



CITY OF BLUE EARTH

125 West Sixth Street • Blue Earth, MN 56013 • Phone 507-526-7336 • Fax 507-526-7352

SIGN PERMIT APPLICATION

Site Address: _____

Owner: _____ Applicant: _____

Address: _____ Phone: _____ Fax: _____

Type of Sign: (please check all that apply)

- New Wall Mounted Illuminated
- Alteration Free Standing Non-Illuminated

Size of Sign:

(If a *free standing* sign, please include sketch of location with distances to property line and provide the following).

Length: _____ft. Width: _____ft. Height: _____ft. Total Area: _____sq.ft.

Wall size: Length _____ft. Width: _____ft. Height: _____ft. Total Area: _____sq. ft.

Value of Sign: \$ _____

FILING REQUIREMENTS (See Back for Details)

- Two copies of scaled drawing of sign specifications.
- Two copies of site plan showing sign location.
- Two copies of a building sign plan for a building with more than one use or business, showing all signs.
- Two copies of description of existing signage that will remain.
- Written consent of owner, if different from the applicant, of any land on which the sign is to be erected.
- Permit fee (non-refundable) in the amount of payable to "City of Blue Earth."

THE UNDERSIGNED HEREBY AGREES TO DO ALL WORK IN ACCORDANCE WITH BLUE EARTH CITY CODE AND THE RULINGS OF THE BUILDING OFFICIAL

Applicant Signature

Shaded Area Below For Office Use Only

Permit #: _____	Permit Fee: \$ _____	Receipt#: _____
Approvals		
Building Official: _____	Zoning Administrator: _____	
Date: ____/____/____	Date: ____/____/____ Sign Permits	

Sign Permits

Subd. 6. Signs Permitted. The following signs will be permitted in all districts subject to the specific standards indicated.

- One sign on each side of a non-conforming business establishment where there is access to that business establishment, announcing without display or elaboration only the name and occupation of the proprietor and not to exceed four (4) feet in height and ten (10) feet in length.
- Wall signs on any conforming use building or business establishment not to exceed twenty percent (20%) of the wall area for businesses in commercial districts.
- Multi-tenant business centers may have one wall sign per business which has an exclusive exterior entrance. A second wall sign may be allowed if a tenant has an additional exclusive exterior entrance on a second wall. All wall signs shall not exceed more than twenty percent (20%) of the wall area occupied by the tenant.
- Projecting signs, including canopy and awning signs, as well as wall signs, will be permitted within the Central Business District. Projecting signs and awnings shall have a minimum clearance of seven (7) feet above a public sidewalk. Such signs shall not project more than six (6) feet from the building. The entire awning shall be counted towards the maximum sign area if the awning is internally lit. Projecting signs must further comply with any county or state requirements for such signs, if any.
- Wall signs in residential zones shall not exceed ten percent (10%) of the wall area used for retail purposes.
- Wall signs shall not project above the roof level of any building.
- Real Estate signs shall not exceed sixteen (16) square feet in area which advertise the sale, rental, or lease of the premises upon which the sign is temporarily located. Real estate signs shall be composed of a metal or other non-bendable material and have an appearance of professional quality. All real estate signs shall be either attached to the structure which is for sale or rent or placed directly into the ground. The affixing of signs to trees and utility posts is prohibited.
- Warning signs shall not exceed sixteen (16) square feet.
- Memorial signs, tablets and names of buildings and date of erection when out into any masonry surface or when constructed of metal and affixed flat against a structure, not to exceed sixteen (16) square feet.
- Official signs such as traffic control, parking restrictions, information and notices.
- Political signs are allowed in any district on private property with the consent of the owner of the property. Such signs must be removed within seven (7) days following the date of election or elections to which said signs applied.
- Construction signs not exceeding thirty-two (32) square feet in area shall be allowed in all zoning districts during construction. Such signs shall be removed when the project is completed.
- Temporary signs or banners when authorized by the Council.
- In non-residential districts, pylon signs no higher than thirty-five (35) feet and no greater than 100 square feet per side of the sign.
- In residential districts, pylon signs shall be limited to Sixteen (16) square feet in area and shall not exceed seven (7) feet in height.
- All other signs shall require a conditional use permit.

Filing Requirements

- 1. Two copies of scaled drawing of sign specifications.**
 - A drawing of the proposed sign(s) showing dimensions and describing materials, lettering, colors, illumination and support system.
 - If freestanding such as a pylon sign, include support structure.
 - If connected to a building, include cross section of the building face showing how the sign(s) will be attached and how far it will extend from the building.
- 2. Two copies of site plan showing sign location.**
 - Illustrate lot boundaries, street access, right-of-way, easements, parking areas, building location, the position of the sign in relation to nearby buildings or structures and other information that may be relevant to describe site features.
- 3. Two copies of a building sign plan for a building with more than one use or business, showing all signs.**
- 4. The location and size of existing site signage that will remain on the site including the location of signs, type of signs and square feet of all signs.**
- 5. Written consent of owner, if different from the applicant, of any land on which the sign is to be erected.**
- 6. Permit fee (non-refundable) - make checks payable to "City of Blue Earth."**