



Blue Earth Economic Development Authority  
Board Meeting Notice and Agenda  
Thursday, October 13, 2016 at 7:15 am  
City Council Chambers, Blue Earth, MN

Minutes:

- I. Chair Eckles called the meeting to order at the Blue Earth City Council Chambers
- II. Members Present: Bill Eckles - Chair, Brooke Prestegard - Vice Chair, Bill Rosenau - Secretary/Treasurer, Rick Scholtes, Daryle Pomranke, Kara Drake  
Chamber Staff: Cindy Lyon - Executive Director  
City Staff: Tim Ibisch - City Administrator  
FCDC Staff: Beth Moss - Assistant Director, Tim Clawson - Director
- III. Approval of Agenda
  - **Stand as presented**
- IV. Approval of Minutes
  - **Motion was made by Drake, seconded by Rosenau to approve the minutes as presented from September 7, 2016. The motion was carried unanimously.**
- V. Approval of Bills and Financials
  - Ibisch presented Contractor's Pay Request #3 in the amount of \$157,132.14 for Nielsen Blacktopping, Inc. for the Ag Center Parking Lot project.
  - **Motion was made by Rosenau, seconded by Scholtes to approve the bills and financials for September, 2016 as presented and the Contractor's Pay Request in the amount of \$157,132.14. The motion was carried unanimously.**
- VI. New Business:
  - a. Commercial Building Exterior Improvement Grant
    - Headlines Plus – Clawson presented an application for Headlines Plus for the removal and replacement of 4 windows and frames. An estimate from Vets Glass was included in the amount of \$6,195.00.
    - **Motion was made by Scholtes, seconded by Pomranke to approve the Commercial Building Exterior Improvement Grant for up to \$3,097.50. The motion was carried unanimously.**
    - Jake's Body Shop – Clawson presented an application for Jake's Auto Shop for outdoor signage, exterior repairs and a garage door apron. The estimated costs are \$15,500.00.
    - **Motion was made by Scholtes, seconded by Pomranke to approve the Commercial Building Exterior Improvement Grant for up to \$7,750.00. The motion was carried unanimously.**
  - b. Forgivable Loan/Grant – Closed Session
    - **Motion was made by Scholtes, seconded by Drake to go into closed session for property negotiations. The motion was carried unanimously.**
    - **Motion was made by Drake, seconded by Prestegard to move to open session. The motion was carried unanimously.**



- Motion was made by Drake, seconded by Scholtes to approve the Forgivable Loan/Grant for Greg Jacobs – Jake’s Body Shop in the amount of \$20,000.00 subject to obtaining the Personal Financial Statements and the Title Opinion. The motion was carried unanimously with Rosenau abstaining due to a potential perceived conflict of interest.

VII. Old Business:

- a. Three Sister’s Redevelopment Update
  - Clawson and Ibisch are meeting with the County Commissioners on Tuesday, October 18, 2016 and will encourage the County Board to move forward with the removal of the personal property contained within the Three Sister’s buildings and to hold an auction within 60 – 90 days to continue with forward progression. Clawson suggested that improvements be made to the buildings prior to the beginning of winter to maintain the integrity of structures.
  - **Motion was made by Drake, seconded by Prestegard to recommend to the City Council that they proceed with acquiring the Three Sister’s Buildings with Ibisch and Clawson leading the project moving forward. The motion was carried unanimously.**
- b. Ag Center Sign – Tenant Panels
  - Clawson noted that the Ag Center sign has been ordered and that he and Moss will work with the tenants on ordering their individual panels. Moss will reach out to Stauffer Graphics in Winnebago to obtain a quote for the tenant panels to compare price with Precision Signs.
- c. Golden Spike Business Park Sign Update
  - Clawson will be placing the order for the double sided post and panel sign for the available lots at the Golden Spike Business Park. Clawson will hold off on ordering the double-sided pylon sign as the exact placement has yet to be determined due to set backs and separation issues with MnDOT. Clawson will continue to work with MnDOT until the issue is resolved.
- d. Andy’s Oriental/Oswald Brewing Wall Update
  - The contracted work approved to repair the south exterior wall of Oswald’s Brewing will begin within the next couple of weeks and includes insulating with spray foam and steel siding.

VIII. Correspondence, Budget Update and Staff Update

- a. Correspondences
  - None
- b. Existing Loan/Grant Updates
  - Ibisch noted that Bonnie Ankeny requested that she would like to discontinue showing Coxworths loan payment paid through March, 2016 and ultimately extend the loan as she does not anticipate that they will make back payments.
- c. Chamber of Commerce Update
  - The Chamber of Commerce report was included in the agenda packet. Additional items not included in the report are as follows:
    - Beemer Companies has completed the demolition of the gas station. In the interim the City will be placing a snow fence around the demolished property to keep people from driving through until construction commences.



- Bolton & Menk are hosting an open house at their new Fairmont location at 1501 South State Street, Suite 100 from 4 – 6 pm on Thursday, October 13, 2016.
- d. City Administrator Update
  - The City Administrators report was included in the agenda packet. Additional items noted are as follows:
    - Ibisch noted that an interested party is exploring the option of providing food service at the Ag Center, the consensus of the board is that it would be a great addition to the Ag Center.
- e. FCDC Update
  - The FCDC Administrative report was included in the agenda packet. Additional Items noted are as follows:
    - It was announced at the Southern Minnesota Initiative Foundation's (SMIF) 30-year anniversary that they will be rolling out a new grant program for Community Foundation such as the Blue Earth Community Foundation in which they will be offering \$10,000 for immediate projects that are ready to go and will have an immediate impact.

IX. Other Business:

X. Adjournment

- Motion was made by Rosenau, seconded by Drake to adjourn the meeting. The motion was carried unanimously.

Next regular meeting is scheduled for November 10, 2016 at 7:15 am