,500.00	\$5,897.00	\$42,500.00	\$39,799.94	\$0.00	
DEPT 42100 POLICE DEPT	\$624,845.10	\$606,156.95	\$620,712.03	\$590,865.10	\$668,325.13	\$361,704.01	\$0.00	

CIP-We have some firearms that need replacement and some office computers. It may be possible to still replace them this year depending on how our budget looks towards the end of the year.

305 INCREASE EXPLANATION

Beginning July 1, 2018, the state is requiring all licensed peace officers under statute 626.8469, to receive 16 hours of mandatory training every 3 years in: Crisis response, conflict management and cultural diversity. Meeting these requirements figures to be very costly as these aren't areas of expertise wherein many departments will have certified trainers on staff. Our department will have to send officers away to these classes or pay for certified trainers to come down here to conduct it.

In addition to the new mandates the state already requires the following:

Annual use of force and defensive tactics

Annual firearms training – Pistol, Rifle, Shotgun

Annual adverse weather & low light firearms training – Pistol, Rifle, Shotgun

Every 5 years – Emergency vehicle operations

To go along with the training that the state mandates, officers are further required to have a total of 48 hours of continuing education credits every 3 years in any other areas of the department's choosing beyond the mandates.

In order to aid with the costly new state mandates the legislature has agreed to contribute more to departments training reimbursement. In the past we would get a reimbursement of roughly \$2500 per year or less. The state will now be reimbursing around \$1000 for every primary licensed officer the department has. Currently our department has 7 primary licensed officers (5 full time, 2 part time), meaning the Blue Earth Police Department holds their licenses. Because of this the city can expect the state training reimbursement money would be around \$7000 per year issued in August. The state will not reimburse for more than a department has spent.

I have added \$7000 to the training budget, \$2000 more than the previous year, which obviously exceeds the 3%. However, factoring in the new reimbursement schedule, the money we budget in this line item we will get back making it a wash unlike in years past.

CITY OF BLUE EARTH

Expenditure Budget Worksheet nt

Current Period: AUGUST 2018

Account Descr	2016 Budget	2016 Actual Amt	2017 Budget	2017 Actual Amt.	2018 Budget	2018 YTD Amt	2019 Proposed Budget	2019 Budget Request
DEPT 42220 FIRE DEPT								
OBJECT Alt Code 100PERS								
E 101-42220-101 SALARIES	\$40,562.77	\$57,236.64	\$55,000.00	\$61,214.05	\$47,000.00	\$27,075.24	\$52,000.00	
E 101-42220-102 EMPLOYER PERA	\$355.10	\$308.29	\$365.71	\$319.44	\$365.00	\$200.02	\$350.00	
E 101-42220-103 EMPLOYER SS/MEDICA	\$3,103.05	\$3,887.51	\$4,207.50	\$3,876.83	\$4,200.00	\$1,793.75	\$4,200.00	
E 101-42220-105 EMPLOYER HEALTH/LIF	\$1,461.41	\$3,659.22	\$1,457.51	\$3,030.18	\$3,885.00	\$1,836.73	\$3,900.00	
E 101-42220-108 UNEMPLOYMENT COMP	\$0.00	-\$22.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42220-109 WORKERS COMP	\$8,104.26	\$7,383.00	\$8,110.60	\$6,331.22	\$8,100.00	\$6,708.00	\$8,000.00	
E 101-42220-111 CLOTHING ALLOWANC	\$3,000.00	\$2,009.18	\$0.00	\$4,038.93	\$3,000.00	\$3,000.00	\$3,000.00	
OBJECT Alt Code 100PERS	\$56,586.59	\$74,461.22	\$69,141.32	\$78,810.65	\$66,550.00	\$40,613.74	\$71,450.00	
OBJECT Alt Code 200SUPP								
E 101-42220-201 SUPPLIES	\$6,000.00	\$4,037.08	\$8,000.00	\$7,041.01	\$6,000.00	\$4,603.85	\$7,000.00	
E 101-42220-203 POSTAGE/PUBLISHING/	\$1,000.00	\$544.44	\$1,000.00	\$1,089.70	\$750.00	\$129.98	\$1,000.00	
E 101-42220-204 MOTOR FUEL	\$5,000.00	\$2,029.14	\$4,500.00	\$1,778.97	\$3,000.00	\$1,434.75	\$3,500.00	
E 101-42220-207 SMALL TOOLS	\$1,000.00	\$919.95	\$1,000.00	\$482.45	\$800.00	\$706.33	\$1,000.00	
OBJECT Alt Code 200SUPP	\$13,000.00	\$7,530.61	\$14,500.00	\$10,392.13	\$10,550.00	\$6,874.91	\$12,500.00	
OBJECT Alt Code 300SERVC								
E 101-42220-301 COMMUNICATIONS	\$2,000.00	\$1,998.31	\$2,000.00	\$1,642.94	\$1,900.00	\$1,719.64	\$2,000.00	
E 101-42220-304 MAINTENANCE & REPA	\$22,500.00	\$28,225.31	\$22,000.00	\$22,540.65	\$22,000.00	\$5,590.69	\$20,000.00	
E 101-42220-305 TRAVEL/MEETINGS/ME	\$12,000.00	\$11,276.32	\$12,000.00	\$9,636.92	\$10,000.00	\$6,217.87	\$10,000.00	
E 101-42220-310 BUILDING REPAIRS	\$2,500.00	\$459.16	\$3,000.00	\$2,715.17	\$3,000.00	\$3,830.92	\$4,000.00	
E 101-42220-312 HIRED SERVICES	\$4,000.00	\$6,551.58	\$5,000.00	\$4,737.02	\$4,500.00	\$1,643.36	\$4,500.00	
E 101-42220-313 EQUIPMENT LEASE/RE	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$500.00	
E 101-42220-315 MISCELLANEOUS	\$1,250.00	\$1,626.00	\$1,250.00	\$5,226.25	\$1,000.00	\$0.00	\$1,000.00	
E 101-42220-316 MAINTENANCE AGREE	\$9,000.00	\$3,677.25	\$8,500.00	\$8,500.53	\$8,000.00	\$1,288.02	\$8,500.00	
E 101-42220-318 INSURANCE/BONDS	\$10,800.00	\$4,844.00	\$10,800.00	\$10,430.00	\$10,000.00	\$3,410.00	\$10,500.00	
E 101-42220-319 UTILITIES	\$15,000.00	\$16,940.07	\$13,000.00	\$13,243.47	\$13,550.00	\$7,970.44	\$13,600.00	
E 101-42220-320 ANNUAL PHYSICALS	\$3,000.00	\$3,094.85	\$3,250.00	\$2,984.90	\$3,300.00	\$2,639.00	\$3,300.00	
E 101-42220-325 PROPERTY TAXES/SPEC	\$1,975.00	\$1,974.98	\$2,000.00	\$1,974.96	\$2,000.00	\$0.00	\$2,050.00	
E 101-42220-332 CLAIMS & JUDGEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42220-343 DISBURSEMNT FIRE RE	\$40,000.00	\$45,915.36	\$45,000.00	\$45,202.37	\$43,500.00	\$0.00	\$43,500.00	
E 101-42220-359 USE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OBJECT Alt Code 300SERVC	\$124,025.00	\$126,583.19	\$127,800.00	\$128,835.18	\$130,750.00	\$34,309.94	\$123,450.00	
OBJECT Alt Code 500CAPOU								
E 101-42220-501 CAPITAL-EXPENSE	\$80,000.00	\$15,487.45	\$78,000.00	\$51,884.40	\$180,000.00	\$0.00	\$80,000.00	

Shift 10,000 to Capital?

CITY OF BLUE EARTH

Expenditure Budget Worksheet nt

Current Period: AUGUST 2018

Account Descr	2016 Budget	2016 Actual Amt	2017 Budget	2017 Actual Amt.	2018 Budget	2018 YTD Amt	2019 Proposed Budget	2019 Budget Request
E 101-42220-510 CAPITAL-RURAL FIRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 101-42220-517 CAPITAL-FIRE SPEC.PR	\$0.00	\$0.00	\$0.00	\$4,845.50	\$0.00	\$0.00	\$0.00	
E 101-42220-521 2011 FEMA FIRE DEPT.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
OBJECT Alt Code 500CAPOU	\$80,000.00	\$15,487.45	\$78,000.00	\$56,729.90	\$180,000.00	\$0.00	\$80,000.00	
DEPT 42220 FIRE DEPT	\$273,611.59	\$224,062.47	\$289,441.32	\$274,767.86	\$387,850.00	\$81,798.59	\$287,400.00	