



**Blue Earth Economic Development Authority
Board Meeting Notice and Agenda
Thursday, September 08, 2016 at 7:15 am
City Council Chambers, Blue Earth, MN**

Agenda:

- I. Immediate Past Chair Drake called the meeting to order at the Blue Earth City Council Chambers
- II. Members Present: Kara Drake, Rick Scholtes, Daryle Pomranke, John Huisman
Members Absent: Bill Eckles – Chair, Brooke Prestegard – Vice Chair, Bill Rosenau – Secretary/Treasurer
Chamber Staff: Cindy Lyon – Executive Director
City Staff: Tim Ibisch – City Administrator
FCDC Staff: Tim Clawson – Executive Director, Beth Moss – Assistant Director
- III. Approval of Agenda
Motion was made by Huisman, seconded by Pomranke to approve the agenda as presented. The motion was carried unanimously.
- IV. Approval of Minutes
Motion was made by Huisman, seconded by Scholtes to approve the minutes as presented from August 11, 2016. The motion was carried unanimously.
- V. Approval of Bills and Financials
Motion was made by Huisman, seconded by Scholtes to approve the bills and financials for August, 2016 as presented. The motion was carried unanimously.
- VI. New Business:
 - a. Three Sisters Redevelopment Update
 - There was discussion by the Board about plans for acquiring the Three Sisters Buildings currently owned by Faribault County. City staff will work with the County to determine the process would be for obtaining the structures. Currently the buildings contain personal property in which the previous owners have a right to for one year whether in the form of the personal property itself or in proceeds from a public auction. Clawson noted that he will have a draft process prepared for a Request for Proposals (RFP's) which will be required from any individual or entity interested in the purchase and redevelopment of the buildings. Interest was expressed in offering tours for officials to gain a more precise understanding of the conditions in which the buildings currently stand.
 - b. Former Andy's Oriental Site
 - John Oswald has expressed long term interest in the adjacent known as the former Andy's Oriental. Currently FCDC staff is working with Oswald towards a development agreement for the vacant lot as well as repairing the south exterior wall of the building.
- VII. Old Business:
 - a. Ag Center Parking Lot Update



- The landscaping of the islands is scheduled to be completed within the next couple of weeks' weather permitting. Landscaping rock was purchased from Blue Earth Landscaping to fill in the rock areas next to the building.
- b. Ag Center Sign
 - A quote for the Ag Center sign was included in the agenda packet. Scholtes asked that the City of Blue Earth logo be added to the sign to stay consistent with current city signage. Drake expressed concern about the size of the panels being that they are only 8 inches tall. There was discussion amongst the board and it was suggested that a quote be requested for a three column, eight row sign allowing for larger tenant panels. The board asked that a copy of the quotes be distributed via email once obtained. The Board decided to forego mounting a "Blue Earth Ag Center" sign to the main entrance of the building at this time.
Motion was made by Huisman, seconded by Pomranke to proceed with the Ag Center Parking Lot sign not to exceed \$35,000. The motion was carried unanimously.
- c. Golden Spike Business Park Signage –
 - Included in the packet was a revised design for the Golden Spike Business Park sign. The new design showcased a pylon sign which provides greater visibility. Drake noted that BEISCO contributed money towards the West Industrial Park sign and may be willing to contribute to the Golden Spike Business Park sign as well.
Motion was made by Pomranke, seconded by to approve the double sided pylon sign, internally LED illuminated (JC-010915-01-C) and the double sided post and panel sign (JC-010915-02-B). The motion was carried unanimously.

VIII. Correspondence, Budget Update and Staff Update.

- a. Correspondences
 - None
- b. Existing Loan/Grant Updates
 - No Updates
- c. Chamber of Commerce Update
 - The Chamber of Commerce Report was included in the agenda packet. Additional items not included in the report are as follows:
 - Lowell Stein, Owner of the Green Giant Museum and items is attending the Green Giant reunion and stopped in to pick up brochures and guides to bring with him.
 - The Chamber of Commerce is working with United Hospital District CEO Rick Ash to prepare a meet and greet at Hamilton Hall to introduce the new doctors at the hospital.
 - First Bank Blue Earth is hosting an open house on Thursday, September 15, 2016 from 2 – 6 pm to celebrate their newly renovated facility.
- d. City Administrator Update
 - The City Administrators Report was included in the agenda packet. Additional items noted are as follows:
 - Ibisch provided an update on the Main Street project noting that the project has been delayed due to the recent rain, however, it is anticipated that the project will still be completed ahead of schedule. The City and Chamber of Commerce are working together to plan a grand opening celebration for Main Street in October once the project has been completed.
- e. FCDC Update



- The FCDC Administrative Report was included in the agenda packet.

IX. Other Business:

- None

X. Adjournment

Motion was made by Huisman, seconded by Scholtes to adjourn the meeting. The motion was carried unanimously.

Next regular meeting is scheduled for October 13, 2016 at 7:15 am